

81 Oxford Street  
Cambridge, Mass.  
October 23, 1937

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

I shall appreciate your sending me some information  
on the qualifications needed by applicants for work  
in your bureau and the procedure an applicant should  
follow in securing entrance to the same.

I expect to graduate from Harvard Law School in June  
and am interested in becoming connected with the  
organization that you head.

Sincerely yours,

*Milton A. Jones*

RECORDED

OCT 29 1937

67-109106-11
FEDERAL BUREAU OF INVESTIGATION
OCT 25 1937
MR. CUS. <i>ahc</i>

*ack 10-25-37 ahc*

*M*

640 Fourteenth Street  
Bowling Green, Kentucky  
June 28, 1938

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D.C.

Dear Sir:

Several months ago I wrote you concerning my securing a position in your bureau upon my graduation from Harvard Law School this month. In your reply you suggested that I communicate with you again at this time.

I received the LL.B. degree from Harvard this month and feel that I can meet the basic qualifications set forth in the reply to my letter. Therefore I would like for you to send me an application blank.

Very truly yours,

Milton A. Jones

*Milton A. Jones*

JUL 7 1938

RECORDED

67-109106-2

*MP*  
*he*  
*MP*

*the*

*Ans  
7-6-38  
WJ*

*4*

AHC:NDM  
67-109106-1

October 28, 1937.

Mr. Milton A. Jones,  
31 Oxford Street,  
Cambridge, Massachusetts.

Dear Mr. Jones:

With reference to your communication dated October 23, 1937, there is enclosed a statement outlining the basic qualifications for appointment to the position of Special Agent in the Federal Bureau of Investigation.

It is suggested that you communicate with this Bureau when you have received your law degree and are otherwise qualified and an application blank will be sent to you upon your request at that time.

Very truly yours,

John Edgar Hoover,  
Director.

Enclosure



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

December 23, 1938

AHB/bw

MEMORANDUM FOR MR. TOLSON

RE: Milton A. Jones  
SPECIAL AGENT APPLICANT

Please be advised that on December 23, 1938 Mr. Jones called to personally present his application, inasmuch as he was in Washington for the day, and to discuss in general the duties of the position of Special Agent.

Mr. Jones was given the information he desired and advised that his application would be referred to the board of inspection and if he was found to be basically qualified for the position of Special Agent he would be afforded the examination at Charlotte, North Carolina in the near future.

Respectfully,

*A. H. Belmont*  
A. H. Belmont

JAN 3 1939

67-109186-4

DEC 27 1938



AHC:EAT  
67-109106-2

RECORDED

July 6, 1938

Mr. Milton A. Jones  
640 Fourteenth Street  
Bowling Green, Kentucky

Dear Mr. Jones:

In reply to your communication of recent date, there is enclosed herewith a blank form to be used in applying for appointment to the position of Special Agent in the Federal Bureau of Investigation, United States Department of Justice, together with a statement concerning this position. The position of Special Agent is not under Civil Service regulations.

The form should be filled out in accordance with the instructions thereon, and a photograph must be attached when it is returned.

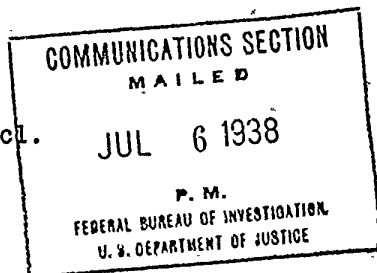
Upon receipt, your application will be placed on file for consideration in the event any vacancies occur in the future to which one with your qualifications might be appointed. There are no vacancies in this service at the present time.

Due to lack of funds, no appointments will be made for some time to come.

Very truly yours,

J. E. Hoover

John Edgar Hoover,  
Director.



Encl.

K. M. P.

AHC :EAL

67-109106

JANUARY 13, 1933

To: COMMUNICATIONS

Transmit the follow

LOUISVILLE

SUBJECT IMMEDIATE TELETYPE REPORT INVESTIGATION, MILTON ARKERS JONES, SA APPLICANT.  
REFERENCES DOCTOR S J KEENE, COLLEGE STREET, J O DINHARDT, TIMES JOURNAL PUBLISHING  
COMPANY ON THIRTEENTH STREET, L C CURRY, COLLEGE STREET SCHOOL, OFFICE OF SUPERINTENDENT  
OF CITY SCHOOLS ON FIFTEENTH STREET. ALL BOWLING GREEN, KENTUCKY. ATTENDED HIGH SCHOOL,  
MONTICELLO, KENTUCKY, NINETEEN TWENTYSEVEN TO THIRTYEIGHT, HIGH SCHOOL, BOWLING GREEN,  
NINETEEN THIRTYEIGHT TO THIRTYONE, WESTERN KENTUCKY TEACHERS COLLEGE, BOWLING GREEN,  
NINETEEN THIRTYONE TO THIRTYFIVE, RECEIVED AN DEGREE, BOWLING GREEN BUSINESS UNIVERSITY,  
SUMMER NINETEEN THIRTYFIVE. EMPLOYED BY WESTERN TEACHERS COLLEGE, BOWLING GREEN, UNDER  
PROFESSOR CHARLES TAYLOR, AS LABORER, DURING SUMMERS NINETEEN THIRTYNINE TO THIRTYTWO  
AND SATURDAYS, NINETEEN THIRTYFIVE, H O HILL GROCERY COMPANY, BOWLING GREEN, AS CLERK  
UNDER HOWARD MAJOR HON AT HOPKINSVILLE, KENTUCKY, DURING CHRISTMAS AND JANUARY NINETEEN  
THIRTYTWO TO THIRTYFOUR AND PART TIME NINETEEN THIRTYFIVE, ALUMNI ASSOCIATION, WESTERN  
KENTUCKY TEACHERS COLLEGE, AS EDITOR OF COLLEGE PAPER SPONSORED BY ASSOCIATION, SCHOOL  
YEAR OF NINETEEN THIRTYFOUR TO THIRTYFIVE. PASSED KENTUCKY BAR JUNE, NINETEEN THIRTYEIGHT.  
FORMERLY RESIDED AT SIX FOUR NAUGHT FOURTEENTH STREET, BOWLING GREEN. BORN MONTICELLO,  
KENTUCKY, JANUARY TWENTYFOUR, NINETEEN THIRTEEN, SINGLE, LEGAL RESIDENT BOWLING GREEN.  
FATHER CAMPBELL, MOTHERS MAIDEN NAME ETTA ARKERS. CHARLOTTE FIELD DIVISION ORIGIN.

CC - Charlotte

Memphis

Boston

Washington

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

COMMUNICATIONS SECTION

JAN 18 1933

TELETYPE

SENT VIA

HOOVER

Per *AGM*

December 30, 1938

Mr. Milton A. Jones  
215 North Blount Street  
Raleigh, North Carolina

Dear Mr. Jones:

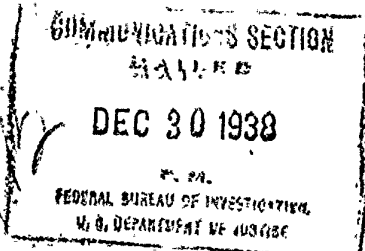
The receipt is acknowledged of your application for appointment to a position in the Federal Bureau of Investigation, United States Department of Justice.

You are advised that your application will receive consideration when a vacancy occurs to which one with your qualifications might be appointed.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director



AHC:EAL

CC-150

67-109106

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

JANUARY 18, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to:

MEMPHIS

SUBMIT IMMEDIATE TELETYPE REPORT INVESTIGATION, MILTON AUGUST JONES, DA APPLICANT.  
REFERENCE DOCTOR J O WILLIAMS, BAPTIST SUNDAY SCHOOL BOARD, NASHVILLE, TENNESSEE.  
BOON KESTICELLO, KENTUCKY, JANUARY TWENTYFOUR, NINETEEN THIRTEEN, BIEGLE. CHARLOTTE  
FIELD DIVISION ORIGIN.

HOOVER

CC - Charlotte  
Louisville  
Boston  
Washington

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....

Tracy  
Gandy  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 13 1939

VIA

POSTAL

Per

67-109106

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

JANUARY 18, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to:

BOSTON

SUBMIT IMMEDIATE TELETYPE REPORT INVESTIGATION, WILSON ANKERS JONES, SA APPLICANT.  
 ATTENDED HARVARD LAW SCHOOL, CAMBRIDGE, NINETEEN THIRTYFIVE TO THIRTYEIGHT, RECEIVED  
 LL.B. DEGREE. EMPLOYED BY MAINTENANCE DEPARTMENT OF HARVARD UNIVERSITY UNDER P D  
 LANCASTER AS STUDENT WORKER, SUMMERS OF NINETEEN THIRTYSIX AND THIRTYSEVEN. FIRED  
 FURNACE FOR ROOM AND BOARD AT EIGHT ONE OXFORD STREET, CAMBRIDGE. BORN MONTICELLO,  
 KENT, OHY, JANUARY TWENTYFOUR, NINETEEN THIRTEEN, SINGLE. CHARLOTTE FIELD DIVISION ORIGIN.

HOOVER

67-109106-17

CC - Charlotte  
 Louisville  
 Memphis  
 Washington

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. Quinn Tamm.....
Mr. Nease.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Egan.....

RECEIVED  
JAN 18 1939

SENT VIA

4<sup>30</sup> P M

Per

17

67-109103

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

JANUARY 18, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to:

CHARLOTTE

SUBMIT IMMEDIATE TELETYPE REPORT INVESTIGATION, MILTON ANKERS JONES, TWO ONE FIVE NORTH  
ELMONT STREET, RALEIGH, NORTH CAROLINA, SA APPLICANT. EMPLOYED BY DEPARTMENT OF  
AGRICULTURE, SOLICITORS OFFICE, RALEIGH, AS JUNIOR ATTORNEY, UNDER ROBERT W. STRANGE,  
REGIONAL ATTORNEY, SINCE SEPTEMBER, THIRTYEIGHT. BORN HENTICELLO, KENTUCKY, JANUARY  
TWENTYFOUR, NINETEEN THIRTEEN, SINGLE. YOUR FIELD DIVISION ORIGIN.

HOOVER

CC - Louisville  
Memphis  
Boston  
Washington

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

COMMUNICATIONS SECTION  
JAN 18 1939

SENT VIA WESTERN UNION

Per *H. Sm*

ORIGINAL

67-109106

Special Agent in Charge  
Washington, D. C.

January 18, 1933

Dear Sir:

Please institute an immediate investigation to determine the following named applicant's character, reputation, ability and qualifications for the position sought:

Applicant: Milton Ankara Jones Special Agent  
215 North Mount St., Raleigh, North Carolina.  
 Address:  
 References and Personal History:

Senator W. L. Logan, Senate Office Building, D.C.

Applicant was employed by the Dept. of Agriculture, Solicitor's Office, D.C., as a clerk from August to September 1930.

Verify employment of Wilson C. Jones, brother, Statistical Dept. of Social Security Board, D.C., and E. H. Ankara, uncle, Dept. of Agriculture, D.C.

Applicant is 25 years of age, single, and a legal resident of Bowling Green, Kentucky; he was born January 24, 1913 at Monticello, Kentucky.

It is requested that a report of this investigation be submitted to this Bureau not later than January 23, 1933.

67-109106-9

I desire that you cause a very complete and thorough investigation to be made of this applicant. The inquiries made should not be confined to the references given above, as experience shows they are usually favorable. Anything that your investigation may disclose further than the above references should be reported.

Charlotte

The division of origin in this case is \_\_\_\_\_, and copies of your report should be forwarded to that division.

Your report covering this investigation should be forwarded to the Bureau at the earliest practicable date.

MAILED

JAN 18 1933

Very truly yours,

E. Hoover

John Edgar Hoover  
Director

CC - Charlotte  
 Louisville  
 Memphis  
 Boston

21 80 30  
67-1091067-10  
Federal Bureau of Investigation  
United States Department of Justice  
Charlotte, North Carolina

January 15, 1939

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: Inspector Special Agent in Charge EDWARD SCHEIDT

Subject: Report of Interview with Applicant MILTON A. JONES  
for appointment as Special Agent

1. PERSONAL APPEARANCE:

- ✓ 5 A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.  
✓ B. DRESS: Neat. Flashy. Poor. Untidy.  
✓ C. FEATURES: Refined. Ordinary. Coarse. Dissipated.  
D. PHYSICAL DEFECTS, if any: None.

2. CONDUCT DURING INTERVIEW:

- ✓ 5 A. PERSONALITY: Excellent. Good. Fair. Average. Poor.  
✓ B. POISE: Well-poised. Steady. Temperamental. Average.  
✓ 5 C. SPEECH: Average. Reticent. Talkative. Boastful.  
✓ 5 D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking.  
E. NERVOUSNESS: None. Slight. Very nervous.  
F. FOREIGN ACCENT: None. Slight. Noticeable.  
✓ 5 G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

- ✓ 10 A. Answers general questions definitely. Quickly. Vaguely.  
✓ 10 B. Has Applicant studied Federal Procedure? No special course, but touched on  
✓ 10 C. Any investigative experience? If so, describe - in other courses.  
None

JAN 28 1939

- ✓ 10 D. Does the Applicant appear to be resourceful? Yes  
✓ 10 E. Does the Applicant appear to have executive ability? Possibly  
✓ 10 F. Is he likely to develop? Yes

4. GENERAL INFORMATION:

- A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? Happiness

- B. What are his recreations and tastes?  
Outdoor activity, sports, reading.

13766

Self letter for memo

Included in brief 1-15-39 abc

Removed from interview list.

67-1091067-10

10 1939  
abc for 2



5. HEALTH RECORD:

Good.

6. GENERAL IMPRESSIONS OF APPLICANT:

Applicant is single and 25 years of age, having been born 1-24-13 at Monticello, Ky. He took one year of high school at Monticello, Ky. and three years at Bowling Green, Ky., where he graduated in 1931. He attended Western Kentucky Teachers College, Bowling Green, Ky., receiving an A.B. Degree in 1935; Bowling Green Business University, taking shorthand and typing, in Summer of 1935; and Harvard Law School from 1935-38, from which he graduated with LL.B. Degree in 1938. He took and passed a State Bar Examination at Frankfort, Ky., in June, 1938. Applicant states he led his class at the Bowling Green H.S., and Western Kentucky Teachers College, and made slightly above average grades, with no failures, at Harvard Law School. He was on his high school debating team, was editor of the college paper at Western Kentucky Teachers College, and was on the staff of The Talisman, the college year book. He was President of the Baptist Student Sunday School Class, Bowling Green, Ky., in 1934-35; also, was active in the Baptist Young People's Union at the same time, and President of a city-wide young peoples' organization, made up of representatives of the various churches at Bowling Green. While in college at Bowling Green, he was also President of the organization of students from Warren County, Ky.

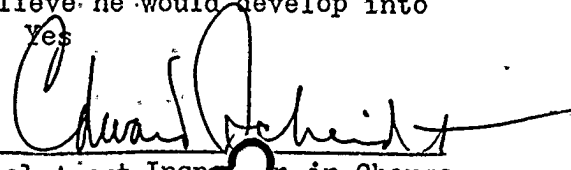
During the Summer of 1930, Applicant worked by the month at the Owensburg, Ky., Oil Fields, helping his father do odd jobs around the oil wells. During the same summer and the following summer, as well as on Saturdays during part of his senior year, he worked on a farm owned by the Western Kentucky Teachers College; under Prof. Charles Taylor. During Christmas vacation and Saturdays in 1932, he was a clerk at the H.G. Hill Grocery Co., in Bowling Green, Ky., under Howard Major, who is now with a wholesale warehouse at Hopkinsville, Ky. He worked for this same concern after school and on Saturdays during 1932-33, and also the summer of 1934, and occasionally in 1935, as clerk and assistant cashier. During the Summers of 1936 and 1937, he worked for the Harvard Maintenance Department, Cambridge, Mass., doing carpenter work, under Mr. P. D. Lancaster. During his last two years in law school at Harvard, he fired the furnace and did odd jobs for his board and room at 81 Oxford St., Cambridge. In August, 1938, Applicant secured employment, as file clerk, for the Solicitor's Office, Dept. of Agriculture, Washington, D.C.; and since September, 1938, has been working as Jr. Attorney in the Farm Security Division, Dept. of Agriculture, Raleigh, N.C. He works under Robert Wright Strange, Regional Attorney.

Applicant's relatives in the Government Service include Wilson C. Jones, brother, who works in the Statistical Department of the Social Security Board, Washington, D.C.; and HENRY HANKERS, an uncle, who works in the old AAA Division of the Department of Agriculture. (Cont'd on attached sheet.)

Result of dictation test: Good. Fair. Poor.

Bureau test rating %.

7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? Yes

  
Special Agent Inspector in Charge

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 15 1939

POSTAL

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Crowl	.....
Mr. Dawsey	.....
Mr. Egan	.....
Mr. Foxworth	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....

*Invest and  
1-18-39  
ah*

*Phys. ref.  
1-18-39  
ah*

Order Investigation  
REQUEST PHYSICAL

*c for j*

VW4 1 GOVT COLLECT

CHARLOTTE NCAR 527P JAN 15 1938

DIRECTOR

FBI JUSTICE WASHINGTON DC

MILTON A JONES SA APPLICANT INTERVIEWED CHARLOTTE TODAY

FAVORABLE RECOMMENDATION

SCHEIDT.

6111PM..

*3  
my*

RECEIVED  
JAN 28 1939

67-109106-111  
JAN 19 1939  
JAN 20 1939  
JAN 21 1939  
JAN 22 1939  
JAN 23 1939  
JAN 24 1939  
JAN 25 1939  
JAN 26 1939  
JAN 27 1939  
JAN 28 1939  
JAN 29 1939  
JAN 30 1939  
JAN 31 1939

AHC:TW  
67-109106

January 18, 1939

Medical Officer in Charge  
Naval Recruiting Station  
Wachovia Building  
Raleigh, North Carolina

Dear Sir:

The bearer of this letter, Mr. Milton A. Jones,  
is a candidate for appointment to the service of the Federal  
Bureau of Investigation, United States Department of Justice, as  
a Special Agent.

In accordance with arrangements previously made, it  
is requested that a thorough physical examination be given to  
determine the fitness of this candidate for the position in  
question. The fingerprint of the right forefinger should be  
included, and also a notation as to the applicant's near vision.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

67-109106-112

*3*  
*My* *rs*

*✓* *FW*

AHC:TW  
67-109106

January 18, 1939

<sup>0</sup>  
Mr. Hilton A. Jones  
215 North Blount Street  
Raleigh, North Carolina

Dear Mr. Jones:

With reference to your application on file for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, it is desired that you submit a report on your present physical condition. For this purpose the enclosed letter and form should be presented to

the Medical Officer in  
Charge, Naval Recruiting Station, Wachovia Building,  
Raleigh, North Carolina.

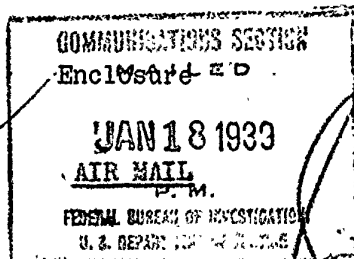
It is also desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized, returning it to this office, together with your physical examination report, not later than

January 23, 1939.

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover  
Director

67-109106-113



FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 19 1939

TELETYPE

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Crowl	✓
Mr. Dawsey	✓
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

FBI BOSTON 1-19-39 5-10 PM GN

DIRECTOR

MILTON ANKERS<sup>O</sup> JONES, SA APPLICANT. ADMITTED HARVARD LAW SCHOOL  
SEPTEMBER TWENTY H XX THREE NINETEEN THIRTY FIVE AND AWARDED LLB  
DEGREE JUNE TWENTY THREE NINETEEN THIRTY EIGHT. PASSED EACH SUBJECT  
AND GRADUATED TWO ONE FOUR OUT OF CLZSS OF THREE SIX FIVE. BORN  
MONTICELLO, KENTUCKY, JANUARY TWENTY FOURTH NINETEEN THIRTEEN, SON OF  
CAMPBELL JONES. RESIDENCE SIX FORTY FOURTEENTH STREET, BOWLING GREEN,  
KENTUCKY. RECEIVED AB WESTERN KENTUCKY STATE TEACHERS COLLEGE  
NINETEEN THIRTY FIVE. RESIDED FIRST YEAR AT LAW SCHOOL SIXTEEN WENDELL  
STREET CAMBRIDGE MASSACHUSETTS AND SECOND THIRD YEARS EIGHT ONE OXFORD  
STREET CAMBRIDGE OPERATORS OF WHICH RECOMMEND HIM HIGHLY AS TO REPUTATION  
CHARACTER AND AS DESERVING YOUTH WORKING HIS WAY THROUGH LAW SCHOOL.  
P. D. LANCASTER, MAINTENANCE DEPARTMENT HARVARD UNIVERSITY REPORTS  
EMPLOYED AS TIMEKEEPER SUMMERS THIRTY SIX THIRTY SEVEN AND COMMENDS  
HIM HIGHLY AS TO CHARACTER ABILITY HABITS. NO CRIMINAL OR CREDIT  
RATING.

PETERSON

END

OK FBI WASHINGTON DC OEC

JAN 21 1939

RECORDED

62-109106-114

JAN 20 1939

Mr. X

80

15

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 19 1939

POSTAL

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Crowl	✓
Mr. Dawson	✓
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

W1 31 GOVT COLLECT

MH MEMPHIS TENN 18 1112P

DIRECTOR

FBI JUSTICE WASHN DC

MILTON ANKERS<sup>O</sup> JONES SA APPLICANT REFERENCE DOCTOR J O WILLIAMS  
ENROUTE DALLAS TEXAS TO NASHVILLE TENNESSEE WHERE EXPECTED  
ARRIVE AFTERNOON NINETEENTH INSTANT WILL SUBMIT IMMEDIATE  
REPORT FOLLOWING INTERVIEW IN NASHVILLE

J E CLEGG

Routed	✓
Searched	✓
Indexed	✓
Serialized	✓

*R*  
*18*

JAN 21 1939

RECORDED

69-109106-15	
FEDERAL BUREAU OF INVESTIGATION	
JAN 20 1939	
U. S. DEPARTMENT OF JUSTICE	
<i>g</i>	FILE

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 19 1939

TELETYPE

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Crowl	✓
Mr. Dawsey	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

FBI CHARLOTTE

1-19-39

5-40 PM

MHD

DIRECTOR

MILTON ANKERS <sup>O</sup>JONES SA APPLICANT JONES WITH SOLICITORS OFFICE  
DEPATMENT OF AGRICULTURE FARM SECURITY ADMINISTRATION RALEIGH  
NC SINCE SEPTEMBER TWENTY THIRD NINETEEN THIRTY EIGHT, FIRST  
AS CLERK, AND SHOTRTLY THEREAFTER MADE JUNIOR ATTORNEY AT  
TWO THOUSAND DOLLARS PR YEAR, WHEN RECEIVED NOTIFICATION OF  
ADMITTANCE TO KENTUCKY BAR. ROBERT W. STRANGE, ATTORNEY IN  
CHARGE, RATES APPLICANT AS EXCELLENT AND MOST CAPABLE MAN IN  
HIS EMPLOY. NO CREDIT OR CRIMINAL RECORD IN RALEIGH. LANDLADY  
AND FELLOW ROOMERS DESCRIBE JONES AS STUDIOUS, NEAT, OF  
EXCELLENT MANNERS, RESDERVED, AND WELLLIKED BY EVEYONE

END

SCHEIDT

OK FBI WASHINGTON DC OEC

KDED

JAN 21 1939

nted.....	nted.....
3	10

67-109106-116
JAN 20 1939
WULFGE
CHIEF CLERK

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 19 1939

TELETYPE

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	✓
Mr. Crowl	✓
Mr. Dawsey	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

FBI MEMPHIS - 1-19-39 6-15 PM TMH

DIRECTOR

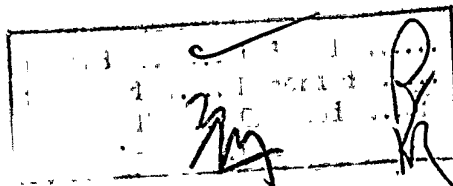
MILTON ANKERS JONES, SA APPLICANT. REFERENCE DOCTOR JO WILLIAMS  
NASHVILLE, TENNESSEE WAS PASTOR FIRST BAPTIST CHURCH BOWLING  
GREEN KENTUCKY NINETEEN THIRTY ONE THIRTYFIVE WHILE APPLICANT  
STUDENT WESTERN STATE TEACHERS COLLEGE, BOWLING GREEN AND RESIDED  
ONE BLOCK FROM APPLICANT, WHO WAS MEMBER HIS CHURCH. TAUGHT  
INTERMEDIATE BOYS ~~CLASS~~ CLASS SUNDAY SCHOOL. PRESIDENT BYPU. ~~CLASS~~  
CHARACTER, REPUTATION ABOVE REPROACH. REFERENCE REGARDS APPLICANT FINEST  
YOUNG MAN KNOWN PAST TEN YEARS AND WELL QUALIFIED POSITION ~~CLASS~~  
SOUGHT.

END J E CLEGG

THE LAST WORD IN FIRST LINE IS WILLIAMS RIGHT

OK FBI WASHINGTON DC

THT  
JAN 21 1939  
LDED



67-109106-17  
JAN 20 1939



CLASS OF SERVICE DESIRED	
DOMESTIC	FOREIGN
TELEGRAM	FULL RATE CABLE
DAY LETTER	DEFERRED CABLE
NIGHT MESSAGE	NIGHT CABLE
NIGHT LETTER	LETTER
SHIP RADIOGRAM	RADIOGRAM

Patrons should check class of service desired, otherwise message will be transmitted as a full-rate communication

# Postal Telegraph

## THE INTERNATIONAL SYSTEM



RECEIVER'S NUMBER
CHECK
TIME FILED
STANDARD TIME

Send the following message, subject to the terms on back hereof, which are hereby agreed to

Form 2

DALLAS, TEXAS

JANUARY 18, 1939

J. E. CLEGG,  
FEDERAL BUREAU OF INVESTIGATION,  
U. S. DEPARTMENT OF JUSTICE,  
2401 STERICK BLDG.,  
MEMPHIS, TENNESSEE

RETEL MILTON ANKERS JONES, SA APPLICANT. DOCTOR JO WILLIAMS  
CHECKED OUT OF ADOLPHUS HOTEL, DALLAS, TEXAS, THIS AFTERNOON  
LEAVING NO FORWARDING ADDRESS. WILLIAMS NOT INTERVIEWED HERE.

CONROY.

OFF BUS  
GOVT RATE.

JAN 23 1939

RECORDED

cc- Bureau

Routed	Indexed
Searched	Revised
Serialized	Filed

67-109106-18

FEDERAL BUREAU OF INVESTIGATION
JAN 21 1939
U. S. DEPARTMENT OF JUSTICE

CLERK

# POSTAL TELEGRAPH-CABLE COMPANY

## TRANSMITS AND DELIVERS THE WITHIN MESSAGE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

To guard against mistakes or delays, the sender of a message should order it REPEATED; that is, telegraphed back to the originating office for comparison. For this, one-half the unrepeatable message rate is charged in addition. Unless otherwise indicated on its face, THIS IS AN UNREPEATED MESSAGE AND PAID FOR AS SUCH, in consideration whereof it is agreed between the sender of the message and this Company as follows:

1. The Company shall not be liable for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the UNREPEATED MESSAGE rate, whether caused by the negligence of its servants or otherwise, beyond the sum of FIVE HUNDRED DOLLARS; nor for mistakes or delays in the transmission or delivery, or for non-delivery of any message received for transmission at the REPEATED MESSAGE rate, beyond the sum of FIVE THOUSAND DOLLARS; nor for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the SPECIALLY VALUED MESSAGE rate, beyond the sum at which such message shall be valued, in writing, by the sender thereof when tendered for transmission and for which payment is made or agreed to be made of the amount of the repeated-message rate and an additional charge equal to one-tenth of one per cent of the amount by which such written valuation shall exceed five thousand dollars; nor in any case for delays arising from unavoidable interruption in the working of its lines, or for errors in cipher or obscure messages.

2. The Company is hereby made the agent of the sender, without liability, to forward this message over the lines of any other company or by any other means of communication when necessary to reach its destination.

3. Domestic messages and incoming cable messages will be delivered free within one-half mile of the Company's office in towns of 5,000 population or less, and within one mile of such office in other cities or towns. Beyond these limits the Company does not undertake to make delivery, but will, without liability, at the sender's request, as his agent and at his expense, endeavor to contract for him for such delivery at a reasonable price.

4. No responsibility attaches to this Company concerning messages until the same are accepted at one of its transmitting offices; and if a message is sent to such office by one of the Company's messengers, he acts for that purpose as the agent of the sender.

5. The Company shall not be liable for damages or statutory penalties in any case where the claim is not presented in writing within sixty days after the message is filed with the Company for transmission.

6. It is agreed that prompt and correct transmission and delivery of this message shall be presumed in any action for recovery of tolls thereto; subject, however, to rebuttal by competent evidence.

7. Special terms governing the transmission of messages under the classes of messages enumerated below shall apply to messages in each of such respective classes in addition to all foregoing terms.

8. NO EMPLOYEE OF THIS COMPANY IS AUTHORIZED TO VARY THE FOREGOING.

## POSTAL TELEGRAPH-CABLE COMPANY

CLARENCE H. MACKAY, CHAIRMAN OF THE BOARD  
A. H. GRISWOLD, EXECUTIVE VICE-PRESIDENT

### CLASSES OF SERVICE

#### DOMESTIC MESSAGES

**FAST TELEGRAMS.** A full-rate expedited service.

**DAY LETTERS.** A deferred day service at rates lower than the fast telegram rate. One and one-half times the Night Letter rate for the transmission of 50 words or less, and one-fifth of the initial rate for each additional 10 words or less.

**SPECIAL TERMS APPLYING TO DAY LETTERS.** In further consideration of the reduced rate for this special "Day Letter" service, the following special terms in addition to those enumerated above are hereby agreed to:

(a) Day Letters may be forwarded by the Telegraph Company as a deferred service and the transmission and delivery of such Day Letter is, in all respects, subordinate to the priority of transmission and delivery of full rate telegrams.

(b) This Day Letter is received subject to the express understanding and agreement that the Company does not undertake that a Day Letter shall be delivered on the day of its date absolutely and at all events; but that the Company's obligation in this respect is subject to the condition that there shall remain sufficient time for the transmission and delivery of such Day Letter on the day of its date during regular office hours, subject to the priority of the transmission of full rate telegrams under the conditions named above.

**NIGHT MESSAGES.** Accepted up to 2:00 a. m. at reduced rates to be sent during the night and delivered not earlier than the morning of the ensuing business day. Night messages may at the option of the Telegraph Company be mailed at destination to the addressees, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such Night Messages at destination, postage prepaid.

**NIGHT LETTERS.** Accepted up to 2:00 a. m. for delivery on the morning of the ensuing business day, at rates still lower than night message rates, as follows: The fast telegram rate for 10 words shall be charged for the transmission of 50

words or less, and one-fifth of such rate for 10 words shall be charged for each additional 10 words or less.

**SPECIAL TERMS APPLYING TO NIGHT LETTERS.** In further consideration of the reduced rate for this special "Night Letter" service, the following special terms in addition to those enumerated above are hereby agreed to:

(a) Night Letters may at the option of the Telegraph Company be mailed at destination to the addressees, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such Night Letters at destination, postage prepaid.

#### CABLE MESSAGES

**FULL RATE MESSAGES** receive regular and prompt service in their order of filing. Code language permitted.

**DEFERRED RATE MESSAGES.** at one-half of the full rate to follow full rate messages. Must be in plain language of country of origin, or of destination, or in French. Full particulars as to countries where this class of service is effective will be furnished upon application to any Postal Telegraph office.

**NIGHT CABLE LETTERS** at reduced rates. Must be in plain language of country of origin, or of destination, or in French where transmitted by telegraph to destination. Subordinated to the priority of transmission of full and deferred rate messages. May be posted, when sender so directs, to countries where this service is not available, at tariffs to countries from which such messages are posted. Under latter circumstances, messages must contain complete mailing address, including chargeable posting instructions (i.e., "Post London," etc.). Minimum word basis of twenty to twenty-five words applied. Code addresses may be used except for messages delivered by post. Figures explained by text admitted. Indicator "NLT" required and charged for as one word. For further particulars apply at any Postal Telegraph office.

NO EMPLOYEE OF THIS COMPANY IS AUTHORIZED TO VARY THE FOREGOING.

(Place) January 21, 1939  
215 North Blount Street  
(Date) Raleigh, North Carolina

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point, at Government expense.
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

**JAN 25 1939**  
I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this

Very truly yours,

21st day of January, A.D. 1939

Nancy E. Logan

Notary Public

my com. expires Feb. 16, 1940

67-109106-197  
Jan 23 1939  
Milton A. Jones

CC-74

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, SEPT. 4, 1924

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

O JONES, Milton Ankers  
(Name)  
215 N. Blount St., Raleigh, N.C.  
(Post-office address)  
Male 24 Jan., 1913  
(Sex) (Date of birth)  
What examination did you take? Special Agent, Federal Bureau of  
Investigation Dept. Of Justice.  
In what Department and Bureau are you to be employed?  
In what City or Town are you to be employed? Washington, D.C.

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

72 1/2 inches. \* 178 pounds. 171 pounds.  
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)  
Males, without clothing; females, clothed but without wrap or hat.

Items checked (V) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: Distant vision: Without glasses: Right: 20 Left: 20 With glasses if worn: Right: 20 Left: 20  
(Near vision must be reported; use space provided on back of this form.)

Evidence of disease or injury: Right: Normal Left: Normal

Color vision: Normal Method of testing, color vision: Stillings

2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear— 20 Left ear— 20  
20 ft. 20 ft.

Evidence of disease or injury: Right ear: Normal Left ear: Normal

3. Nose: Normal

4. Mouth: Normal

5. Throat: Normal

6. Thyroid (especially in women): Normal

7. Heart: Normal

If organic heart disease is present, is it fully compensated? ----

8. Lungs: Right: Normal

History of tuberculosis: none

Left: Normal

Has it been arrested for 1 year? ----

9. Hernia: Normal

(Name variety: Inguinal, ventral, femoral, etc.)

If present, is it supported by a well-fitting truss? ----

10. Varicose veins: Normal

Varicocoele: None

(If "Yes," state location and degree)

(None, slight, moderate, severe)

11. Feet: Is flat foot present? No Degree of impairment of function: None  
(None, slight, moderate, severe)

12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above: None

13. Scars of serious injury or disease: None

14. Nervous system (give symptoms and history): Normal

15. Urinalysis (see over): ---- Venereal disease: No

16. Has applicant ever received pension, compensation, allowance, retired pay, or training because of disability received while in military or naval service? No If "Yes," describe disability and state whether present now: ----

17. In my opinion, applicant is capable of performing duties involving Arduous physical exertion.  
(Arduous, moderate, or light)

NRS RALEIGH NC.

(Place of examination)

1-20-39

(Date of examination)

The examining physician must be in the Federal service

James O. Thompson, M. D.  
(Name of examining physician)

Lt-Commander (MC) U.S. Navy  
(Title, and branch of Federal medical service)

\*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination



215 North Blount Street  
Raleigh, North Carolina  
January 21, 1939

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

I am enclosing herein the medical certificate and  
letter forwarded to me on January 18.

Very truly yours,

*Milton A. Jones*  
Milton A. Jones

JAN 25 1939

67-109106-21

*ah*

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 20 1939

TELETYPE

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Crowl  
Mr. Dawsey  
Mr. Egan  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. McIntire  
Mr. Nichols  
Mr. Quinn Tamm  
Mr. Tracy  
Miss Gandy

FBI LOUISVILLE 1-20-39 8-20PM JEN

DIRECTOR

MILTON <sup>O</sup>ANKERS JONES SA APPLICANT BORN WAYNE COUNTY KENTUCKY 1-24-13  
ATTENDED MONTICELLO KENTUCKY HIGH SCHOOL MADE STRAIGHT A .  
GRADUATED BOWLING GREEN KENTUCKY HIGH SCHOOL MAY 1931 WITH HIGHEST  
HONOR MAKING STRAIGHT A .RECEIVED AB DEGREE LIBERAL ARTS WESTERN KEN  
TUCKY ~~STATE~~ STATE TEACHERS COLLEGE MAY 1935. RECEIVED MEDAL AS OUT  
STANDING STUDENT. VERY ACTIVE EXTRA CURRICULAR ACTIVITIES . EDITOR  
COLLEGE PAPER. NOT ACTIVE ATHLETICS . WORKED ON COLLEGE FARM DURING  
~~SUMMER~~ SUMMER VACATION. TOOK SUMMER COURSE 1935 AT BOWLING GREEN  
BUSINESS UNIVERSITY. REGARDED BY FORMER INSTRUCTORS AS HAVING BRILLIANT  
MIND AND WELL ROUNDED PERSONALITY. REFERENCE FRIENDS AND NEIGHBORS  
COMMEND HIGHLY. FAMILY PHYSICIAN STATES IN GOOD HEALTH ONLY ILLNESS  
SLIGHT CASE OF TYPHOID IN 1932. NO CRIMINAL RECORD WAYNE OR WARREN  
COUNTIES KENTUCKY

REYNOLDS

END

ACK

JAN 24 1939

OK FBI WASHINGTON DC EDD

10230N

10230N  
10230N  
10230N

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

CHARLOTTE, NORTH CAROLINA.

FILE NO. 67-965.

EPL.

REPORT MADE AT <b>BOSTON, MASS.</b>	DATE WHEN MADE <b>1-20-39</b>	PERIOD FOR WHICH MADE <b>1-19-39</b>	REPORT MADE BY <b>W. J. WEST.</b>
TITLE <b>MILTON ANKERS JONES.</b>			CHARACTER OF CASE <b>APPLICANT - SPECIAL AGENT.</b>

**SYNOPSIS OF FACTS:**

Applicant admitted Harvard Law School Sept. 23, 1935 and awarded LL.B. Degree June 23, 1938; passed each subject and graduated 214th out of class of 365. Applicant born Monticello, Ky., Jan. 24, 1913, the son of CAMPBELL JONES; residence - 640 14th Street, Bowling Green, Ky.; received A.B. Degree Western Kentucky State Teachers' College, 1935. Operators of student lodging houses, 16 Wendell St. and 81 Oxford St., Cambridge, Mass. recommend him highly as to reputation, character, and as deserving youth working his way through Law School. P. D. LANCASTER, Maintenance Dept., Harvard University, reports Applicant employed as Time Keeper summers of 1936 and 1937; commends him highly as to character, ability and habits. No criminal record or credit rating.

- RUC -

REFERENCE: Bureau telegram dated January 18, 1939.

DETAILS: AT CAMBRIDGE, MASSACHUSETTS:

Records at the office of the Secretary, Harvard University Law School, indicate that MILTON ANKERS JONES, a resident of 640 14th Street, Bowling Green, Kentucky, was born at Monticello, Kentucky on January 24, 1913, the son of CAMPBELL JONES; received A.B. Degree from Western Kentucky State Teachers' College in 1935; was admitted to the Law School on September 23, 1935, and was awarded his Degree of LL.B. on June 23, 1938.

The records further indicate that this student passed each end

APPROVED AND FORWARDED: <i>[Signature]</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT Bureau - 3. Charlotte - 2. Boston - 2.	67-109106-23	JAN 25 1939



every subject at the law school, and that his individual marks during his three years at the Law School were as follows:

FIRST YEARS

Civil Procedure	-	68
Contracts	-	67
Criminal Law	-	55
Property	-	62
Torts	-	62
AVERAGE.....		63

SECOND YEAR:

Business Organizations	-	61
Equity	-	60
Evidence	-	65
Property	-	68
Sales	-	68
Trusts	-	65
AVERAGE.....		65

THIRD YEARS.

Conflicts	-	70
Constitutional Law	-	60
Business Organizations	-	64
Equity	-	69
Property	-	67
Persons	-	62
Labor Law	-	60
Average	-	65
GENERAL AVERAGE.....		64

For the interpretation of the above marks it may be stated that 55 is the passing mark; 55 - 59 equals D; 60 - 69 equals C; 70 - 74 equals B; 75 equals A. The record further shows that his class standing was 214th in a class of 365. The records further show that during his first year of Law School he resided at 16 Wendell Street, and during his last two years he was registered as residing at 81 Oxford Street, Cambridge, Mass.

P. D. LANCASTER, Superintendent, Maintenance Department, Harvard University, 917 Memorial Drive, states that Applicant was employed under his direction as a Time Keeper for a gang of 115 to 125 men, and also checked up the material needed, and would come back and see that the material was gotten out to the men. The Applicant was thus employed during the summers of 1936 and 1937 at a salary of 55¢ an hour, earning approximately \$4.00 a day. Mr. LANCASTER states that he is very pleased to recommend JONES as an honest, dependable, straight forward, young man who was well liked by the men with whom he came in contact. Mr. LANCASTER further says that JONES was a young man of very good habits, of fine personality, one who was working his way through law school and picking up odd jobs wherever he could find them, and he found him to be a person of excellent habits and in every way dependable.

The address, 16 Wendell Street is a student lodging house operated by Mrs. O. P. JOHNSON. In her absence the wife of her nephew, Mrs. LAURENTSON was interviewed. Mrs. LAURENTSON stated that she herself had resided at this Cambridge address during the year that Mr. JONES was a roomer there, and thus knew him quite as well as did Mrs. JOHNSON. Mrs. LAURENTSON states that she feels sure that she can recommend him for any position he may be qualified to fill. During the stay at their home he proved to be a young man of exemplary conduct, of very good habits, not at all addicted to the use of liquor, studious, pleasant and courteous, a good student, and a person always extremely prompt in paying his bills. He left this address in order to take a room at 81 Oxford Street where he was to receive his room in return for some work.

Mrs. ESTHER SEVERSON, 81 Oxford Street stated that Applicant came to her home in 1936 and received his room in return for taking care of the furnace and doing odd jobs about the place. During that year he used to eat elsewhere but it was observed that he did not have very much money, had a hard time working his way through school and it was felt that he did not have enough to eat at different times, and therefore it was arranged that during his second year he should eat his meals at this home as well as receiving his room, in return for helping about the place. Mrs. SEVERSON states that she is very pleased to recommend the Applicant for any position he may be qualified to fill; that while he was at her house he was a young man of very good conduct, never addicted to the use of liquor, went to church twice on Sundays, studied hard, and a person of good personality and one whom she is very pleased to recommend.

AT BOSTON, MASSACHUSETTS:

At the Merchants Credit Bureau, 52 Channcey Street, no credit rating was found.

At the Massachusetts Board of Probation, 206 Suffolk County Court House, a centralization point for all records of arrests in Massachusetts, a search of the records indicates that Applicant was never arrested in Massachusetts.

Upon the conclusion of the above investigation a teletype summary was directed to the Bureau, with a copy for the Charlotte Division.

REFERRED UPON COMPLETION TO OFFICE OF ORIGIN.

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **Charlotte, North Carolina.**

FILE NO. **67-974**

REPORT MADE AT <b>CHARLOTTE, N.C.</b>	DATE WHEN MADE <b>1/20/39</b>	PERIOD FOR WHICH MADE <b>1/19/39</b>	REPORT MADE BY <b>L. L. MEUNIER: ADC</b>
TITLE <b>MILTON ANKERS JONES</b>			CHARACTER OF CASE <b>APPLICANT - SPECIAL AGENT</b>

**SYNOPSIS OF FACTS:**

Applicant has been connected with Solicitor's Office, Department of Agriculture, Farm Security Administration, Raleigh, N.C., since 9-23-38, first as clerk, and shortly thereafter, was made Junior Attorney at salary of \$2,000.00 per year, when received notification of admittance to Kentucky Bar. ROBERT W. STRANGE, Attorney in Charge, rates Applicant as excellent and most capable man in his employ. No credit or criminal record for Applicant in Raleigh. Landlady and fellow roomers describe Applicant as studious, neat, having excellent manners, reserved, and well-liked by everyone.

P.

**REFERENCE:** Bureau telegram, dated January 18, 1939.

**DETAILS:** AT RALEIGH, N.C.

MRS. JOHN KOIF, 215 North Blount Street, advised that she has known Applicant since about the middle of December, 1938, at which time she and her husband, JOHN KOIF, took up their abode at the same residence as Applicant. She stated that JONES is very likeable, sociable and respectful. She informed that he is studious, because she hears him typing in his room almost every night. She referred Agent to MRS. EMILIE WADE, 118 North Washington

APPROVED AND FORWARDED: <i>[Signature]</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT 3-Bureau 2-Richmond 1-Memphis (Info.) 1-Louisville (Info.) 1-Washington Field (Info.) 2-Charlotte	<b>67-109106-20</b> <i>[Handwritten initials]</i>	<b>JAN 25 1939</b>

Street, who is the owner of the house where Applicant and she live.

MRS. ELLIE WADE advised that she could think of no one that she would rather give a good reference concerning than Applicant. She advised that he has been a model roomer with her since the last part of September, 1938; that he regularly pays her his room and board bill of \$42.00 per month on the first of each month, and that she has never had any trouble with him. She informed that she knows he does not drink, and is very gentleman-like, because if he were otherwise, she would not allow him to stay at her residence, inasmuch as there are many single and married women living in the same house with him. She advised further that this is the first time that anyone has requested any information concerning JONES from her. She also stated that she does not know anything about Applicant's background, and that she believes he was referred to her by some other State Employee in Raleigh.

MR. JOHN KOIF, Naval Recruiting Officer, in the Post Office Building, gave information substantially as had been furnished by his wife. He stated that he could think of no one he would rather have as a "ship-mate" than Applicant. He explained this by stating that in Navy parlance, that would mean that Applicant is "regular". He also stated that there are about thirty individuals who reside at MRS. WADE's home on North Blount Street, which is an especially nice residential district, because the Governor's Mansion is just across the street. He informed that Applicant is especially well-liked by every individual who lives in that home; furthermore, that he is quiet, clean-cut, and the type of individual who never gets into trouble, because he has no bad habits. He also informed that Applicant goes to some church regularly on Sundays, and does not use intoxicants in any form.

MR. HENRY CANNON, employed by the Farm Security Administration, stated that he has known Applicant since about the first of December, 1938, and has become well acquainted with him, regarding him as a good friend to have. He stated that Applicant is a Harvard Law School graduate, and that his home was formerly in Kentucky, but that his family presently lives about forty miles out of Richmond, in Fluvanna County, Virginia, near Fork Union Military Academy. He stated that Applicant is presently in the Legal Division of the Department of Agriculture, and was lent to the Raleigh Division of the Farm Security Administration by the Washington Office. He described Applicant as very neat, intelligent, quiet and reserved, and one who also makes a very good appearance.

MR. ROBERT S. RYAN, Personnel Director of Region No. 4, Farm Security Administration, stated that he has no personnel record

on Applicant, because these records are maintained in the Department of Agriculture, in Washington, D.C. He stated, however, that he knows who Applicant is, and does not know anything against him. MR. RYAN also informed that ROBERT W. STRANGE, Regional Attorney, in charge of the Solicitor's Office of the United States Department of Agriculture, is the type of individual who could be contacted for information regarding Applicant, without any ill feeling resulting therefrom on the part of MR. STRANGE toward Applicant.

MR. STRANGE advised Agent that he presently has five attorneys working for him in Raleigh, and that he considers Applicant to be the most capable, and the one with the best future ahead of him, of these five attorneys. He stated that it made him "mentally sick" to think that he might lose this employee. He informed that Applicant has an excellent background, both as to character and from an intellectual standpoint. He stated that he would not hesitate to unqualifiedly recommend Applicant from the standpoint of morals, character, reputation and ability, and that he was sure the Federal Bureau of Investigation would make no mistake in considering him for a position in that Department.

MR. STRANGE informed that Applicant came to him, as a Clerk, on September 23, 1938, and shortly thereafter, when he received notification that he had been admitted to the Kentucky Bar, he was made a Junior Attorney in the Raleigh Division, at a salary of \$2,000.00 per year. He also stated that when the next efficiency reports were to be submitted, he was going to give Applicant a rating of "Excellent", and recommend that he be raised in grade, so that he would receive \$2,600.00 per year; furthermore, he informed that he has only one attorney now receiving a higher salary than Applicant; however, he considers Applicant to be more capable than this man. MR. STRANGE also advised that Applicant is not lacking in initiative, and when he has a good idea, he does not hesitate to express it.

A check was made at the City-County Bureau of Identification, where MR. JIM BYNUM, Assistant Identification Officer, advised that Applicant has no criminal record in his files under the name of MILTON A. JONES.

MISS SADIE HARRIS, at the Raleigh Merchants Association, advised that Applicant is not listed on her records.

UNDEVELOPED LEADS: THE RICHMOND DIVISION will check the residence of Applicant's parents, CAMPBELL and ETTA ANKERS JONES, at a point about forty miles out of Richmond, in Fluvanna County, Virginia, near Fork Union Military Academy.

THE BOSTON, MEMPHIS, LOUISVILLE and WASHINGTON FIELD DIVISIONS will report investigation requested by the Bureau.

-PENDING-

1206-A

CHECK

ACCT'G INFMN.

TIME FILED

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

R. B. WHITE  
PRESIDENTNEWCOMB CARLTON  
CHAIRMAN OF THE BOARDJ. C. WILLEVER  
FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

Memphis, Tennessee

EMH:TMH

1-18-39

E. E. CONROY  
FEDERAL BUREAU OF INVESTIGATION  
US DEPARTMENT OF JUSTICE  
TOWER PETROLEUM BUILDING  
DALLAS, TEXAS.

MILTON ANKERS JONES, SA APPLICANT. DOCTOR J. O. WILLIAMS, BAPTIST SUNDAY SCHOOL BOARD, NASHVILLE, TENNESSEE, A REFERENCE, PRESENTLY AT ADOLPHUS HOTEL, DALLAS. EXPECTED TO LEAVE TONIGHT FOR NASHVILLE. BUREAU DESIRES IMMEDIATE TELETYPE REPORT. CHARLOTTE ORIGIN. APPLICANT BORN MONTICELLO, KENTUCKY, JANUARY TWENTY FOUR, NINETEEN THIRTEEN, SINGLE. ADVISE IF NOT INTERVIEWED.

RECORDED

JAN 25 1939 E. CLEGG.

17-109106-25

cc Bureau

Searched	Indexed
Noted	Filed
Classified	Checked

JAN 22 1939  
FOUR  
GAK  
COK

WESTERN UNION GIFT ORDERS ARE APPROPRIATE GIFTS FOR ALL OCCASIONS.

# ALL MESSAGES TAKEN BY THIS COMPANY ARE SUBJECT TO THE FOLLOWING TERMS:

To guard against mistakes or delays, the sender of a message should order it repeated, that is, telegraphed back to the originating office for comparison. For this, one-half the unrepeated message rate is charged in addition. Unless otherwise indicated on its face, this is an unrepeated message and paid for as such, in consideration whereof it is agreed between the sender of the message and this company as follows:

1. The company shall not be liable for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the unrepeated-message rate beyond the sum of five hundred dollars; nor for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the repeated-message rate beyond the sum of five thousand dollars, *unless specially valued*; nor in any case for delays arising from unavoidable interruption in the working of its lines; nor for errors in cipher or obscure messages.

2. In any event the company shall not be liable for damages for mistakes or delays in the transmission or delivery, or for the non-delivery, of any message, whether caused by the negligence of its servants or otherwise, beyond the sum of five thousand dollars, at which amount each message is deemed to be valued, unless a greater value is stated in writing by the sender thereof at the time the message is tendered for transmission, and unless the repeated-message rate is paid or agreed to be paid, and an additional charge equal to one-tenth of one percent of the amount by which such valuation shall exceed five thousand dollars.

3. The company is hereby made the agent of the sender, without liability, to forward this message over the lines of any other company when necessary to reach its destination.

4. Domestic messages and incoming cable messages will be delivered free within one-half mile of the company's office in towns of 5,000 population or less, and within one mile of such office in other cities or towns. Beyond these limits the company does not undertake to make delivery, but will, without liability, at the sender's request, as his agent and at his expense, endeavor to contract for him for such delivery at a reasonable price.

5. No responsibility attaches to this company concerning messages until the same are accepted at one of its transmitting offices; and if a message is sent to such office by one of the company's messengers, he acts for that purpose as the agent of the sender.

6. The company will not be liable for damages or statutory penalties in any case where the claim is not presented in writing within sixty days after the message is filed with the company for transmission.

7. It is agreed that in any action by the company to recover the tolls for any message or messages the prompt and correct transmission and delivery thereof shall be presumed, subject to rebuttal by competent evidence.

8. Special terms governing the transmission of messages according to their classes, as enumerated below, shall apply to messages in each of such respective classes in addition to all the foregoing terms.

9. No employee of the company is authorized to vary the foregoing.

## THE WESTERN UNION TELEGRAPH COMPANY

INCORPORATED  
R. B. WHITE, PRESIDENT

## CLASSES OF SERVICE

### TELEGRAMS

A full-rate expedited service.

### NIGHT MESSAGES

Accepted up to 2:00 A.M. at reduced rates to be sent during the night and delivered not earlier than the morning of the ensuing business day.

Night Messages may at the option of the Telegraph Company be mailed at destination to the addressee, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such night messages at destination, postage prepaid.

### DAY LETTERS

A deferred day service at rates lower than the standard telegram rates as follows: One and one-half times the standard night letter rate for the transmission of 50 words or less and one-fifth of the initial rates for each additional 10 words or less.

#### SPECIAL TERMS APPLYING TO DAY LETTERS:

In further consideration of the reduced rate for this special Day Letter service, the following special terms in addition to those enumerated above are hereby agreed to:

A. Day Letters may be forwarded by the Telegraph Company as a deferred service and the transmission and delivery of such Day Letters is, in all respects, subordinate to the priority of transmission and delivery of regular telegrams.

B. This Day Letter is received subject to the express understanding and agreement that the Company does not undertake that a Day Letter shall be delivered on the day of its date absolutely, and at all events; but that the Company's obligation in this respect is subject to the condition that there shall remain sufficient time for the transmission and delivery of such Day Letter on the day of its date during regular office hours, subject to the priority of the transmission of regular telegrams under the conditions named above.

### NIGHT LETTERS

Accepted up to 2:00 A.M. for delivery on the morning of the ensuing business day, at rates still lower than standard night message rates, as follows: The standard telegram rate for 10 words shall be charged for the transmission of 50 words or less, and one-fifth of such standard telegram rate for 10 words shall be charged for each additional 10 words or less.

#### SPECIAL TERMS APPLYING TO NIGHT LETTERS:

In further consideration of the reduced rates for this special Night Letter service, the following special terms in addition to those enumerated above are hereby agreed to:

Night Letters may at the option of the Telegraph Company be mailed at destination to the addressee, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such Night Letters at destination, postage prepaid.

### FULL RATE CABLES

An expedited service throughout. Code language permitted.

### DEFERRED HALF-RATE CABLES

Half-rate messages are subject to being deferred in favor of full rate messages for not exceeding 24 hours. Must be written in plain language.

### CABLE NIGHT LETTERS

An overnight service for plain language communications, at one-third the full rate, or less. Minimum of 25 words charged for. Subject to delivery at the convenience of the Company within 24 hours.

### SHIP RADIOGRAMS

A service to and from ships at sea, in all parts of the world. Plain language or code language may be used.

FEDERAL BUREAU OF INVESTIGATION  
633 FEDERAL BUILDING  
LOUISVILLE, KENTUCKY

POSTAL 1-20-39 2:45 PM

J. E. CLEGG  
FEDERAL BUREAU OF INVESTIGATION  
2401 STERICK BUILDING  
MEMPHIS, TENNESSEE

MILTON ANKERS JONES, SA APPLICANT. JONES EMPLOYED AS CLERK H G HILL GROCERY COMPANY, BOWLING GREEN DURING CHRISTMAS AND SUMMERS NINETEEN THIRTYTWO TO THIRTYFOUR AND PART TIME THIRTYFIVE UNDER HOWARD MAJOR. MAJOR NOW RESIDES HOPKINSVILLE, IS ATTENDING MEETING AT ALLIS CHALLMERS FARM MACHINERY COMPANY MEMPHIS. INTERVIEW MAJOR SUBMITTING TELETYPE TO BUREAU.

REYNOLDS

JDR:REL  
CC:Bureau  
Charlotte

67-179

JAN 25 1939

67-109106-216

RECEIVED-GRV  
FBI

RECEIVED-GRV

JAN 25 3 20 PM '39

3  
m  
7



CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

R. B. WHITE  
PRESIDENT

NEWCOMB CARLTON  
CHAIRMAN OF THE BOARD

J. C. WILLEVER  
FIRST VICE-PRESIDENT

CHECK
ACCT'G INFMN.
TIME FILED

Send the following message, subject to the terms on back hereof, which are hereby agreed to

FBI Memphis, Tennessee

January 20, 1939

5:40 PM

EMH:SSN

J. D. REYNOLDS  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
633 Federal  
LOUISVILLE, KENTUCKY

MILTON ANKERS JONES, SA APPLICANT. HOWARD MAJOR NOT CONTACTED HERE AS HE LEFT  
MEMPHIS two thirty PM. SHOULD ARRIVE HOPKINSVILLE, KENTUCKY, ABOUT TEN THIRTY  
TONIGHT.

Entered	.....
Searched	.....
Indexed	.....
Serialized	.....
Filed	.....

OFFICIAL BUSINESS  
U S GOVERNMENT RATE  
CHARGE FBI MEMPHIS

cc: Bureau  
cc: Charlotte

RECORDED  
JAN 25 1939  
FEDERAL BUREAU OF INVESTIGATION  
JAN 25 1939  
U. S. DEPARTMENT OF JUSTICE  
CLK.  
CH

WESTERN UNION GIFT ORDERS ARE APPROPRIATE GIFTS FOR ALL OCCASIONS.

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### THE WESTERN UNION TELEGRAPH COMPANY

INCORPORATED  
R. B. WHITE, PRESIDENT

## CLASSES OF SERVICE

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### SHIP RADIOGRAMS

A service to and from ships at sea, in all parts of the world. Plain language or code language may be used.

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

CHARLOTTE

FILE NO. 67-492-

REPORT MADE AT <b>DALLAS, TEXAS</b>	DATE WHEN MADE <b>1/21/39</b>	PERIOD FOR WHICH MADE <b>1/18/39</b>	REPORT MADE BY <b>E. C. WEINIG</b>
TITLE <b>MILTON AIZERS JONES</b>			CHARACTER OF CASE <b>SPECIAL AGENT APPLICANT</b>

**SYNOPSIS OF FACTS:** Dr. J. O. WILLIAMS departed from Dallas, Texas, afternoon of 1/18/39, presumably for purpose of returning to Nashville, Tenn.

R U C

**REFERENCE:** Telegram from Memphis Office dated 1/18/39 and telegram to the Memphis Office dated 1/18/39.

**DETAILS:**

Reference telegram from the Memphis Office requested Dallas to interview Dr. J. O. WILLIAMS, a reference of applicant, he being a resident of Nashville, Tennessee, registered at the Adolphus Hotel, Dallas, Texas.

Upon receipt of that telegram the writer immediately communicated by telephone with the Adolphus Hotel where it was ascertained that Dr. WILLIAMS had checked out of the Hotel during the afternoon, leaving no forwarding address.


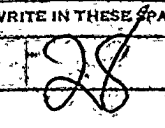
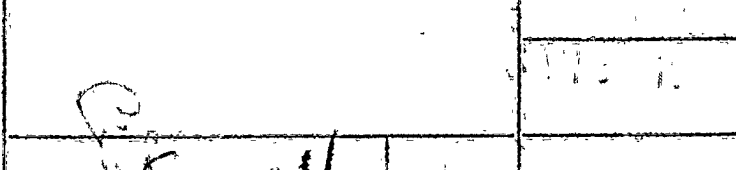
The writer then communicated by telephone with Mr. R. H. COLEMAN, 5908 Swiss Street, President of the First Baptist Church Sunday School Board, who stated that it was his belief that Dr. WILLIAMS had departed for his home at Nashville, Tennessee, during the afternoon of instant date.

The Memphis Office was advised by telegram of the above information.

**UNDEVELOPED LEAD:** THE MEMPHIS OFFICE

At Nashville, Tennessee: Will interview Dr. J. O. WILLIAMS, a reference of applicant.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

APPROVED AND FORWARDED: 	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES 	
COPIES OF THIS REPORT 3 Bureau 2 Memphis 2 Charlotte 2 Dallas			
MH			

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **CHARLOTTE, NORTH CAROLINA**

FILE NO. **67-360 SSN**

<b>REPORT MADE AT</b> <b>MEMPHIS, TENNESSEE</b>	<b>DATE WHEN MADE</b> <b>1-23-39</b>	<b>PERIOD FOR WHICH MADE</b> <b>1-18,19,20-39</b>	<b>REPORT MADE BY</b> <div style="border: 1px solid black; width: 100px; height: 15px; margin: 5px 0;"></div>
<b>TITLE</b> <p style="text-align: center;"><b>MILTON ANKERS<sup>0</sup> JONES</b></p>			<b>CHARACTER OF CASE</b> <p style="text-align: center;"><b>APPLICANT: Special Agent</b></p>
<p><b>SYNOPSIS OF FACTS:</b></p> <p>Reference, Dr. J. O. WILLIAMS, Manager, Baptist Sunday School Board, Nashville, Tennessee, was pastor First Baptist Church, Bowling Green, Kentucky, while applicant a student at Western State Teachers College, Bowling Green, 1931-1935, during which time applicant member of said church, taught Intermediate Boys Sunday School Class and president B.Y.P.U. Applicant resided one block from Dr. WILLIAMS, who regards him as finest young man he has had contact with past ten years; character and reputation above reproach and regarded as well qualified for position sought. HOWARD MAJOR not located in Memphis, Tennessee.</p> <p style="text-align: center;">- R U C -</p> <p><b>REFERENCE:</b></p> <p>Telegram from Bureau, dated 1-18-39.          Teletype to Bureau 1-19-39.          Telegram from Louisville Field Division to Memphis Field Division, dated 1-20-39;          Telegram from Memphis Field Division to Louisville Field Division, dated 1-20-39.</p> <p><b>DETAILS:</b></p> <p><u>At Nashville, Tennessee:</u></p> <p>Through telephonic inquiry of Mrs. J. O. WILLIAMS, Stokes Lane, wife of reference Dr. J. O. WILLIAMS, it was determined on the night of January 18, 1939, that Dr. WILLIAMS was in Dallas, Texas, and due to</p>			
<b>APPROVED AND FORWARDED:</b> <div style="font-family: cursive; font-size: 1.5em; margin-top: 10px;">J. E. Clegg</div>		<b>SPECIAL AGENT IN CHARGE</b> <div style="font-size: 1.5em; margin-top: 10px;">67-109106-249</div>	
<b>COPIES OF THIS REPORT</b> ③ - Bureau 2 - Charlotte 2 - Louisville 2 - Memphis		<div style="text-align: right; font-size: 1.2em; margin-top: 10px;">JAN 28 1939</div>	

leave that place for Nashville that same night at 11:00 PM, if he had not already left at noon on that date. The Dallas Division advised on the night of January 18, 1939, that Dr. WILLIAMS could not be contacted for interview.

On his arrival in Nashville on January 19, 1939, Agent interviewed reference, Dr. J. O. WILLIAMS, Manager of the Baptist Sunday School Board, 161 North Eighth Avenue, and he advised that from 1931 to 1935 he was pastor of the First Baptist Church, Bowling Green, Kentucky, while applicant was a student during that period at the Western State Teachers College in Bowling Green and resided with his family about a block from Dr. WILLIAMS. Applicant was a member of the First Baptist Church and taught the Intermediate Boys Class of the Sunday School and was also president of the B.Y.P.U. in the church. Dr. WILLIAMS' only contact with applicant was in connection with his activities in the church and as a neighbor, frequently visiting in each other's home. He stated that applicant's character and reputation were above reproach; he had excellent moral habits, was courteous, sober-minded; was well poised; was of the studious type and industrious, but above all else he was genteel, which latter quality he regarded as his most outstanding. He got along well with others and was a leader among the young people. From his association with him he regarded him as a person who would never "go off half cocked" and who would be exceptionally faithful in his work. He stated that he has had a great deal of contact with thousands of young men in the past ten years and of those he rates applicant as the very finest he has known, with none his equal as an alert, clean, high type, genteel young man. He was of the opinion that applicant is well qualified for the position sought.

The following investigation was conducted by Special Agent E. M. HEAVRIN:

At Memphis, Tennessee:

Reference telegram dated 1-20-39, advised that Applicant was employed during Christmas and summers from 1932 to 1934, and part time in 1935, as a clerk for the H. G. Hill Grocery Company, Bowling Green, Kentucky, working under HOWARD MAJOR, who now resides in Hopkinsville, Kentucky. Said reference telegram advised that MAJOR was then attending a meeting at the ALLIS CHALMERS FARM MACHINERY COMPANY in Memphis.

The following investigation was conducted in above connection:

Agent was telephonically advised by an employee of the Allis Chalmers Manufacturing Company, 387 South Main Street, that the meeting being sponsored by said company was being held at the Chisca Hotel.

Agent contacted Miss GRACE BEASLEY, Clerk, Chisca Hotel, who advised that HOWARD MAJOR had checked out of the hotel earlier in the afternoon, leaving no forwarding address. Agent then contacted various persons attending the Chalmers meeting, with negative results. However, upon having MAJOR paged, upon the theory that he might still be in the hotel lobby, Agent was able to obtain information from J. C. YOUNG, Elkton, Kentucky, to the effect that MAJOR had left Memphis about 2:30 in the afternoon, not waiting until the meeting adjourned. YOUNG drove to Memphis with MAJOR, but did not go back with him inasmuch as he, YOUNG, wanted to stay until the meeting was over. Mr. YOUNG estimated that MAJOR would arrive in Hopkinsville, Kentucky, about 10:30 PM.

The substance of the foregoing information was forwarded to the Louisville Field Division by telegram.

U N D E V E L O P E D L E A D

LOUISVILLE FIELD DIVISION

At Hopkinsville, Kentucky:

Will interview HOWARD MAJOR concerning his knowledge of applicant JONES.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

CHARLOTTE, N. C.

FILE NO.

67-8542

REPORT MADE AT <b>WASHINGTON, D. C.</b>	DATE WHEN MADE <b>1/23/39</b>	PERIOD FOR WHICH MADE <b>1/21 &amp; 23/39</b>	REPORT MADE BY <b>LOUIS LOEBL</b> <span style="float: right;"><b>LL:ETA</b></span>
TITLE <div style="text-align: center;"><b>MILTON ANKERS JONES</b></div>			CHARACTER OF CASE <div style="text-align: center;"><b>APPLICANT - SPECIAL AGENT</b></div>

**SYNOPSIS OF FACTS:**

U. S. Senator M. M. LOGAN, from Kentucky, speaks very highly of applicant's character, reputation and qualifications, and endorses him without reservation. Government employments of applicant's brother and uncle, verified. Employment record of applicant in Department of Agriculture, very satisfactory. No credit rating or police record in Washington, D. C.

- RUC -

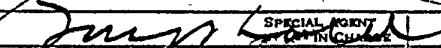
**REFERENCE:**

Bureau letter dated January 18, 1939.  
(67-109,106).

**DETAILS:**

United States Senator M. M. LOGAN, from Kentucky, a reference, was interviewed and informed Agent that he has known the applicant's family for the past thirty years, and the applicant himself for about twenty or twenty-two years; that the family originally came from Virginia, lived in Monticello, Kentucky, for some years, and then came to Bowling Green, Kentucky; that applicant has a very substantial background, is a Harvard graduate, and is an exceptionally fine young man in every respect.

Senator LOGAN stated that applicant's family has lived

APPROVED AND FORWARDED: 	DO NOT WRITE IN THESE SPACES
COPIES OF THIS REPORT	<div style="font-size: 1.5em; font-weight: bold;">67-109106</div> <div style="font-size: 1.5em; font-weight: bold;">300</div> <div style="font-size: 1.5em; font-weight: bold;">1-28-39</div> <div style="font-size: 1.5em; font-weight: bold;">c Bue</div> <div style="font-size: 1.5em; font-weight: bold;">c Bue</div>
<div style="border: 1px solid black; padding: 5px;"> <b>3</b> - Bureau  <b>2</b> - Charlotte  <b>2</b> - Washington Field         </div>	<div style="font-size: 1.5em; font-weight: bold;">JAN 23</div> <div style="font-size: 1.5em; font-weight: bold;">AM</div>

67-8542

in close vicinity to the Senator's home in Bowling Green, and that he had ample opportunity to observe the applicant advancing, progressing and growing up to be a very promising and ambitious young man; that applicant possesses a pleasing personality, has excellent personal habits, is very conscientious, modest and dependable, and is a person of excellent character and reputation.

The Senator stated that he is personally interested in the applicant, who is now doing some legal work with the Department of Agriculture in North Carolina, and he advised that he is confident the applicant would fully merit the trust placed in him in the event he obtained the position in the FBI for which he is applying, and to which he has the Senator's endorsement without reservation.

S. B. HERRELL, Administrative Assistant, Service Records, Department of Agriculture, furnished Agent with the personnel file of MILTON ANKERS JONES, which reflected that he was born January 24, 1913, at Monticello, Kentucky, legal residence-Bowling Green, Kentucky; that he attended eight years' public school, four years' high school, and four years' college; that he graduated in 1935 from Western Teachers College, Bowling Green, Kentucky, with an A.B. degree, and graduated from Harvard University Law School in 1938, with an LL.B.

The file shows that applicant received a temporary appointment of three months on August 1, 1938, in the Department of Agriculture, and took his oath of office on August 5, 1938, as an under-clerk in the Office of the Solicitor at \$1260. per annum, his address while in that position being: Vienna Route #3, Virginia, in c/o his uncle, H. H. ANKERS.

Effective September 22, 1938, applicant was detailed to the Raleigh, North Carolina, field office of the Department of Agriculture, on a temporary assignment, and at the expiration of his temporary appointment on November 5, 1938, he was transferred to that office as a Junior Attorney at a salary of \$2,000. per annum.



67-8542

Interdepartmental memoranda in the personnel file of this applicant, reflect that he served very efficiently as an under-clerk in the Mail and Files Unit in the Office of the Solicitor, from August 5, 1938 to September 21, 1938, at Washington, D. C.; that the Regional Attorney in charge of the field office at Raleigh, North Carolina, had personally kept a close check on applicant's work, and on the method and manner in which he had performed his duties during his temporary assignment there, and found the applicant studious, well-mannered and very competent in performing his duties; finally, that applicant's duties as Junior Attorney in the Regional field office at Raleigh, North Carolina, involved the performance of legal services in connection with the administration in Kentucky, North Carolina, Tennessee, Virginia and West Virginia of the Farm Tendency and the Rural Rehabilitation Programs under the Bankhead-Jones Farm Tenant Act, and other correlative legal work.

The foregoing interdepartmental comments have been summarized from applicant's personnel file by MARTIN G. WHITE, Director of Qualifications and Training, Division of Personnel, Department of Agriculture, in which summary is also mentioned the fact that according to information submitted by the Dean of Law School, Harvard University, applicant stood 214th in a class of 365 on the ranked list.

J. C. McDERMOTT, Chief, Mails and Files Unit, Office of the Solicitor, informed Agent that applicant worked in his division for four or five weeks, and was then transferred to Raleigh, North Carolina; that the work performed by the applicant has been entirely satisfactory in every way, and that he regards applicant as an efficient, dependable and trustworthy employee, with good personal habits, sound principles, and good judgment; that applicant is well educated, ambitious and alert, and that he is confident the applicant will be an asset to the FBI in the position he is seeking.

MRS. HAZEL MURRAY, Bureau of Personnel Information, Social Security Board, informed Agent that WILSON C. JONES, (applicant's brother) was appointed on November 15, 1937, as a clerk in the Statistical Department in the Baltimore, Maryland,

67-8542

field office of the Social Security Board, at a salary of \$1440. per annum, and that his service record is clear.

ROY CHRISTENSON, Personnel Office, Department of Agriculture, informed Agent that H. H. ANKERS (uncle of applicant) was appointed July 3, 1933, as a clerk in the A.A.A., at a salary of \$1860. per annum, and that his service record so far is satisfactory.

Applicant has no credit rating and no police record in this city.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 21 1939

POSTAL

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Dawsey.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

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GH LOUISVILLE KY JAN 21 1939 926A

DIRECTOR

FBI JUSTICE WASHN DC

MILTON A. JONES , SA APPLICANT. HOWARD MAJOR FORMER EMPLOYER  
RECOMMENDS FAVORABLY.

REYNOLDS

1045A..

copy in Chief Clerk's Office

JAN 22

67-109106-31

JAN 28 1939

92

JOHN EDGAR HOOVER  
DIRECTOR

AHC:BEW  
67-109106

**Federal Bureau of Investigation  
United States Department of Justice**

Washington, D. C.

January 25, 1939

**BRIEF OF INVESTIGATION**

Re: MILTON ANKERS JONES  
Special Agent Applicant

Written rating: 50%  
Oral " 55%  
Composite " 52½%

Age: 26  
Single

A. B.-Western Kentucky Teachers College  
LL.B.-Harvard Law School  
Member of Kentucky Bar

**EDUCATION**

High School, Monticello,  
Kentucky. 1927-28

Applicant made straight A.

High School, Bowling Green,  
Kentucky. 1928-31

Graduated May 1931 with highest honor, making straight A.

Western Kentucky Teachers  
College, Liberal Arts School,  
Bowling Green. 1931-35

Received an A. B. degree in May 1935. Received medal as outstanding student. Very active extra curricular activities. Not active athletics.

Harvard Law School, Cambridge,  
Mass. 1935-38

Applicant received an LL. B. degree, averaging 63% the first year, 65% the second and 64% the third, - 55% is passing. He ranked 214th in a class of 365.

Bowling Green Business Univ.,  
Bowling Green, Ky. Summer  
1935. Short course in typing  
and shorthand.

Applicant was regarded by former instructors as having brilliant mind and a well rounded personality.

Passed Kentucky Bar June 1938.

Not verified.

**EXPERIENCE**

Summer 1930, applicant worked  
by the month at Owensburg, Ky.,  
Oil Fields, helping his father  
do odd jobs around the oil  
wells.

Not investigated as applicant worked for father.

Western Teachers College, Experi-  
ment farm, under Prof. Charles  
Taylor, Bowling Green, Ky.  
Laborer, Summer 1929 to 1932 and  
Saturdays part of 1934-35.

Applicant worked on the Western Teachers College farm during summer vacation.

H. G. Hill Grocery Company,  
Nashville, Tenn. (Bowling Green  
Store) Under Howard Major. Clerk.  
Summers 1932 to 1934; after school  
and Saturdays 1932-33, and occasion-  
ally in 1935.

Mr. Major, applicant's former employer, favorably recommends him.

RECORDED  
JAN 28 1939

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EXPERIENCE - continued.

Editor of college paper sponsored by Alumni Association of Western Kentucky Teachers College. 1934-35

Harvard University, Maintenance Department, Cambridge. Under P. D. Lancaster. Student Worker Summers of 1936 and 1937

Mr. Lancaster, Supt., stated applicant was employed under his direction as a Timekeeper for a gang of 115 to 125 men, and also checked up the material needed, and would come back and see that the material was gotten out to the men. Mr. Lancaster was very pleased to recommend applicant,

stating he was dependable, straight-forward, and well-liked. Applicant worked his way through Harvard by picking up odd jobs wherever he could find them.

Fired furnace for room and board at 81 Oxford Street, Cambridge. 1937-and 1938

Mrs. Severson stated applicant came to her home in 1936 and received his room in return for taking care of the furnace and doing odd jobs about the place. During the year he ate elsewhere, but it was observed that he did

not have very much money, had a hard time working his way through school, and it was felt he did not have enough to eat at different times, and therefore it was arranged that during his second year he should eat his meals at this home as well as receiving his room, in return for helping about the place. Mrs. Severson is very glad to recommend applicant.

Department of Agriculture, Office of the Solicitor, D. C. Clerk, August-September 1938; Junior Attorney at Raleigh, N. C., since Sept. 1938, under Mr. Robert W. Strange, Regional Attorney.

Records show that applicant received a temporary appointment of 3 months on August 1, 1938, as an under-clerk in the Office of the Solicitor at \$1260 per annum. Effective September 22, 1938, applicant was detailed to the Raleigh, N. C., field office of the Department on a temporary assignment, and at the expiration of his temporary appointment on Nov. 5, 1938, he was transferred to that office as a Junior Attorney at \$2,000 per annum. Records show

that applicant served very efficiently as an under-clerk in the Mail and Files Unit in the Office of the Solicitor; that his duties as Junior Attorney involve the performance of legal services in connection with the administration in Kentucky, North Carolina, Tennessee, Virginia and West Virginia of the Farm Tendency and the Rural Rehabilitation Programs under the Bankhead-Jones Farm Tenant Act, and other correlative legal work. Mr. McDermott, Chief, Mails and Files Unit, stated applicant was entirely satisfactory in every way and would be an asset to the Bureau. Mr. Strange, Regional Attorney in Raleigh, stated he has 5 attorneys working for him, and he considers applicant to be the most capable, and the one with the best future ahead of him; that it made him "mentally sick" to think that he might lose applicant, informing however, that he does not hesitate to recommend him. Mr. Strange advised that when the next efficiency reports were submitted, he was going to give applicant a rating of "excellent", and recommend that he be raised to \$2600 per annum; that he only has one attorney receiving a higher salary than applicant and he considers applicant to be more capable than this man. Mr. Strange stated applicant is not lacking in initiative, and when he has a good idea, he does not hesitate to express it.

RELATIVES IN GOVERNMENT SERVICE

Wilson C. Jones, (brother)  
Statistical Department of Social Security Board, D. C.

Employed as Clerk since Nov. 15, 1937, at \$1440 per annum.

H. H. Ankers, (uncle) Dept. of Agriculture, D. C.

Employed as Clerk in the AAA at \$1860 per annum.

REFERENCES

Dr. E. J. Keene,  
Mr. J. G. Denhardt,  
Mr. L. C. Curry,  
All Bowling Green, Ky.  
Dr. J. O. Williams, Nashville.  
Senator M. M. Logan, D. C.

References highly recommend applicant. The family physician stated he is in good health, only illness being a slight case of typhoid in 1932. Dr. Williams, former Pastor of the First Baptist Church in Bowling Green, stated applicant taught the Intermediate Boys Class of the Sunday School, and was also President of the B.Y.P.U. in the Church. He stated that applicant's most outstanding quality was his genteelness. He was a leader among the young people and is not a person who would "go off half cocked".

MISCELLANEOUS

Neighborhood investigation and other persons interviewed.

Favorable.

Born January 24, 1913,  
Monticello, Kentucky.

Verified by school records.

Indebted \$400 to B. C. Snead,  
New York City. (cousin)

Not investigated as Mr. Snead is applicant's cousin.

Personal interview with Interviewing Official Edward Scheidt.

Reports that applicant has a good personal appearance, approach, and personality; is neat in dress; has refined features; is average in speech and tact; has fair assurance; answers general questions definitely; appears resourceful; possibly has executive ability, and is likely to develop; however, he is average in poise; slightly nervous; has had no special course in Federal Procedure, but touched on it in other courses; and has had no investigative experience. Mr. Scheidt stated that applicant has a pleasant personality and expresses himself well. His dictation test was good.

Special interview test with Special Agent R. F. Gleason.

Advised that applicant's approach showed slight embarrassment; however, after the interview commenced, he became steady, and throughout the interview his poise was good.

Applicant proceeded logically in his inquiries with regard to the supposed applicant, and it was noted that he made no notes during the interview. He possesses a good personality, makes a good appearance, and is very friendly. Applicant's dictation sets out practically all the facts which were furnished to him accurately. He was advised that the fictitious applicant lived on Concord Avenue in Washington, D. C. It is noted that he first dictated Concord Avenue, and later changed it to Connecticut. In addition, applicant was furnished with some information indicating a possibility that the fictitious applicant became mixed up in an incident in a hotel in Boston, which might have reflected against his character. However, he did not follow this matter up, and it is noted that he commented very generally on it in his dictation. Agent Gleason believes that applicant handled the interview in a very satisfactory manner.

OUTSTANDING ENDORSERS

None.

Applicant's physical report shows his eyes without glasses as being normal. He is recommended for arduous physical exertion.

  
A. H. Crowl.

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **CHARLOTTE, NORTH CAROLINA.**

**Louisville** FILE NO. **#67-179.**

REPORT MADE AT <b>Louisville, Kentucky.</b>	DATE WHEN MADE <b>1-25-39</b>	PERIOD FOR WHICH MADE <b>1/19, 20, 21/39</b>	REPORT MADE BY <b>R. S. GARNER</b>
TITLE  <b>MILTON ANKERS JONES.</b>			CHARACTER OF CASE  <b>APPLICANT -- SPECIAL AGENT.</b>

**SYNOPSIS OF FACTS:**

Applicant born Wayne County, Kentucky, January 24, 1913. Attended Monticello, Kentucky, high school in freshman year, 1927 - 1928, and made straight "A". Attended Bowling Green, Ky., high school, 1928 - 1931, making straight "A", during three years there and graduated with first honors. Received "AB" degree in Liberal Arts, from Western Kentucky State Teachers College in May, 1935. Graduated with highest honors, and received medal for scholarship; very active in extra-curricular activities, although not in athletics. Editor of college paper. Worked on college farm during vacations in summer; took summer course at Bowling Green, Ky., Business University in 1935. Regarded by former instructors as having brilliant mind, good personality, and well-mannered. Former employer recommends favorably. References, friends, and neighbors commend highly. Family physician states Applicant in good health, except for slight case of typhoid fever in 1932. No credit rating in Bowling Green, Kentucky. No criminal record in Wayne or Warren Counties, or Bowling Green, Ky.

- rug -

**Reference:** Teletype from the Bureau dated January 18, 1939.

**Details:** MILTON ANKERS JONES was born at Monticello, Kentucky, on January 24, 1913, the son of CAMPBELL and ETTA (nee ANKERS) JONES. His family present resides at 640 - 14th Street, Bowling Green, Kentucky, and he designated this as his legal residence. JONES has an older sister and a

APPROVED AND FORWARDED: <i>[Signature]</i>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
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younger brother and sister. He is single and a Baptist.

JONES passed the Kentucky Bar in June, 1938, in his first attempt.

AT MONTICELLO, KY.

Birth Verification.

At the County Clerk's office, Wayne County, Kentucky, a check of the Directory of births and deaths, Volume #5, Board of Health of Kentucky, revealed that Applicant was born on January 24, 1913, the son of ETTA ANKERS JONES.

EDUCATION

- high school -

RALPH F. PETERS, Monticello High School, produced the school record of Applicant JONES, which reflected that he received "A" in every subject for the school year, September, 1927 to June, 1928. It further reflected that he was absent eight days, and never tardy. Mr. PETERS stated that the Applicant's freshman year was his, PETER'S, first year as Principal of the high school, but he recalled JONES well as one of the highest type students he has ever known. He stated JONES was an excellent student, and a born leader. He further stated his personality was outstanding, that he is calm, deliberate, poised, and possesses an uncommon amount of common sense.

- Friends and Acquaintances -

RUTH BELL, school teacher, Monticello grade school, stated that she has been a neighbor of the JONES family for years and has known Applicant since he was born. She considered him to be one of the finest young men she has ever known with absolutely no bad habits. She stated his morals were clean, and he attended the First Baptist Church in Monticello, regularly. She stated his disposition as a child was a "little fussy", but he has since outgrown this trait. She stated he was decidedly above average in intelligence and always appeared to be in excellent health.



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OPAL BELL, sister of RUTH BELL, a field worker in the Department of Welfare, Wayne County, Kentucky, stated Applicant was "swell" and that she did not know of a finger type young man. She stated that since the JONES family moved to Bowling Green, Kentucky, about ten years ago, Applicant had returned to visit the BELL family every year. She stated his personal habits were perfect, and his intelligence outstanding.

MERTON McKAY, Clerk, Casteel's Hardware Store, stated that he has known Applicant all of his life and that as far as he was concerned, he was A-#1. According to Mr. McKAY, the JONES family was solid, substantial, and religious, the father having once been Superintendent of the First Baptist Church at Monticello, Kentucky.

J. R. DALTON, Clerk, Casteel's Hardware Store, also stated he has known Applicant all of his life. He further advised that Applicant is a fine young fellow in every respect and had no bad habits he knew of. He maintained his intelligence was of the highest and his morals of the best.

- Criminal Record -

RAYMOND O. COOK, Circuit Court Clerk, Wayne County, Kentucky, advised that Applicant had no criminal record in either Monticello, Kentucky, or Wayne County, Kentucky. COOK recommended Applicant without reservation and maintained the Bureau would make no mistake if he were appointed as a Special Agent.

AT BOWLING GREEN, KENTUCKY.

EDUCATION

- high school -

BELLE POTTER, Dean of Girls, and Head of the English Department, Bowling Green High School, produced Applicant's scholastic record which reflected that he entered the Bowling Green High School on September 3, 1928, and graduated on May 29, 1931, with first honors, with an average of 97%. The record indicated he made "A's" throughout his three years there, and that he was active in debating for two years, having once participated on a high school debating team, at Lexington, Kentucky, which competed in a State-wide competition.

#67-179

Miss POTTER rated Applicant as a brilliant scholar. She believed Applicant's outstanding quality was that of trustworthiness, in that he did everything with all of the intelligence and vitality he possesses. Probably his only defect in high school was a slight backwardness and shyness, which she stated he overcame completely in college.

W. B. KERR, Head of the Social Science Department, stated that he had been a teacher at the high school for eleven years and knew the Applicant very well. Mr. KERR recalled Applicant as being perhaps the most outstanding student he had encountered during his teaching experience there. He stated that in scholastic standing, intelligence, and culture, Applicant stood at the top of the class. He stated that Applicant's native intelligence was extremely high and that he had an unusually good personality.

According to Mr. KERR, Applicant is somewhat reserved in that he did not "push himself", but however, met people and new problems easily.

Mr. KERR stated that Applicant always appeared to be in excellent health and that he seemed to be a stalwart boy. He stated that Applicant is very religious and leads a good Christian life. Mr. KERR was of the belief that Applicant would make good at anything, because of his tact, ability to meet people, and meticulous attention to detail. He further advised he thought Applicant would like the work of a Special Agent in this Bureau, because he felt he would put his whole heart into the job.

- College -

According to the registration and credit card produced by OLGA RANDOLPH, Clerk, Registrar's office, Western Kentucky Teachers College, Applicant entered that college on September 19, 1931. During his four years there, he made forty "A's", and ten "B's", taking a Liberal Arts course and majoring in English and minoring in Economics, Social Science and Latin. His scholastic rating for the four years was 2.78 out of a possible 3.00.

Applicant graduated on May 31, 1935, with an "AB" degree, and earned the highest honors. He received the "Trustees Medal for High Scholarship", from "The Talisman", the college annual for 1935; Applicant was listed as being Editor of the College Heights Herald, for 1935; President of the Congress Debating Club, 1935; President, Social Science Club, 1934; Member - English Club; Member - Talisman Staff; Member - Pre-Professional Club; Member - County Presidents' Club.

#68-179

Miss RANDOLPH stated Applicant was a fellow student of her's, for one year, although she did not attend any classes with him. She stated he was brilliant academically and had tremendous native intelligence, aggressiveness, industriousness, and common sense. She stated that while he was not shy, his associations with the opposite sex were limited. She stated he always appeared to be in very good health.

FRANCES RICHARDS, Instructor in English, stated that as far as she was concerned, if she were asked to select the three most outstanding students since she graduated in 1925 to the present time, she would name Applicant as one of them. She stated she had him in four advanced courses in English, and he was a superb student. She asserted he reasoned things out with uncanny logic, and reached conclusions only after considerable deliberation. She maintained he probably would excell at research, but she was glad he went into law. She stated he did not possess the personality plus, or one which would dazzle the world, nonetheless, he had a gracious personality which endeared him and made him respected by the Faculty members and students alike. She said he was sincere without being too frank, and never would embarrass anyone, in this regard. According to Mrs. RICHARDS, Applicant has considerable reserve, but not too much to alienate him from people at first meeting. At the conclusion of the interview, Mrs. RICHARDS admitted she was rather prejudiced in Applicant's favor; she said so far as she knows, he does not drink or smoke, and always conducted himself like a perfect gentleman. She stated that he was a devoted Baptist and was active in young peoples' affairs at the church which he attended. Mrs. RICHARDS considered the JONES family to be in moderate circumstances, and that they are steady, solid, honest people.

Professor WILLIAM J. CRAIG, Alumnae Secretary and Director of Personnel, stated that Applicant was the Editor of the College Heights Herald, which was owned and operated by the Alumnae Association of the Western Kentucky Teachers College. While Editor Applicant was paid \$20.00 per month. Professor CRAIG asserted that he was the smartest editor the paper ever had, although not the best writer. He offset this by his excellent judgment and tact, which never caused embarrassment to any student or Faculty member, as college editors sometimes do. Professor CRAIG stated that the manuscripts Applicant wrote were always in A-#1 order, and that he thoroughly read proofs.

During the summer of 1932, 1933, and 1934, Professor CRAIG stated Applicant worked on the college farm, located outside of Bowling Green, Kentucky, which

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is maintained in connection with agricultural instructions. During the Christmas seasons of these years, and during his part-time employment in 1935, Professor CRAIG stated that Applicant fed and attended the stock while other students were on their vacations, inasmuch as he lived nearby in Bowling Green, Kentucky.

Professor CRAIG was extremely enthusiastic about Applicant, and stated "he would stack above 95 out of every 100 men in the country". He stated Applicant "had more brains than any man you would meet", had a good physique, and was above reproach morally. He is not a gusher or a back-slapper, and is thoroughly sincere. Applicant "walks in his own highway", and is independent of thought and action, according to the Professor. CRAIG stated it was his belief Applicant would be an ideal Special Agent for the Bureau.

CHARLES L. TAYLOR, Professor of Agriculture, stated he has not seen Applicant in some three years, but stated that he knew him well while in college, and still knows the family very well. He stated Applicant worked as a farm laborer during school vacations while at college, and he considered him to be the most conscientious and dependable student who ever worked for him. He stated Applicant possessed a brilliant mind, impressive personality, and a strong physique. Further, that unless Applicant has changed greatly since he knew him, TAYLOR added that he is "tops", and as fine a young man as he has ever known. TAYLOR stated he would do anything he set himself to do, and do it well. Mr. TAYLOR stated he did not wish to appear overly enthusiastic, but that he could not say enough regarding the essentially high type individual Applicant is. According to TAYLOR, he has been teaching for fifteen years, and only a few students have impressed him as Applicant did. He thought that the Bureau would make no mistake by employing Applicant. He stated "he has what it takes, more so than any young fellow I have ever known".

- Business College"

According to NINA HAMMER, Registrar, Bowling Green Business University, Applicant registered for shorthand and typing on half-day basis at the university in June, 1935, and started the course on June 3rd. He withdrew on August 20, 1935. Miss HAMMER stated Applicant completed half

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of the shorthand manual and made an A-. He completed the entire manual on typing, and made "A" but did not take the speed test.

#### REFERENCES

L. C. CURRY, Superintendent of City Schools, stated he was principal of the Bowling Green High School, during Applicant's three year attendance there. He stated that with regard to Applicant's innate ability, home environment, and training, he is an ideal young man. He stated that Applicant had graduated from high school and Teachers' College, with honors, and was a scholarship student at Harvard Law School. He stated he was a scholar of the highest type. He said that Applicant's habits and health were excellent. Applicant always impressed Mr. CURRY, as being somewhat reserved; however, he was not subject to embarrassment. He further stated Applicant appeared well informed on governmental affairs, and retained what he read because of his great powers of concentration and analysis. Mr. CURRY para-phrased from the Bible, saying that Applicant was: "Endowed with a ten talent mentality, and he has since gained ten talents more". CURRY said that he understood that Applicant's father, is engaged in the oil business, and works in and around Kentucky. CURRY considered the JONES family to be ideal. He stated when Applicant was home, he was very active in church affairs, and prominent in the Baptist Training Union, which is composed mostly of young people. CURRY stated that Applicant is an excellent mixer, aggressive, but not offensively so, having a certain amount of reserve, but still not being a prude or a "goodie goodie". He stated that if the qualities of cautiousness and tactfulness and an analytical mind are required for a Special Agent, Applicant possesses all of these in great abundance.

JESSE G. DENHARDT, Editor, Bowling Green Times-Journal, stated he is President of the Board of Education, and has known Applicant for about seven or eight years. He stated Applicant was Editor of the College Heights Herald, for about two years and did an excellent job of it. He stated he was an honor student in high school and college, and won a scholarship to Harvard Law School. According to DENHARDT, the whole JONES family was of an unusually high calibre. DENHARDT maintained Applicant was far above average in intelligence and grasped things readily and had a keen desire to learn. A pleasing personality and good nature were possessed by Applicant, according to DENHARDT, and further, as far as he knows, Applicant does not drink or smoke and appeared to be in good health.

#67-179

He stated that he is not an introvert, but is aggressive without being obnoxious and possessed a good sense of balance, and considerable poise. DENHARDT asserted he has not seen a young fellow in years that impressed him as much or as favorably as Applicant has. DENHART believed applicant would make a good investigator because of his broad education, intelligence, aggressiveness and common sense.

Dr. EDWARD JACKSON KEENE, 1148 College Street, stated he has been the family physician since the JONES family moved from Monticello, Kentucky, to Bowling Green, about 1928. He stated that Applicant has enjoyed good health, except for a mild case of typhoid fever in September, 1932, which resulted in his having to stay in bed for about twenty days. Dr. KEENE had attended him during this illness, and advised that it was a mild case. He stated about four years ago, he removed Applicant's tonsils. Dr. KEENE believed that Applicant's health and constitution would withstand the rigors of a Special Agent's life. Dr. KEENE stated that Applicant was unusually intelligent and an honor student in high school and college and has always been outstanding in scholastic activities. He stated Applicant is honest, and is always himself, and he had never known of any young man whom he considered as ideal as Applicant. Dr. KEENE maintained he did not believe himself competent to judge whether or not Applicant would make a good Special Agent for the Bureau.

#### COMMUNITY STATUS

JAMES P. CORNETTE, School teacher, 644 - 14th Street, spoke very well of the Applicant, stating he has never encountered a higher type young man, than Applicant. He stated Applicant possessed in abundance all of the things that go to make up an outstanding and promising life... native intelligence, broad learning, pleasing personality, splendid health, decidedly religious nature, and fine moral habits. He stated Applicant's father and mother were somewhat old-fashioned and 19th Century-ish, because of their firm religious beliefs, and practices, and they had been very strict in bringing up their children. He believed, however, that none of the children are in the least priggish, but on the contrary, are modern, tolerant, and altogether "swell people".

MRS. M. M. LOGAN, wife of United States Senator LOGAN, 650 - 14th Street, Bowling Green, Kentucky, stated she has been a neighbor since

#67-179

the JONES family moved there about ten years ago. She stated that Applicant comes from a good family and is an unusually high type young man. She stated she has never heard anything adverse or detrimental regarding him, in the neighborhood.

EVELYN MOORE, 638 - 14th Street, stated she has known Applicant for a number of years and considered him to be a model young man for the community. She stated everyone speaks highly of him because of his high intelligence, personality, and exemplary habits.

Former employer of Applicant, HOWARD MAJOR, Route #2, Hopkinsville, Kentucky, salesman for the Planters Hardware Company, in that town, was telephonically contacted. He stated Applicant has worked as a clerk under his management at the H. G. Hill Grocery Company, Bowling Green, Kentucky, part-time and several summers a few years ago. He stated Applicant was an awkward country boy when he first came to work for him, "whose thumbs got in the way when he used the adding machine". However, Applicant developed rapidly, according to MAJOR, and became one of the best clerks who has ever worked for him....intelligent, industrious, honest, and trustworthy. MAJOR maintained Applicant is one of the brightest boys he has ever known, and stated unless Applicant has changed since he worked under him, he has a brilliant future ahead, and should make his way in the world. MAJOR believed Applicant to be a worthy addition to any organization.

#### CREDIT RATING

No credit rating was to be found at the Bowling Green Retail Credit Company, upon a search made by J. W. ODEN, Manager. However, he did have the following information. A clipping from the Bowling Green Times-Journal, May 29, 1935, was exhibited to Agent, which stated that Applicant was awarded the Ogden Trustees Medal of the Western Kentucky State Teachers College, Bowling Green, Kentucky, which was awarded to the individual student graduating with the highest scholastic average.

A clipping from the Bowling Green Times-Journal dated January 30, 1936, which indicated that Applicant, a freshman in Harvard Law School, was awarded one of the Kirkpatrick Scholarships, of Harvard University, which includes free tuition for the freshman year, or approximately \$400.00, and is awarded on the basis competitive examination given at mid-term, was also exhibited to Agent. Applicant was one of the 20 winners, among the 200 students who participated. A clipping from the

#67-179

Parks City Daily News, dated June 5, 1938, revealed Applicant graduated from Harvard Law School in June of 1938, and was presently employed in the Legal Department of the U. S. Department of Agriculture, Washington, D. C.

A clipping from the Parks City Daily News, dated September 20, 1938, which reflected that Applicant had passed the Kentucky State Bar Examination at Frankfort, Kentucky, on June 23 - 25, 1938, was also exhibited to Agent.

CRIMINAL RECORD

SELEY C. LAWSON, Circuit Court Clerk, Warren County, Kentucky, checked in Criminal Order Books #17 and #18, which went back as far as January 1, 1926, and continued up-to-date.

No criminal record on Applicant was contained therein. Chief of Police CLAUD L. THOMAS, Bowling Green, Kentucky, could recall no criminal record on Applicant.

REFERRED UPON COMPLETION TO  
THE OFFICE OF ORIGIN....



AHC:TW  
67-109106

January 28, 1939

MEMORANDUM FOR MR. JOSEPH B. KEENAN,  
THE ASSISTANT TO THE ATTORNEY GENERAL.

There is submitted herein the name of Mr. Milton A. Jones of Raleigh, North Carolina, for your consideration in connection with his appointment to the position of Special Agent in the Federal Bureau of Investigation. Senator M. M. Logan is listed as a reference on Mr. Jones' application.

If you approve this recommendation, the formal request for Mr. Jones' appointment as a Special Agent in Grade CAF 9, with salary at the rate of \$3200 per annum, will be forwarded to the Department.

Very truly yours,

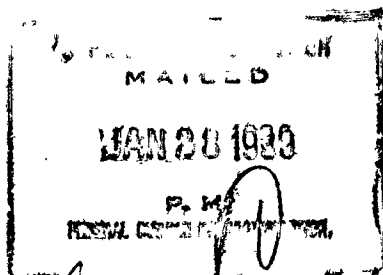
John Edgar Hoover  
Director

Approved and returned:

Joseph B. Keenan,  
The Assistant to the Attorney General.

67-109106-34

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Glavin	.....
Mr. Ladd	.....
Mr. Foxworth	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....



AHC:TW  
67-109106

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 28, 1939

Transmit the following message to:

MILTON A. JONES  
215 NORTH BLOUNT STREET  
RALEIGH, NORTH CAROLINA

DAY LETTER

YOU ARE OFFERED APPOINTMENT SPECIAL AGENT THIS BUREAU SALARY THIRTY TWO HUNDRED PER ANNUM ALLOWED FIVE DOLLARS DAY LIEU OF SUBSISTENCE WHEN ABSENT HEADQUARTERS WHICH WILL BE FIXED AT WASHINGTON DC EFFECTIVE WITH ENTRY ON DUTY. NOTIFY THIS OFFICE AT ONCE IF THIS APPOINTMENT ACCEPTED IF YOU ACCEPT PROCEED TO WASHINGTON AT YOUR OWN EXPENSE REPORT TO ROOM FIVE TWO FIVE SIX UNITED STATES DEPARTMENT OF JUSTICE BUILDING PENNSYLVANIA AVENUE BETWEEN NINTH AND TENTH STREETS NORTHWEST AT NINE AM ON FEBRUARY SIXTH. RIGID PHYSICAL EXAMINATION MUST BE TAKEN AT WASHINGTON AND IF SAME REFLECTS YOU ARE NOT CAPABLE PERFORMING STRENUOUS DUTIES OR THAT YOUR COLOR VISION OR VISION NOT NORMAL OR THAT YOU HAVE ANY DEFECT WHICH MIGHT INTERFERE WITH YOUR USE OF FIREARMS APPOINTMENT WILL BE CANCELLED. FBI STANDARDS REQUIRE UNCORRECTED VISION NO LESS THAN TWENTY FORTY IN ONE EYE AND TWENTY FIFTY IN THE OTHER EYE CORRECTED WITH GLASSES TO NORMAL VISION OF TWENTY TWENTY.

ARRANGE PERSONAL MATTERS THAT YOU MAY ACCEPT ASSIGNMENT WHERE SERVICES

NEEDED CONSIDER THIS STRICTLY CONFIDENTIAL AND PRESENT WIRE UPON REPORTING. IN EVENT APPOINTMENT ACCEPTED YOU SHOULD FURNISH THIS OFFICE WITH A STATEMENT FROM PROPER OFFICIAL OF DEPARTMENT OF AGRICULTURE APPROVING YOUR TRANSFER TO

DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 28 1939

POSTAL

JOHN EDGAR HOOVER, DIRECTOR  
FEDERAL BUREAU OF INVESTIGATION

SENT VIA

M

Per

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513.

1-28-39

To: ☒ Director  
~~xxx~~ ☐ Mr. Tolson  
☐ Mr. Glavin  
☐ Mr. Tracy  
☐ M

FOR APPROVAL TO SEND OUT

Appointment MR. MILTON A. JONES, CAF 9,  
\$3200 per annum, Special Agent, School  
of February 6th.

Endorsers: Senator M. M. Logan (D) of  
Kentucky is listed as a reference on  
Mr. Jones' application.

Mr. Tolson ☒  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Crowl \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. McIntire \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*Appt. offered  
1-28-39 ahc*

AHC:TW  
67-109106

January 23, 1939

Honorable M. M. Logan  
United States Senate  
Washington, D. C.

My dear Senator:

I am indeed pleased to inform you that an appointment to the position of Special Agent in the Federal Bureau of Investigation has been tendered to Mr. Milton A. Jones of Raleigh, North Carolina, who gave your name as a reference on his application.

With expressions of my highest esteem  
and best regards,

Cordially yours,

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

COMMUNICATIONS SECTION  
MAILED

JAN 28 1939

P. M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

67-109106-36

V

EP

R

1-11-39

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 31 1939

POSTAL

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	✓
Mr. Crowl	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

W2 37 NL

RALEIGH NCAR JAN 30 1939

JOHN EDGAR HOOVER

FEDERAL BUREAU OF INVESTIGATION WASHN DC  
CANNOT ACCEPT APPOINTMENT SPECIAL AGENT IMMEDIATELY LEARNED  
OF PARENTS BITTER OPPOSITION DURING WEEK ADVISE IF MATTER  
CAN BE DEFERRED UNTIL I SATISFY PARENTS OF NATURE OF WORK

MILTON A JONES

658 AM.

*must report  
Feb 6 or  
appt canceled -  
advise not  
known when  
another class  
will be called  
1-31 ✓*

*wire sent  
1-31-39  
ah*

Routed	✓
Processed	✓
Indexed	✓
Filed	✓
Ch	✓
RA	✓
MG	✓
RS	✓

RECORDED

FEB 4 1939

UM

BIR2

67-109106-37
FEB 1 1939
TOLSON
FOU
CH. CLM
File

AHC:TW  
67-109106

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

JANUARY 31, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to:

MILTON A. JONES  
215 NORTH BLOUNT STREET  
RALEIGH, NORTH CAROLINA

REFERENCE YOUR TELEGRAM JANUARY THIRTIETH. NECESSARY YOU REPORT FEBRUARY SIXTH FOR ASSIGNMENT IF APPOINTMENT ACCEPTED OTHERWISE IT WILL BE NECESSARY CANCEL APPOINTMENT. DATE SUBSEQUENT TRAINING CLASS WILL BE CALLED NOT KNOWN. PLEASE ADVISE TELEGRAPHICALLY.

JOHN EDGAR HOOVER, DIRECTOR  
FEDERAL BUREAU OF INVESTIGATION

67-109106-38  
ps  
mx  
ch  
ps

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....  
SENT VIA

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JAN 31 1939

WESTERN UNION

U. S. DEPT. OF JUSTICE  
FBI  
RECEIVED-DIRECTOR  
JAN 31 1 30 PM '39

2 28 PM

Per CB

215 North Blount Street  
Raleigh, North Carolina  
January 31, 1939

Mr. John Edgar Hoover, Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

This is in confirmation of my telegraphic message to the effect that I cannot accept an appointment as Special Agent at this time.

As I advised in my message of January 30, my parents are opposed to my accepting a position of this type. They learned of my having applied for the position when an agent from your department investigated my standing, etc., in my home town, and I did not learn of their attitude until after the report of the physical examination taken here and the notarized letter were submitted to your office on January 23. As I was of the opinion that it would be several months before an appointment would be offered, in case I had qualified for one, I took no immediate steps to allay my parents' fears and have had no opportunity to do so since receiving word of the appointment.

I trust that my declining an appointment at this time will not be construed to mean that I do not want to be a Special Agent. I do, but at the same time I feel that I owe a duty to my aging parents not to do anything which will cause them to worry about me constantly. Their attitude is due, I am convinced, to the fact that they do not understand the nature of the work, etc., and I feel sure that they will approve of the position when they understand it.

From your telegram of January 31 I understand that it will be possible for my name to remain on the waiting list until another training class is called. If such is within the policy of the Bureau, I request that it be done.

Very truly yours,

*Milton A. Jones*  
Milton A. Jones

FEB 4 1939

67-109106-39

*See  
Later wire  
acknowledging  
2-2-39  
ah*

*h  
line*

*ch  
ps*

*ah*

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

No. \_\_\_\_\_

Name: **Mr. Milton A. Jones**

Date: **February 1, 1939**

Present Status

- |              |   |
|--------------|---|
| 1. Title:    | 2. Grade:   |
| 3. Salary:   | 4. Seat of Government: ( )<br>Field: ( )                                      |
| 5. Division: | 6. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |

Proposed Change

- |  |  |
|--|--|
| 7. Title: <b>Special Agent</b>                             | 8. Grade: <b>CAF 9</b>   |
| 9. Salary: <b>\$3200 per annum and<br/>\$5.00 per diem</b> | 10. Seat of Government: ( )<br>Field: ( F )                                    |
| 11. Division:  | 12. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |
| 13. Effective: <b>With entry on duty</b>                   | 14. Position: Additional: ( )  |

Vice: **James H. Dalbridge -  
transferred  
Identical:**

15. Remarks: Recommended for appointment as a Special Agent in Grade Caf 9, with salary at the rate of \$3200 per annum and \$5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

A memorandum which was forwarded to **Mr. Joseph H. Keenan**, the Assistant to the Attorney General, under date of **January 23, 1939**, recommending the above individual for appointment to a Special Agent position has been approved.

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

\_\_\_\_\_  
Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency ( )

Date

Initial

Average provision ( )

\_\_\_\_\_  
approved:  
\_\_\_\_\_  
approved:

The Administrative Assistant  
to the Attorney General.

Funds Certification:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
January 28, 1939

MEMORANDUM FOR MR. JOSEPH B. KEENAN,  
THE ASSISTANT TO THE ATTORNEY GENERAL.

There is submitted herein the name of Mr. Milton A. Jones of Raleigh, North Carolina, for your consideration in connection with his appointment to the position of Special Agent in the Federal Bureau of Investigation. Senator M. M. Logan is listed as a reference on Mr. Jones' application.

If you approve this recommendation, the formal request for Mr. Jones' appointment as a Special Agent in Grade CAF 9, with salary at the rate of \$3200 per annum, will be forwarded to the Department:

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover  
Director

*7722*  
Approved and returned:

*Joseph B. Keenan*  
Joseph B. Keenan,  
The Assistant to the Attorney General.

*Rec'd to  
Dept  
2-1-39  
oh*

FEDERAL BUREAU OF INVESTIGATION,  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

FEB 1 1939

WESTERN UNION

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

WH4 24 NL

RALEIGH NCAR JAN 31 1939

JOHN EDGAR HOOVER, FBI

FEEL COMPELLED TO DECLINE APPOINTMENT SPECIAL AGENT  
AT THIS TIME HOPE THAT MY NAME CAN REMAIN ON WAITING  
LIST. LETTER OF EXPLANATION TO FOLLOW

MELTON A JONES.

803AM

BIR 4

FEB 4 1939  
RECORDED

Routed	.....	Indexed	.....
Searched	.....	.....	.....

67-109106-111

FEDERAL BUREAU OF INVESTIGATION

FEB 3 1939 A.M.

U. S. DEPARTMENT OF JUSTICE

TOLSON

CH. CLK.

FILE

*Letter will  
be accepted  
Feb 2-2-39*

M

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

FEB 1 1939

WESTERN UNION

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

WH11 20

RALEIGH NCAR FEB 1 1248P

✓JOHN EDGAR HOOVER, FEDERAL BUREAU OF INVESTIGATION

DEPT OF JUSTICE WASHDC

DECISION RECONSIDERED WILL ACCEPT APPOINTMENT NOW

DISREGARD TELEGRAM AND LETTER MAILED LAST NIGHT IF NOT

TOO LATE TO ACCEPT. ADVISE

MILTON A JONES.

105P.

*wire sent  
2-2-39  
ch*

FEB 4 1939

Routed	.....	Indexed	.....
Searched	.....	Referred	.....
Numbered	.....	Filed	.....
Serialized	.....	Filed	.....

67-109106-42

FEB 3 1939	
TOLSON	FILE
CH. CLK.	
FOUNT	

AEC:TW  
67-109106

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

-----  
FEBRUARY 2, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to: MILTON A. JONES  
215 NORTH BLOUNT STREET  
RALEIGH, NORTH CAROLINA

REFERENCE YOUR WIRE FEBRUARY FIRST IT WILL BE SATISFACTORY  
FOR YOU REPORT FOR OATH OF OFFICE AND ASSIGNMENT AT NINE  
AM FEBRUARY SIXTH. YOUR PREVIOUS WIRE AND LETTER DECLINING  
APPOINTMENT WILL BE DISREGARDED.

JOHN EDGAR HOOVER  
DIRECTOR  
FEDERAL BUREAU OF INVESTIGATION

*Ch*  
*rs*

67-109106-43

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

SENT VIA \_\_\_\_\_

1250 PM

Per *[Signature]*

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **CHARLOTTE, NORTH CAROLINA**

FILE NO. **67-245**

REPORT MADE AT <b>Richmond, Virginia</b>	DATE WHEN MADE <b>2-1-39</b>	PERIOD FOR WHICH MADE <b>1-28-39</b>	REPORT MADE BY <b>C. A. KINCAID VG</b>
TITLE <b>MILTON ANKERS JONES</b>			CHARACTER OF CASE <b>APPLICANT - SPECIAL AGENT</b>

**SYNOPSIS OF FACTS:**

Applicant's parents not presently residing Fork Union, Va., having moved to Kentucky approximately thirty years ago. Applicant never resided Fork Union, although visited uncle, GESTNER W. JONES, at that point frequently during summers. Acquaintances of applicant and antecedents, Fork Union, endorse applicant as highly intelligent, thoroughly honest, of excellent personality and habits. Applicant comes from highly regarded and intelligent family. No police or credit rating Fork Union, Virginia.

R.U.C.

**REFERENCE:**

Report of Special Agent L. L. MEUNIER, Charlotte, North Carolina, January 20, 1939.

**DETAILS:**

**At FORK UNION, VIRGINIA:**

Mrs. E. M. SNEAD, Assistant Postmaster, advised that at the present time CAMPBELL and ETTA ANKERS JONES are not residents of Fork Union and have not resided in Virginia to her knowledge for approximately thirty years. Mrs. SNEAD advised that she is well acquainted with GESTNER W. JONES, an uncle of the applicant and brother of applicant's father, CAMPBELL JONES; that WALTER C. JONES, applicant's grandfather, was a

APPROVED AND FORWARDED: <i>S. R. McRae</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT ③ - Bureau 2 - Charlotte 1 - Louisville (info.) 2 - Richmond	<b>67-109106-44</b>  <b>FEB 3 A.M.</b>	<b>FEB 13 1939</b>

long time resident of Fluvanna County, residing near Fork Union, Virginia. Mrs. SNEAD stated that applicant, himself, has never resided at Fork Union or anywhere else in Virginia, although he frequently spends the summer vacation with his uncle at Fork Union, last having come to Fluvanna County the past summer. Mrs. SNEAD stated that applicant's parents and grandparents before him bore the reputation of being far above the average in intelligence, his mother also having been a graduate of college and actively engaged in teaching and church functions; that applicant's grandmother was very much loved by all who knew her for her work in connection with the Church. Although she has only seen applicant on the occasion of his intermittent visits to Fork Union, Mrs. SNEAD advised that he always impressed her as being of the highest type, of unusual intellectual achievements, good personality, well liked and an industrious and sober individual. Mrs. SNEAD stated that in view of the splendid character and reputation enjoyed by the grandparents and parents of the applicant, she would not hesitate to vouch for his integrity and trustworthiness.

Mr. E. B. WEAVER, merchant and who has resided in Fluvanna County all his life, stated that he knew WALTER C. JONES, grandfather, and CAMPBELL JONES, father, of the applicant; that "there never lived finer people in Fluvanna County" than applicant's parents and grandparents. Mr. WEAVER stated that CAMPBELL JONES moved from Fluvanna County prior to the birth of the applicant, consequently applicant never resided in or around Fork Union; however, the applicant has frequently spent the summer months in Fork Union, where his uncle, GESTNER JONES, lives; that applicant, like his parents and grandparents, has achieved a wonderful record for himself and is, according to Mr. WEAVER, presently engaged in law work at Raleigh, N. C., where he resides. Mr. WEAVER advised that all dealings he has had with applicant have been most pleasant; that he was positive nothing detrimental could be found nor anything derogatory said as to the character of applicant among those who know him at Fork Union. Mr. WEAVER related that he would not consider the applicant a "book worm" but a person who is sufficiently aggressive, possessed of a congenial personality, well reared and mannered, and the type of a person who would be an asset to any organization and that if he possessed the qualifications to fit him for a position with the Federal Bureau of Investigation, he would not hesitate to state that he would make a valuable employee. Mr. WEAVER, indeed, considered the applicant outstanding. Mr. WEAVER did not know the present whereabouts of applicant's parents, but stated that he believed they went from Virginia to West Virginia and then to Kentucky, although he was not positive on this score.

Mr. R. O. MORRIS, Fork Union, advised that he has known the applicant's family for thirty years, his grandparents and his uncle, GESTNER JONES, who is an especially good friend of his; that he possesses a very high regard for GESTNER JONES. Mr. MORRIS could not state the exact number of years, but stated that long ago CAMPBELL JONES and his wife moved from Fork Union, Virginia and settled, he believed, in Kentucky; that while the applicant, himself, has never resided at Fork Union, he has seen him quite often inasmuch as he visits his uncle, GESTNER JONES,

during the summer months. Mr. MORRIS was enthusiastic in his praise of the applicant, stating that applicant's father is substantially well off, as a consequence of which the applicant and his brother have enjoyed college educations, which, together with the intelligent background supplied them by their parents and family, he would consider the applicant of unusual intelligence. Mr. MORRIS advised that the applicant, in the dealings he has had with him, impressed him as being neat, of excellent personality, of temperate and moderate habits, and the type of individual who would succeed in an executive position. Mr. MORRIS advised that the applicant to his knowledge has never endeavored to secure credit in any of his transactions in Fork Union; that because of his brief visits he usually paid cash. Mr. MORRIS is likewise a merchant in Fork Union. Mr. MORRIS advised that the applicant has frequently spoken of being desirous of practicing law in Fluvanna County but apparently did not feel that there were sufficient opportunities in the legal field in that section of the state. Mr. MORRIS stated that he felt that applicant would succeed at most any undertaking and impressed him as being thoroughly dependable, honest and of outstanding intelligence.

Mr. ALLEN DAVIS, Fork Union, advised that the applicant comes from an outstanding family; that while he knows nothing of the business or professional achievements of the applicant, he advised the applicant bears an excellent reputation as to character, integrity and honesty; that applicant had attended Harvard University and it was his understanding that he had a successful position as lawyer for the Government. Mr. DAVIS advised that all the members of the JONES family have been extraordinary persons, very smart and well educated; that the applicant impressed him as being very well rounded, thoroughly capable, well liked and possessed of a genuine sincerity and personality and a member of a family of high calibre and quality; that the applicant's grandfather before him enjoyed the reputation of being a highly respected and outstanding person; that applicant's father, while not wealthy, was worth a substantial amount and always seemed to provide quite well for his children. Neither Mr. DAVIS nor any of the preceding individuals interviewed could supply anything derogatory to the character or well being of the applicant.

Mr. F. P. CRUMP, Fork Union, was interviewed and supplied substantially the same information concerning the background and personal reputation enjoyed by the applicant as above.

From Mrs. E. M. SNEAD it was learned that Fork Union, an unincorporated town, has no police agency or town constable, nor is there located at Fork Union any merchants' credit association.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

3                      00

Federal Bureau of Investigation  
United States Department of Justice  
Charlotte, North Carolina.

February 4, 1939.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

0  
Re: MILTON ANKERS JONES,  
APPLICANT - SPECIAL AGENT.

Dear Sir:

Reference is made to the report of Special Agent C. A. Kincaid, dated at Richmond, Virginia, February 1, 1939, which completes the investigation in that district.

A review of the Charlotte file reveals that all outstanding investigation in this matter has been completed, and accordingly the case is being closed.

Very truly yours,

*Edward Scheidt*  
EDWARD SCHEIDT, *gar*  
Special Agent in Charge.

FEB 13 1939

67-109126-65

FEB 6 1939

*8e*  
*dic*  
*Suppl. brief*  
*7-39*  
*dic*



I, Milton A. Jones, do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Special Agent, Federal Bureau of Investigation, U. S. Dept. of Justice  
on which I am about to enter: So help me God.

(Sign here) Milton A. Jones

Subscribed and sworn to before me this ) Where born (State Only) Kentucky

6<sup>th</sup> day ) Date of birth June 24, 1913

of February A. D. 1939 ) Whence appointed:

State Ky. County Warren

Congressional District Second

Wm. E. Jackson  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

Date of entry upon duty February 6, 1939

Residence 1509 20th St., N. W.

Do you receive an annuity under the Civil Service Retirement Act? No

CC-125

*File  
7-16-39  
all*

AHC:GG

February 3, 1939

MEMORANDUM FOR MR. CLEGG

There is attached a list of individuals who have been appointed as Special Agents in the Federal Bureau of Investigation, and who have been ordered to report to you for oath of office and assignment at 9:00 A. M. on February 6, 1939.

They have been advised that their appointments are tendered for a probationary period, with the understanding that they will be assigned to any part of the country where their services may be needed. They have also been advised that it will be necessary for them to submit to an additional physical examination at Washington, and in the event this examination reflects that they are not capable of performing strenuous duties, or that their vision or color vision is not normal, or that they have any defect which might interfere with their use of firearms, their appointment will immediately be recalled.

It will be incumbent upon you to devote particular attention to training these Agents thoroughly, giving their development your personal attention. Their investigative activities should be carefully watched in order to develop them in such a manner as will make their work creditable to themselves and of value to the Bureau.

Under separate cover there were transmitted to you oath of office forms, personal history sheets, vocation and avocation forms, and designation of beneficiary forms, which should be executed by these newly appointed Agents and returned to the Chief Clerk's Office as soon as possible.

Very truly yours,

John Edgar Hoover,  
Director.

Enclosure.

67-655-100

92

TRAINING SCHOOL OF FEBRUARY 6, 1939

Special Agents

b6  
b7C  
Claude A. Bass  
[redacted]  
[redacted]  
George C. Burton

b6  
b7C  
John P. Buscher  
Arthur F. Carey  
Francis E. Crosby  
[redacted]

b6  
b7C  
Edward L. DuBois, Jr.  
[redacted]  
John F. Hay  
[redacted]

b6  
b7C  
Peter Paul Hoehl  
[redacted]  
[redacted]  
Milton A. Jones

b6  
b7C  
Ira J. Kollogg  
[redacted]  
[redacted]  
Robert A. Lapachot

b6  
b7C  
[redacted]  
John D. Pone, Jr.  
[redacted]  
William W. Wood

Crewe, Virginia  
Pasadena, California  
Brooklyn, New York  
Louisville, Kentucky

Washington, D. C.  
Cleveland, Ohio  
St. Louis, Missouri  
Houston, Texas

Miami Beach, Florida  
Washington, D. C.  
Temple, Texas  
Phoenix, Arizona

Malrose, Minnesota  
Los Angeles, California  
Jacksonville, Arkansas  
Raleigh, North Carolina

West Los Angeles, California  
East Lansing, Michigan  
Babylon, New York  
San Francisco, California

Chattanooga, Tennessee  
Birmingham, Alabama  
Columbus, Ohio  
Washington, D. C.

Accountants

b6  
b7C

[redacted]  
[redacted]  
[redacted]  
Howard H. Miller  
Leslie E. Murphy  
Frederic D. Vechery

Washington, D. C.  
Newark, New Jersey  
Washington, D. C.

Washington, D. C.  
Chicago, Illinois  
Bryattsville, Maryland

AHC:BEW  
67-109106

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.

February 7, 1939

SUPPLEMENTAL BRIEF OF INVESTIGATION

(Former brief of investigation submitted January 25, 1939)

Re: MILTON ANKERS JONES-  
Special Agent Applicant

Written rating: 50%  
Oral " 55%  
Composite " 52½%

Age: 26  
Single

A. B.-Western Kentucky Teachers College  
LL.B.-Harvard Law School  
Member of Kentucky Bar

The written reports of the investigation substantiates the information contained in the teletype reports with the exception of the following:

EDUCATION

High School, Bowling Green, Kentucky. 1928-31

Applicant graduated, averaging 97%, which gave him first honors. He made straight A. He was active in debating for two years, having once participated on a high school debating team at Lexington, Kentucky, which competed in a State-wide competition. Miss Potter, Instructor, stated that applicant did everything with all the intelligence and vitality he possessed, and probably his only defect in high school was a slight backwardness and shyness, which he overcame completely in college. Mr. Kerr, Head of the Social Science Department, and a teacher in this school for 11 years, stated applicant was perhaps the most outstanding student he had encountered during his teaching experience there; that applicant is somewhat reserved in that he did not "push himself", however, he met people and new problems easily.

Western Kentucky Teachers College, Bowling Green. 1931-35

Applicant received an A. B. degree, averaging 2.78 out of a possible 3.00. He majored in English and minored in Economics. He received the "Trustees Medal for High Scholarship"; was President of the Congress Debating Club one year, and was President of the Social Science Club one year. Miss Randolph, Clerk in the Registrar's Office, stated applicant had tremendous native intelligence, aggressiveness, industriousness, and common sense; that while he was not shy, his associations with the opposite sex were limited. Miss Richards, English Instructress, stated applicant was a superb student; that he reasoned things out with uncanny logic, and reached conclusions only after considerable deliberation; that he probably would excell in research, but she was glad he went into law; that he has considerable reserve, but not too much to alienate him from people at first meeting.

Harvard Law School, Cambridge, Mass. 1935-38

A clipping from the Bowling Green Times-Journal, dated January 30, 1936, indicated that applicant, a freshman at Harvard, was awarded one of the Kirkpatrick Scholarships of Harvard University, which includes free tuition for the freshman year, or about \$400, and is awarded on the basis competitive examination given at mid-term. He was one of the 20 winners, among the 200 students who participated. (Note former brief)

Member of Kentucky Bar.

Passed Kentucky Bar in June 1938.

EXPERIENCE

Western Teachers College, Experiment farm, under Prof. C. Taylor, Bowling Green. Laborer. Summers 1929 to 1932 and Saturdays part of 1934-35. (as on appl)

Professor Craig, Alumnae Secretary and Director of

EXPERIENCE - continued.

Personnel, stated that during the summer of 1932, 1933 and 1934, applicant worked on the college farm; that during the Christmas seasons of these years, and during his part-time employment in 1935, applicant fed and attended the stock while other students were on their vacations. Professor Craig was extremely enthusiastic about applicant, stating "he would stack above 95 out of every 100 men in the country"; that he "had more brains than any man you would meet", had a good physique, and was above reproach morally. He stated applicant "walks in his own highway", and is independent of thought and action. Professor Taylor stated applicant was the most conscientious and dependable student who ever worked for him, and that he could not say enough regarding the essentially high type individual applicant is.

H. G. Hill Grocery Company, Nashville, Tenn. (Bowling Green Store) Under Howard Major. Clerk Summers 1932 to 1934; after school and Saturdays 1932-33, and occasionally in 1935.

Mr. Major, former Manager, stated applicant was an awkward country boy when he first came to work for him, "whose thumbs got in the way when he used the adding machine"; however, he developed rapidly and became one of the best clerks who has ever worked for him, being one of the brightest boys he has ever known.

Editor of college paper sponsored by Alumnae Association of Western Kentucky Teachers College. 1934-35 Professor Craig, Alumnae Secretary and Director of Personnel (previously mentioned), asserted that applicant was the smartest editor the paper ever had, although not the best writer. He offset this by his excellent judgment and tact, which never caused embarrassment to any student or Faculty member, as college editors sometimes do. Professor Craig advised that applicant's manuscripts were always in A-#1 order, and that he thoroughly read proofs.

REFERENCE

Mr. L. C. Curry, Supt. of City Schools, Bowling Green.

Stated applicant always impressed him as being somewhat reserved; however, he was not subject to embarrassment; that applicant appeared well informed on Governmental affairs, and retained what he read because of his great powers of concentration and analysis; that if the qualities of cautiousness, tactfulness, and an analytical mind are required of Agents, applicant possesses all of these in great abundance.

MISCELLANEOUS

Neighborhood investigation and other persons interviewed.

Favorable. Miss Bell, school teacher, grade school, stated applicant was decidedly above average in intelligence; that his disposition as a child was a "little fussy", but he has since outgrown this trait. Mr. Cornette, school teacher and a neighbor, stated that applicant's father and mother were somewhat old-fashioned and 19th Century-ish, because of their firm religious beliefs and practices, and they had been very strict in bringing up their children; however, none of the children are in the least priggish, but are modern, tolerant, and altogether "swell people". Mrs. Logan, wife of U. S. Senator Logan, and a neighbor, speaks favorably of applicant and family.

OUTSTANDING ENDORSERS

Senator M. M. Logan was listed as a reference.

Applicant entered on duty as a Special Agent February 6, 1939.

*A. H. Crowl*  
A. H. Crowl.

AHC:GC:MS  
67-109106

February 9, 1939

Honorable Mastin G. White  
Solicitor  
Department of Agriculture  
Washington, D. C.

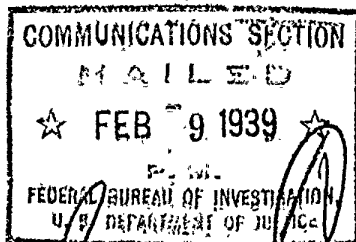
Dear Mr. White:

For record purposes it will be appreciated if  
you will furnish this office with a statement indicating  
that you have no objection to Mr. Milton A. Jones'  
acceptance of an appointment as a Special Agent of the  
Federal Bureau of Investigation.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....



67-109106-47

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

February 1, 1939.

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Jones:

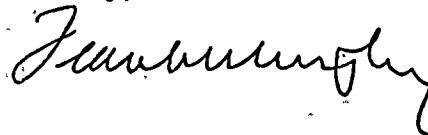
You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade Caf 9. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective with your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,



Attorney General.

By the Attorney General:

  
The Assistant to the Attorney General.

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice**

Washington, D. C.

February 9, 1939

AHC:MS

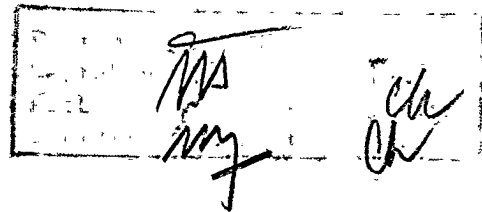
Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

MEMORANDUM FOR MR. TOLSON

This is to advise you that Mr. Milton A. Jones, a Special Agent who entered on duty on February 6, 1939, advised this office yesterday that the Department of Agriculture would not give him a release without a written request from this Bureau. Such a request is attached.

Respectfully,

*A. H. Crowl*  
A. H. Crowl



FEB 11 1939

67-109106-49

FEB 10 1939

RECEIVED  
FEB 10 1939  
CH. CLK. *sh*



UNITED STATES DEPARTMENT OF AGRICULTURE  
OFFICE OF THE SOLICITOR  
WASHINGTON, D.C.

February 10, 1939.

Honorable John Edgar Hoover, Director,  
Federal Bureau of Investigation,  
Department of Justice,  
Washington, D. C.

Dear Mr. Hoover:

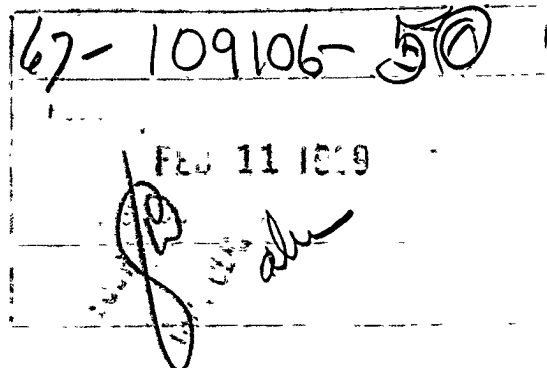
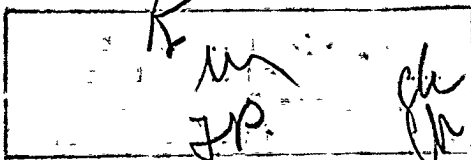
This will inform you, in response to your letter dated February 9, 1939, that this office has no objection to the acceptance of an appointment as a Special Agent of the Federal Bureau of Investigation by Mr. Milton A. Jones.

Sincerely yours,

*Martin A. White*

Solicitor.

FEB 13 1939



AE3:GG

February 8, 1933

MEMORANDUM FOR MR. T. D. QUINN  
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty as Special Agents in the Federal Bureau of Investigation on February 8, 1933:

b6  
b7C

[redacted]  
Claudio A. Egan

[redacted]  
George C. Lorton

b6  
b7C

[redacted]  
Arthur F. Garey  
Francis E. Crosby

[redacted]  
Edward L. DuBois, Jr.

b6  
b7C

[redacted]  
John F. May

[redacted]  
Peter P. Hochl

b6  
b7C

[redacted]  
Wilton A. Jones  
Ira J. Koller

b6  
b7C

[redacted]  
Robert A. Lepachot  
Howard H. Miller  
Leslie E. Lurphy

[redacted]  
John D. Pope, Jr.

[redacted]  
Frederic D. Vochery  
William R. Todd

Oaths of office have been executed by the above Special Agents.

Very truly yours,

John Edgar Hoover  
Director

ch

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
February 14, 1939

Not T-9

Mr. Tolson .....  
Mr. Nathan .....  
Mr. E. A. Tamm .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Crowl .....  
Mr. Egan .....  
Mr. Forwer .....  
Mr. Glavin .....  
Mr. Harbo .....  
Mr. Lester .....  
Mr. McIntire .....  
Mr. Nichols .....  
Mr. Quinn Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

MEMORANDUM FOR MR. TOLSON

A search of the files of this Division  
fails to disclose any record of MILTON ANKERS JONES,  
employee, whose fingerprint card has been  
retained here. The fingerprint classification  
in this case is 16 1 R OIO 12.  
17 U OIO

Respectfully,

*Q. Tamm*

Q. Tamm

*MM*

*OW*

FEB 16 1939

FEB 15 1939

67-109102-51

*Q. Tamm*

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

ps  
ch  
February 7, 1939

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows: FEB 11 1939

- (A) Marital Status Single  
(Married female employees  
state husbands' place of  
employment)
- (B) Names of societies or organizations with which connected: Harvard Alumni Association; Harvard Alumni Association of North Carolina; Tabernacle Baptist Church, Raleigh, N. C.
- (C) Legal residence: 640 Fourteenth Street, Bowling Green, Ky.
- (D) Education: A.B., Western Teachers College, Bowling Green, Ky.  
LL.B., Harvard Law School, Cambridge, Mass.
- (E) Name, address and relationship of person to be notified in case of emergency: Campbell Jones, 640 Fourteenth Street, Bowling Green, Kentucky—father.  
*See serial 59*
- (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.) Wilson C. Jones, brother, Social Security Board  
H. H. Ankers, Uncle, Dept. of Agriculture
- (G) Offices where assignment preferred: Washington, D. C.; Richmond, Va.; Louisville, Ky. (in order of preference)

Very truly yours,

*Milton A. Jones*

Milton A. Jones

Special Agent

<sup>2</sup>  
M A JONES

PHYSICAL EXAM 2-10-39

*ef* *ch*  
*ch*

FEB 27 1939

67-109106-52

*ef*  
*Q 1092*



NAME

Jones, M. A.

N.M.S. Form 16.

## LABORATORY EXAMINATION

STATUS

B I.

U.S. NAVAL MEDICAL SCHOOL

NAVAL MEDICAL CENTER

DATE

2-10/39

3202

WASHINGTON, D.C.

## REPORT

KAHN

WASSERMANN

Request of

Board Room

Qualitative

Quantitative

Cholesterolized

Units

Antigen

Address:

Schaal

NEGATIVE

NEGATIVE

Request for KAHN and

WASSERMANN TESTS.

Blood Type "A".

F. W. Farrar

F. W. FARRAR.

Lieut. (MC) USN.

(MC), U.S.N.

NAME JONES, M.A.

N.M.S. Form 6.

## LABORATORY EXAMINATION

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

DATE 2-10-39

Washington, D.C.

Request of

Board Room

Address:

School

Diagnosis

Character of examination desired

R&M

Amount 24 hours.....Submitted.....200cc.....

Appearance.....Amber.....

Reaction.....Alkaline.....Sp. Gr. 1.023.....

Albumin.....Negative.....

Sugar.....Negative.....

Occult Blood.....Negative.....

Special.....

Casts.....

Cylindroids.....

Mucus.....Few shreds.....

Leucocytes.....Rare.....

Erythrocytes.....

Epithelium.....

Crystals.....Little amorphous material.....

Commander,

(MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D. C.  
Place

19\_\_

HISTORY

Name William A. Jones Age 26 years, 2 <sup>weeks</sup> ~~months~~  
Nativity (state) Kentucky Married, Single, Widowed: Single Children —

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

mumps, chicken pox, tonsillitis (last date not recalled)

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Typhoid fever, summer of 1932

Father . . . . . (Living? Yes State of Health Good  
(Dead? — Cause & age at death? —)  
Mother . . . . . (Living? Yes State of Health Good  
(Dead? — Cause & age at death? —)  
Brothers . . . . . (Number living 1 State of Health Good  
(Number dead — Cause & age at death? —)  
Sisters . . . . . (Number living 2 State of Health Good  
(Number dead — Cause & age at death? —)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? None Alcoholics? None Drugs? None

Entered on card  
2-15-39  
Litt - Mr. Jones  
2-21-39 RAL

William A. Jones  
Signature of Candidate.



PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? no

Chronic inflammation? none Other abnormality? none

Eyelids: Ptosis? no Condition of conjunctiva on eversion? none

Other eye conditions? \_\_\_\_\_

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? no For what purpose? \_\_\_\_\_

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Near: Uncorrected vision of right eye? 15 Left eye? 15

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Remarks: none

Color sense: none

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? none

Condition of drums? Right OK Left OK

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 15 feet. Left ear 15 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear \_\_\_\_\_ feet. Left ear \_\_\_\_\_ feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Nose: Deflection of septum sl. left Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? none

Fauces: Condition of tonsils? atrophic Pharynx? OK

C. E. H. H. H.  
Signature of Examining Specialist.

Height? 6 feet, 4 inches. Weight, stripped? 168 Pounds.

(Robust? <u>Medium</u> )	(White? <u>✓</u> )
(Puny? <u>  </u> )	(Colored? <u>  </u> )
(Plethoric? <u>  </u> )	(Blonde? <u>✓</u> )
General appearance: (Anaemic? <u>  </u> )	Complexion: (Brunette? <u>  </u> )
(Corpulent? <u>  </u> )	(Florid? <u>  </u> )
(Emaciated? <u>  </u> )	(Sallow? <u>  </u> )

Skin: Diseases? No

Hair: Color: Light Brown Thickness Normal

Glands: Enlargement: No Other abnormalities No

Head, Depressions? No Asymmetries? No

Facial disfigurement? No Facial asymmetry? No

Abnormalities of speech? No

Neck: Goitre? No Other conditions? No

Chest: Inspiration 39 1/2 inches. Expiration 37 inches. Respiratory rate? 14  
Inspection: Normal

Lungs: Palpation: "

Percussion: "

Auscultation: "

X-ray examination:   

Heart: Palpation: "

Percussion: "

Auscultation: "

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 72 After exercise 2 minutes later 72

Condition of heart after exercise: Pulse 94, Regular - good quality

Blood pressure, Systolic? 134 Distolic? 76 Pulse pressure 58

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCUSION

<input type="checkbox"/>	Normal
<input checked="" type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

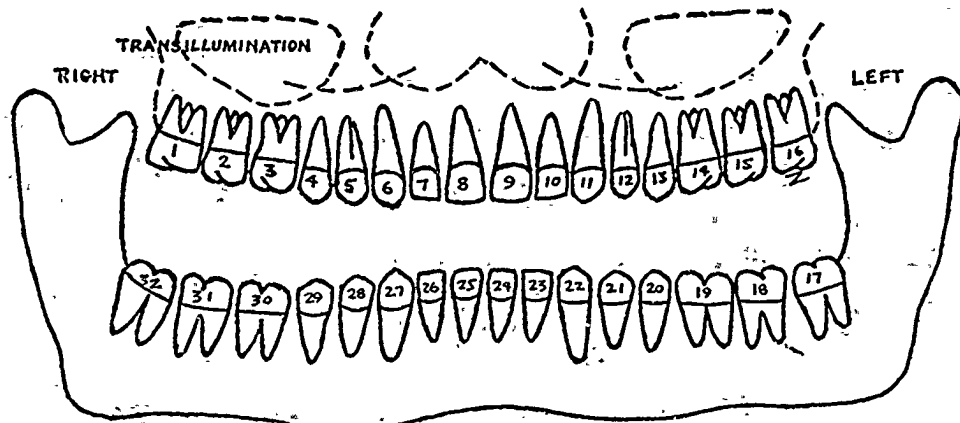
Throat \_\_\_\_\_

### ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- eff. spec. agt.*
- A. Labial
  - B. Lingual
  - C. Incisal
  - D. Occlusal
  - E. Buccal
  - G. Mesial
  - H. Distal
  - K. Mesio-labial
  - L. Disto-labial
  - M. Mesio-lingual
  - N. Disto-lingual
  - O. Mesio-incisal
  - P. Disto-incisal
  - R. Mesio-occlusal
  - S. Disto-occlusal
  - T. Bucco-occlusal
  - U. Lingual-occlusal
  - V. Mesio-disto-occlusal
  - W. Bucco-lingual-occlusal



☒ Roots  
 ☐ Abscess  
 ☐ Impacted  
 ☐ Crown  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On Centre  
 ☐ Missing  
 ☒ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 2/10/39 (Signature) J. D. Mitchell  
Dental Surgeon

### Summary of Findings

(Summarize here all defects found.)

1. Septal def.
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Recommendations:

1. Is this man capable of strenuous ✓ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) No

### Remarks:

W. H. Raper  
W. H. Raper  
W. H. Raper

Administrative action by Federal Bureau of Investigation.

DIRECTOR

RHL:SOX

February 21, 1939

PERSONAL AND CONFIDENTIAL

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Jones:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on February 10, 1939.

The only physical defect noted during this examination was a septal spur.

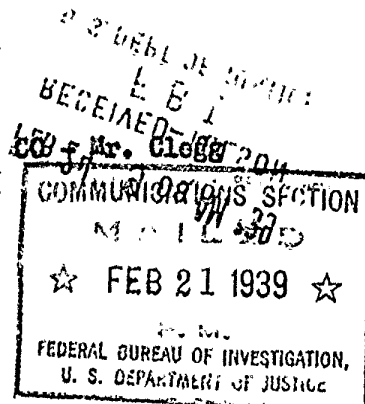
The Board of Examining Physicians states that you are capable of performing strenuous physical exertion and have no defects which would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "A".

67-109106-53 Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Crowl  
Mr. Egan  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. McElroy  
Mr. Nichols  
Mr. Quinn Tamm  
Mr. Tracy  
Miss Gandy



Cy

19

2-27-39  
1939

JRR:BT

March 7, 1939

MEMORANDUM FOR MR. CLEGG

RE: MILTON A. JONES - DRIVING ABILITY

Special Agent Milton A. Jones stated frankly that he has had very little driving experience and he does not consider himself to be a satisfactory driver and does not consider it safe for him to drive alone in a city at the present time. It was noted during the driving practice afforded all the New Agents on March 5, 1939, that Milton A. Jones was an unsatisfactory driver. However, it is the writer's opinion from observing Jones during this period that with practice he will develop into a satisfactory driver.

Agent Jones advised that he has a brother living in a suburb of Washington, and he contemplates going out with his brother in his brother's automobile in order to practice driving during the remainder of the training school whenever he has an opportunity to do so.

Respectfully,

John R. Bugalos  
Special Agent

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

MAR 14 1939

67-109106-54

K8

AM C:FXP

February 27, 1939

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

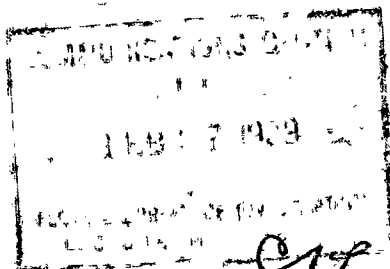
Dear Mr. Jones:

This will acknowledge receipt of your contribution of \$10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,



John Edgar Hoover  
Director



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the full amount of said fund as of the date of death.

The following person is hereby designated as my beneficiary:

Name Campbell Jones Address 640 - Fourteenth St.  
Roanoke, Va.  
Relationship Father.

Very truly yours,

Milton A. Jones  
Special Agent.

*acknowledged  
2-25-39  
XP*



April 25, 1939

Special Agent in Charge,  
Des Moines, Iowa.

Dear Sir:

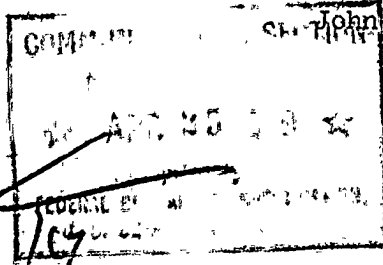
This is to advise you that Special Agent  
**Milton A. Jones**, who entered on duty February 6, 1939,  
in Grade Caf-9, at a salary of \$3,200 per annum, has been  
directed to report to you for assignment. The training  
school terminates on May 13, 1939, on which date  
he will proceed to your division. You should advise the  
date of his arrival.

You are instructed to continue the training of  
the Agent so that he may receive experience in all branches  
of the work of the Bureau. In submitting special efficiency  
reports, in accordance with the provisions of the Manual of  
Rules and Regulations, you should include statements as to  
the kinds of cases on which the employee has been engaged,  
his ability or lack thereof in any certain phase of the work,  
and particularly his ability to perform more involved in-  
vestigations, such as bankruptcy. It is further desired  
that you give your personal attention to the development of  
this employee along administrative and executive lines and  
that any pertinent information indicating possibilities for  
assignment to such work be reported to the Washington head-  
quarters of the Bureau from time to time.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.



NAME: Milton A. Jones TITLE: Special Agent  
AGE: 26 MARITAL STATUS: Single  
EDUCATION: A.B. - LL.B.

PREVIOUS EXPERIENCE: Store Clerk; College Paper Editor; Junior Attorney

LEGAL RESIDENCE: Bowling Green, Kentucky

OFFICE PREFERENCE: Washington; Richmond; Louisville

REMARKS: Possessed of a keen analytical mind and a good sense of command, he is, nevertheless, quiet and deliberate of movement and speech. He appears to be conscientious and interested; is not an outstandingly good mixer.

It is recommended he be assigned to some office where the Special Agent in Charge will take an especially close interest in the development of a new Agent as this employee has ability which will need development.

6, 11 - 12

W

JRR:BT

March 23, 1939

MEMORANDUM FOR MR. CLEGG

RE: AUTOMOBILE DRIVING - NEW AGENTS' CLASSES

Practice in automobile driving has been afforded to all New Agents and all of them have attained a grade of either good or excellent with the exception of Special Agent [redacted] and Special Agent Milton A. Jones who attained a grade of fair. Milton A. Jones had had practically no driving experience prior to becoming a Special Agent, and he rated himself as an unsatisfactory driver at the beginning of the course. In addition to having received practice driving Bureau cars on four different occasions this Agent has driven his brother's car on various occasions during the past month and he is now rated as a fair driver.

b6  
b7C

Special Agent [redacted] has had about one and three-quarter years' driving experience, holds a valid driving permit in the District of Columbia, and owns his own car. He is rated as a fair driver.

b6  
b7C

A table indicating the states in which the New Agents hold valid permits, the number of years driving experience they have had together with their own estimate of driving ability, and the instructors' estimates of their driving ability has been submitted.

Mr. Tolson .....
Mr. Nathan .....
Mr. E. A. Tamm .....
Mr. Clegg .....
Mr. Coffey .....
Mr. Crowl .....
Mr. Egan .....
Mr. Foxworth .....
Mr. Glavin .....
Mr. Harbo .....
Mr. Lester .....
Mr. McIntire .....
Mr. Nichols .....
Mr. Quinn Tamm .....
Mr. Tracy .....
Miss Gandy .....

Respectfully,

John R. Ruggles  
Special Agent

67-27204-55

11

HHC:ESK

May 23, 1939

~~PERSONAL AND CONFIDENTIAL~~

Special Agent in Charge  
Des Moines, Iowa

Dear Sir:

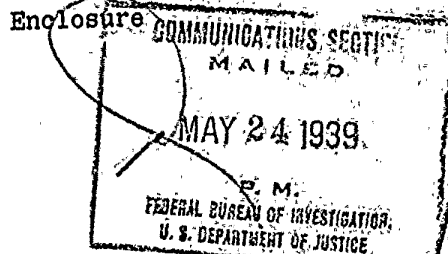
*M. A. Jones*  
There is attached hereto a record of the attendance of Special Agent at the Training School for New Special Agents of the Bureau.

The enclosure is for your confidential information. It should be placed in the Special Agent's personnel file. The information contained in this report may be used by you as a guide in the future training of this employee.

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover  
Director

*67-109106-56*



May 15, 1939

JRR:BT

MEMORANDUM FOR MR. CLEGG

RE: SPECIAL AGENTS [REDACTED] AND M. A. JONES -  
AUTOMOBILE DRIVING

b6  
b7C

Special Agents [REDACTED] and M. A. Jones have received driving instruction throughout the training period. They are able to handle Bureau cars in a satisfactory manner, and are safe drivers at the present time.

b6  
b7C

Respectfully,

J. R. Ruggles  
Special Agent

HHC:ESK

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

MEMORANDUM FOR THE DIRECTOR

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: MILTON A. JONES,  
Special Agent

Date Submitted May 20, 1939  
Age 26

Date of Training School 2-6-39 to 5-20-39

Legal Residence Bowling Green, Kentucky

To be married before  
Marital Status reporting to 1st office

Offices of Preference Washington; Richmond;

Louisville

Assigned to Des Moines

Education: A. B. - Western Teachers' College, Bowling Green, Ky.  
LL.B. - Harvard Law School

Previous Valuable Experience: ---

Training School Grades

Examination, Rules & Regulations	<u>94 1/2</u>	Auditory Test	<u>Good</u>
Examination, Manual of Instructions	<u>98</u>	Visual Memory Test	<u>Good</u>
NMVT Special Interview Test	<u>Good</u>	Resourcefulness Test	<u>Excellent</u>
Location of Houses and Raid Plan	<u>---</u>	Fingerprint Identification	<u>98.8</u>
Kidnap Victim Interview Test	<u>Good</u>	Bankrupt Report Test	<u>Fair</u>
Crime Scene Test and Report	<u>Good</u>	Description Tests	<u>Good</u>
Investigation Work in Wash. Field Div.	<u>Good</u>	Identification by photos	<u>Good</u>
Dictation Ability	<u>Good</u>	Auto Driving	<u>Satis.</u>
Searches at Crime Scene	<u>Good</u>	Scientific Training	<u>90</u>
		First Aid	<u>88</u>
		Moot Court	<u>Fair</u>
		Crime Statistics Test	<u>95</u>

Firearms Training

Hip Shooting:	<u>Good</u>
Practical Pistol Course:	<u>72</u>
Automobile Course - Pistol:	<u>72.8</u>
Automobile Course - Machine Gun:	<u>---</u>
Shotgun:	<u>100</u>
.30'06 Rifle:	<u>63</u>
.351 Rifle:	<u>88</u>
Machine Gun:	<u>95</u>

Physical Training

Physical Condition:	<u>Good</u>
Coordination of Mind and	
Muscle:	<u>Good</u>
Alertness:	<u>Good</u>
Team Spirit:	<u>Good</u>

MAY 26 1939  
RECORDED

109106-57

Memo for the Director

- 2 -

May 20 , 1939

This Special Agent gives the appearance of a big, long, tall, country boy who talks with a southern drawl; yet he has a keen, analytical mind and a great deal of ability. He is conscientious, studious, not an outstandingly good mixer, but can be developed along this line. In general qualifications, he was rated as average in personal qualities and attitudes; somewhat below average in the handling of firearms; above average in photographic work and about average in other skills and techniques; in mental qualities, at least average; and in physical qualifications, from average to above average. It is believed that he has ability which will enable him to become a good Special Agent within a reasonable length of time.

Respectfully,

H. H. Clegg

✓  
117

AHC:MFC

June 1, 1939

Special Agent in Charge,  
Des Moines, Iowa

Dear Sir:

There are transmitted herewith the following papers concerning Special Agent M. A. Jones, who entered on duty in the Bureau on February 6, 1939:

Special Qualification Record,  
Copy of Personnel Status Report  
submitted during Training School,  
Field Leave Record Card.

The Special Qualification Record and the copy of the Personnel Status Report should be placed in this Agent's Field Personnel File.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

67-109106-58

Enclosures.

COMMUNICATIONS SECTION  
MAILED  
JUN 1 - 1939  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*C*

*✓*



Des Moines, Iowa  
May 31, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Please be advised that Special Agent  
W. A. JONES is presently residing at 1315  
Sixth Avenue, North, Apartment No. 107, tele-  
phone number 3-3721, Des Moines, Iowa.

[redacted] c/o Dr. T. H.  
BROOKS, Fairfax Station, Virginia, [redacted]  
is the person to be notified in case of em-  
ergency. After June 3, 1939, [redacted] will  
be residing at 1315 Sixth Avenue, North,  
Apartment No. 107, Des Moines, Iowa.

b6  
b7c

Very truly yours,

R. G. CAMPBELL,  
Special Agent in Charge.

REC/AG

JUN 7 - 1939

67-109106-59

*Handwritten initials*

*Handwritten signature*

*File noted  
[Handwritten signature]*

**Federal Bureau of Investigation  
United States Department of Justice**

Des Moines, Iowa.  
June 24, 1939.

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Coffey	
Mr. Egan	
Mr. Glavin	✓
Mr. Crowl	✓
Mr. Harbo	
Mr. Lester	
Mr. Lawler	
Mr. Nichols	
Mr. Rosen	
Mr. Sears	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D.C.

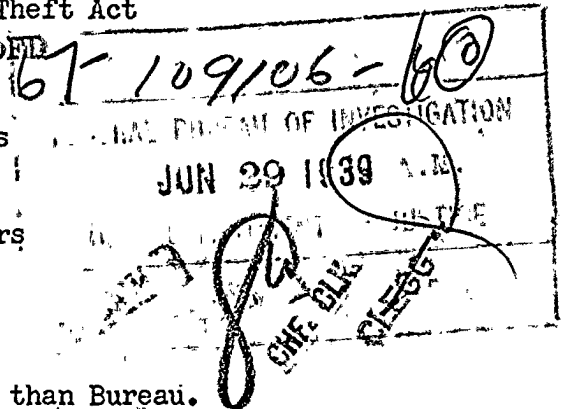
Dear Sir:

JUL 5 1939

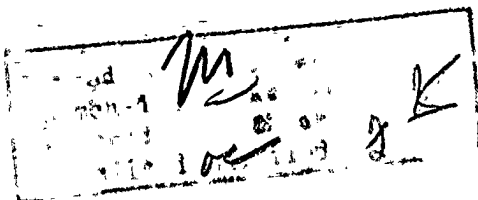
Re: SPECIAL AGENT MILTON A. JONES,  
THIRTY DAY EFFICIENCY REPORT.

Special Agent JONES reported to the Des Moines Office from the training school in Washington, on May 25, 1939, and has handled leads in the following types of cases:

Kidnaping  
Extortion  
Larceny from Interstate Shipment  
Veterans' Administration Matters  
National Motor Vehicle Theft Act  
Patents  
White Slave Traffic Act  
Identification  
Uniform Crime Statistics  
Impersonation  
Bureau Applicants  
Pardon and Parole Matters  
Departmental Applicants  
War Risk Insurance  
Unlawful Flight Cases  
Bank Robbery  
Laboratory Cases, other than Bureau.



Special Agent JONES is rather tall and slender, has a pronounced Southern accent and is neat in his personal appearance. He has handled a large volume of work when compared



Director.  
Washington, D.C.

Des Moines, Iowa.  
June 24, 1939.  
P & C

with the work of an experienced agent, and has demonstrated a considerable amount of astuteness in conducting the investigations assigned to him. Agent JONES has used sound judgment in conducting investigations and in my opinion the only errors he has made have been approximately six errors of form.

Agent JONES has a good disposition and is friendly. He is able to use the Bureau firearms well and is better than an average marksman. Likewise, he drives an automobile well and is able to use a typewriter. Owing to the fact that he has been out on only a few short road trips, he has not submitted any rough draft reports. He is able to dictate at a steady rate, and has little difficulty in reporting his investigations.

I have found Agent JONES to be an industrious worker and he has voluntarily spent many hours overtime conducting investigations. He has participated in one extortion plant. Efforts will be made to give him an opportunity to handle other types of the Bureau's work.

With a little additional experience, Agent JONES will be qualified to participate in raids and other hazardous work, and will develop into a very valuable employee.

Very truly yours,

RCC/ni  
67-154

M.A.g

*R. C. Coulter*  
R. C. COULTER  
SPECIAL AGENT IN CHARGE

Sept. 5, 1939

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
739 Insurance Exchange Building  
Des Moines, Iowa

Dear Sir:

This will acknowledge the receipt of your communication regarding your desire to be enrolled in the bookkeeping and elementary accounting course. Your name has been placed on the list and you will be furnished with this course of instruction.

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover,  
Director.

*atc/zhm*

*E. King*

67-189106-61

SEP. 6 1939

*BB*

RECEIVED

RBC:RTM

July 24, 1939

Special Agent in Charge  
Des Moines, Iowa

Re: Photographic Training.

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Speed Graphic Camera

M. A. Jones - Excellent

---

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on, which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

RGL:HED

September 18, 1939

Special Agent in Charge  
Des Moines, Iowa

Dear Sir:

Reference is made to your letter dated September 1, 1939, in which you state that in your opinion Special Agent H. A. Jones should not be held accountable for the damage to Bureau Ford Sedan, Motor #4491209, involved in an accident on August 23, 1939, while being driven by Agent Jones.

It appears that when this accident occurred the automobile was being driven at a speed of fifty miles per hour on an unpaved road, at a place where this unpaved road intersects paved highway No. 68, and that heavy rains had fallen on the previous day and night. Please be advised that under the circumstances this speed is considered to be unreasonable, and the direct cause of the accident.

It is noted that you instructed Special Agent Jones to complete two expedite investigations and to return to Des Moines by noon on August 23, 1939. The Bureau wishes to be advised why both investigations were assigned to Agent Jones to complete within this time and whether he could properly be expected to follow your instructions without driving at an excessive rate of speed.

A detailed memorandum should be submitted by Agent Jones as to the necessity for his driving at such a speed, and you should advise the Bureau fully of the reasons for your instructions to him.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Crowl.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Lawler.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Sears.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

**Federal Bureau of Investigation  
United States Department of Justice**

Des Moines, Iowa.  
September 30, 1939.

PERSONAL AND CONFIDENTIAL

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Crowl	
Mr. Harbo	
Mr. Lester	
Mr. Hendon	
Mr. Nichols	
Mr. Rosen	
Mr. Sears	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

Director,  
Federal Bureau of Investigation,  
Washington, D.C.

Dear Sir:

Re: SPECIAL AGENT MILTON A. JONES,  
Special Efficiency Report.

This report is submitted on Special Agent JONES by reason of his transfer to the Cleveland Office. Special Agent JONES has been assigned to the Des Moines Field Office since May 25, 1939, this office being his first office of assignment.

Agent JONES has handled all types of cases usual in the Middle West, and has had occasion to handle two bankruptcy cases in addition to leads in other bankruptcy cases. The two cases referred to are: ROBERT CURTIS GREGG and HENRY JOHN FLANDERS. I consider the work performed in these cases as satisfactory. Agent JONES has a good knowledge of his duties, considering the length of his service and has exercised good judgment in the performance of his duties. He is accurate and extremely thorough even when his work is compared with that of an experienced agent. He is a tall, slender man with a pronounced Southern accent, neat in appearance, and is quiet. His dictation is good. In fact he dictates very rapidly and has no difficulty reducing his investigations to clear reports.

Agent JONES is a loyal, conscientious employee, and is an energetic worker. He has spent more hours overtime than any agent I have yet observed on regular assignment. He has arranged his work so that there is a minimum of lost effort in his activities. He has a pleasant manner, although reserved and quiet. I would not class Agent JONES as an outstanding contact man, yet he has been able to gain the cooperation of the officers with whom he has come in contact and is liked by them.

RECORDED

67-109106-63

Searched	Indexed
Filed	Revised
Checked	
Filed	

OCT 3 1939

Tolson  
Egan  
Glavin  
Harbo  
Ladd  
Nichols  
Rosen  
Tracy  
Tamm  
Clegg  
Coffey  
Crowl  
Hendon  
Lester  
Sears  
Quinn Tamm  
Miss Gandy

m. R. J.

Director,  
Washington, D.C.

Des Moines, Iowa.  
Sep't. 30, 1939  
P & C

Agent JONES is capable of driving an automobile, but has had an accident involving the skidding and overturning of a Bureau car. No other car was involved and no person was injured. Notwithstanding the above, I believe he is capable in every respect to drive an automobile.

Special Agent JONES has some difficulty in qualifying with the 30.06 rifle, and should be given additional instructions with this firearm while on the range. He is qualified with the other firearms.

Agent JONES has made several errors in form, i.e., with reference to designating appropriate copies and leads to the appropriate offices. Considering his short length of service and the great volume of work he has handled, such errors have, however, been comparatively few. This Agent is now able to turn out approximately double the amount of work that might be reasonably expected of a new agent.

Owing to his quiet, retiring nature and the fact that he is not yet fully adjusted to his present position, I do not at this time consider Agent JONES qualified for an administrative or executive position, but he has a good analytical mind, and it is entirely possible that future developments may change this opinion. I consider Agent JONES a valuable employee, and with additional experience his abilities and value will continue to increase.

Very truly yours,

  
R. C. COULTER  
SPECIAL AGENT IN CHARGE

RCC/ni



WRG:IAH

November 15, 1939

Special Agent in Charge,  
Cleveland, Ohio.

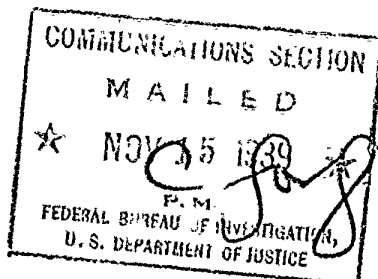
Dear Sir:

The records of the Bureau fail to reveal  
that you have submitted the usual 30 day report on  
Special Agent M. A. Jones. Kindly give this  
matter appropriate attention.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director



NOV 17 1939

67-109106-68

11

WRG:anB

67-109106-65

RECORDED

December 1, 1939

Special Agent in Charge  
Cleveland, Ohio

Dear Sir:

With reference to your letter dated November 20, 1939, you are advised that the Bureau approves the designation of Special Agent M. A. Jones as Resident Agent at Youngstown, Ohio, and the necessary letters have been prepared under today's date.

You should advise the Bureau of the date this agent arrives at his new post of duty, and furnish his residence address and telephone number.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

*R*  
~~Cleveland, Ohio.~~

November 20, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: *O* M. A. JONES,  
SPECIAL AGENT.

Dear Sir:

The above-named Special Agent has been handling road trips in the vicinity of Youngstown, Ohio since his arrival here, and his work has been very satisfactory.

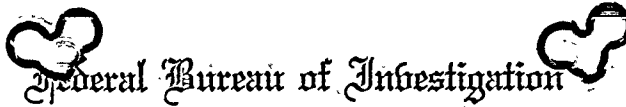
I recommend that he be designated Resident Agent at Youngstown, Ohio.

Very truly yours,

E. P. GUINANE,  
Special Agent in Charge.

EPG:JR

*67-109106-65*  
*Wm*  
*DEC 3 1939*  
*BH*  
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DEC 2 2 22 PM '39  
F B I  
RECEIVED-MAIN



Federal Bureau of Investigation  
U. S. Department of Justice  
CLEVELAND, OHIO

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

November 20, 1939

PERSONAL and CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D.C.

Re: M.A. JONES, Special Agent;  
Thirty-Day Efficiency Report

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. Hendon.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....

Dear Sir:

The above-named agent arrived at this office from the Des Moines office on October 1, 1939, and since that time has been working principally on road trips in the Youngstown district.

JONES makes a good appearance, has a likeable personality and has gotten along very well with the personnel of the office and with officers and others with whom he has come in contact.

He has handled an exceptionally large volume of work in a satisfactory manner. He is most industrious, working an exceptionally large amount of overtime on his own initiative. He is a good dictator and submits his rough draft reports in satisfactory form, although he has been cautioned to be more careful in preparing his rough drafts, as they contain many corrections, which have been principally due to the fact that Agent JONES has been trying to get out too much work in a limited time.

This agent is a good automobile driver, uses a typewriter satisfactorily and is fair with firearms. He requires considerable more practice in the use of firearms and I would not at this time assign him to a dangerous investigation until he has become more familiar with firearms.

I consider JONES as being absolutely loyal to the Bureau, greatly interested in his work and he has excellent possibilities of becoming an excellent agent. His work since being here has been entirely satisfactory.

Very truly yours,

E.P. GUINANE  
Special Agent in Charge

67-109106-66  
NOV 24 1939  
E.P. GUINANE  
Special Agent in Charge  
m. f. j.  
NOV 24 1939  
TOLEDO  
CHAS. E. GUINANE  
RECORDED  
INDEXED  
FILED

WRU

December 1, 1939

Mr. M. A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
1448 Standard Building  
Cleveland, Ohio

Dear Mr. Jones:

This is to advise you that you are  
hereby designated Resident Agent at Youngstown,  
Ohio,

In accordance therewith, your head-  
quarters are being changed from Cleveland, Ohio,  
to Youngstown, Ohio, effective upon your arrival  
there.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Ladd  
Mr. Coffey  
Mr. Egan  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. Hendon  
Mr. McIntire  
Mr. Nichols  
Mr. Rosen  
Mr. Quinn Tamm  
Mr. Tracy  
Miss Gandy  
Tour Room

CC - Cleveland

67-109106-67  
DEC 2 1939



# Federal Bureau of Investigation



U. S. Department of Justice

Cleveland, Ohio.

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

December 7, 1939

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. Hurlon	
Mr. McTigue	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Tour Room	
Mr. Tracy	
Miss Gandy	

PERSONAL AND ~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: M. A. JONES, SPECIAL AGENT,  
Special Efficiency Report.

Dear Sir:

The following comments are being submitted concerning this Agent in view of my transfer from this office.

Since the submission of my Thirty Day Efficiency report of November 20, 1939, Jones has continued to turn out an unusually large volume of work in a satisfactory manner. He is one of the most industrious Agents I have seen. He has improved in the submission of his reports, has exercised good judgment, carefulness and thoroughness in his investigation.

I believe this Agent, after gaining additional experience in the field, will become an excellent Agent. Jones has an excellent educational background, is mentally alert, and after receiving additional experience I believe would perform capably in an administrative position.

Very truly yours,

E. P. GUINANE,  
Special Agent in Charge.

EPG:JR

DEC 11 9 1939

67-109106-64

m-A-J.

ck

DEC 12 1939

Handwritten signatures and initials

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

HN:CSH

January 10, 1940

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Hendon.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Quinn Tamm.....
Tour Room.....
Mr. Tracy.....
Miss Gandy.....

MEMORANDUM FOR THE DIRECTOR

RE: MILTON A. JONES  
Special Agent

I spoke to this Agent who is in for retraining. I was favorably impressed, very favorably impressed. He has an extremely good scholastic background, was an honor man through school, securing scholarships and cum laudes, was graduated from Western Kentucky Teachers' College and from Harvard Law School, and with it all he is not bumptious or aggressive. As a matter of fact, there is a tendency to refer to him as quiet and reserved. I warned him against being known as quiet and reserved. When he was very young he was thought to be shy. I told him he has to compensate for those tendencies or at least that reputation.

He has a rather academic aspect, but not displeasingly so. His outstanding physical feature is a rather large mouth. A large mouth to me has always been an indication of outstanding mental ability. I thought he was attractive.

I think he has ability. It is early, of course (he entered on duty in February of 1939) to say that he has executive ability. He was editor of a college paper in Kentucky. He majored in English. I suggested to Mr. Nichols that he see him, inasmuch as I think he might be a rather good bet for Mr. Hendon's section. His outstanding characteristic has been referred to as his industry. As a matter of fact, Guinane refers to the exceptionally large volume of work turned out by him, and Coulter said he spent more hours overtime than any Agent he had yet observed on regular assignment. I believe this Agent has definite possibilities. As indicated in the foregoing, the first possibility would be of functioning in Mr. Hendon's section.

Very truly yours,

H. Nathan

Searched	Indexed
Serialized	Filed

I agree with Mr. Nathan that Agent Jones has possibilities. He is of the scholarly type but I feel that he needs more field experience before being brought into the Seat of Government. He will be kept in mind whenever Supervisors are needed in Mr. Hendon's office.

LBN

Milton A. Jones

PHYSICAL EXAM.

Routed.....	Indexed.....
Searched.....	Recorded.....
Numbered.....	Checked.....
Serialized.....	Filed.....

JAN 29 1940  
RECORDED

67-109106-70

FEDERAL

JAN 27 1940

U. S.

LAUREL





FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

-----  
OFFICIAL BUSINESS

Penalty For Private Use To Av  
Payment Of Postage, \$300

NAME *Jones, M. G.*  
STATUS *L.B.T.*

DATE *1/9/40*

# LABORATORY EXAMINATION

2788

N.M.S. Form 16.

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

## REPORT

KAHN

WASSERMANN

Request of *Mr. Duncan*

Address *G.B.T. Room*

Request for Blood KAHN and Blood

WASSERMANN TESTS.

*A*

Qualitative	Quantitative Units	Cholesterolized Antigen
NEGATIVE.		NEGATIVE.

BLOOD TYPE "A"

*F. W. Farrar*

F. W. FARRAR, LIEUTENANT, (MC), U.S.N.

NAME JONES. MA.

N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL,

DATE 1-9-40

Naval Medical Center,

Washington, D. C.

Request of Dr. Duncan.

Address: F.B.I. ROOM.

Diagnosis

Character of examination desired  
R & M.

Amount 24 hours.....Submitted.....  
Appearance.....Amber, clear.....  
Reaction.....Acid.....Sp. Gr. 1.020  
Albumin.....Negative.....  
Sugar.....Negative.....  
Occult Blood.....Negative.....  
Special.....  
.....  
Casts.....  
Cylindroids.....  
Mucus.....Numerous shreds.....  
Leucocytes.....Occasional.....  
Erythrocytes.....  
Epithelium.....Few squamous.....  
Crystals.....

  
L. R. NEWHOUSER

Lt. Comdr. (MC), U.S.N. (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.  
Place

1-8 1940

HISTORY

Name Milton A. Jones Age 27 years, 11 months  
Nativity (state) Ky. Married, Single, Widowed: married Number of Children none

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Chicken pox

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Typhoid fever, 1932

Father . . . . . (Living? Living State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? Living State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living 1 State of Health Good  
(Number dead None Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 2 State of Health Good  
(Number dead None Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? No Drugs? No

Milton A. Jones  
Signature of Candidate

ENTERED ON CARD

1-26-40  
RAB

See on 11th - A. Jones  
1-26-40  
RAB

PHYSICAL EXAMINATION

Eyes: Color? blue Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? normal

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? no For what purpose? no

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? — Left eye? —

Near: Uncorrected vision of right eye? 85 Left eye? 85

Corrected vision of right eye? — Left eye? —

Remarks: no

Color sense: Normal  
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no

Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear — feet. Left ear — feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear — Left ear —

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? enlarged Pharynx? normal

HE Roberts  
Signature of Examining Specialist.

Height? 6 feet, 1 inches. Weight, stripped? 172 Pounds.

(Robust? ☒ )

(White? ☒ )

(Puny? ☐ )

(Colored? ☐ )

(Plethoric? ☐ )

(Blonde? ☒ )

General appearance: (

Complexion: (

(Anaemic? ☐ )

(Brunette? ☐ )

(Corpulent? ☐ )

(Florid? ☐ )

(Emaciated? ☐ )

(Sallow? ☐ )

Skin: Diseases? ✓

Hair: Color: Brown Thickness ✓

Glands: Enlargement: ✓ Other abnormalities ✓

Head: Depressions? ✓ Asymmetries? ✓

Facial disfigurement? ✓ Facial asymmetry? ✓

Abnormalities of speech? ✓

Neck: Goitre? ✓ Other conditions? ✓

Chest: Inspiration 40 inches. Expiration 37 inches. Respiratory rate? 16

Inspection: ✓

Lungs: Palpation: ✓

Percussion: ✓

Auscultation: ✓

X-ray examination: ✓

Heart: Palpation: ✓

Percussion: ✓

Auscultation: ✓

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 78 After exercise 112

Condition of heart after exercise: ✓

Blood pressure, Systolic? 128 Diastolic? 60 Pulse pressure 68

Abdomen:

Circumference at umbilicus? 32" Tenderness? h  
Other abnormalities? h  
Liver, percussion? h Palpation? h  
Spleen, percussion? h Palpation? h  
Inguinal rings? Rt. Relax Hernia? h

Scrotum:

Varicocele? h Hydrocele? h Sarcocoele h

Testicles:

Induration? h Atrophy? h  
Other conditions? h

Penis:

Epispadias? h Hypospadias? h  
Condition of prepuce? h Venereal diseases? h

Anus:

Hemorrhoids? h Fistulae? h  
Prolapse of bowel? h Other conditions h

Spine:

Tenderness? h Curvature? h

Reflexes:

Pupillary: h Cremasteric: h  
Patellar: h Babinski: h Ankleclonus: h

Upper Extremity:

Missing fingers? h Contractures of hand? h  
Condition of joints? h Other conditions? h

Lower Extremity:

Flat foot? h Bowed legs? h  
Knock-knees? h Varicose Veins? h

Hammer toes?                      Bunions?                     

Other abnormalities? \_\_\_\_\_

**Agility:**

Co-ordination of muscular movements?           ✓           Romberg?           ✓          

Defects of gait? \_\_\_\_\_

Mental Condition?                     

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? Yes Date last taken 12/1/41

Urine: Color? \_\_\_\_\_ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? \_\_\_\_\_ Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

100 cells? \_\_\_\_\_ Casts? \_\_\_\_\_ Epithelial cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm. \_\_\_\_\_ White corpuscles per C.mm. \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:



# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

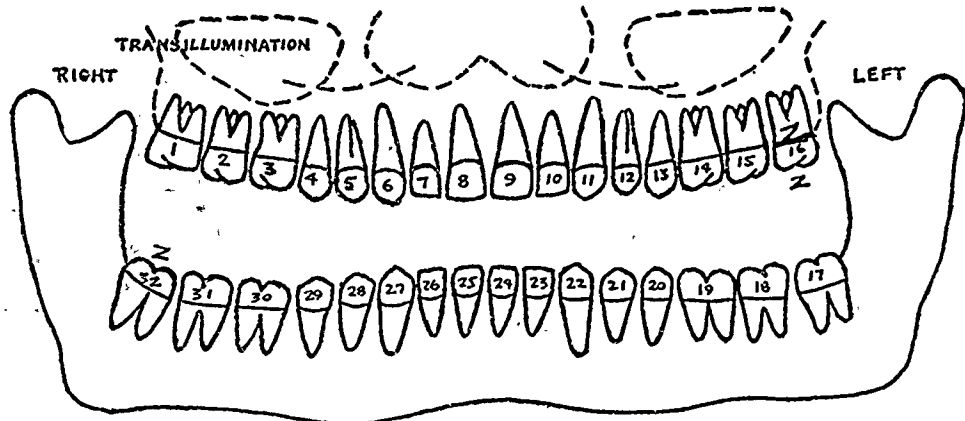
Throat \_\_\_\_\_

### ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



☒ Roots  
 ☐ Abscess  
 ☐ Impacted  
 ☐ Crown  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On denture  
 ☐ Missing  
 ☒ Extraction indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 1-9-40 (Signature) J. M. Taylor  
Dental Surgeon

### Summary of Findings

(Summarize here all defects found.)

1. Rt. inguinal ring relaxed -
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Recommendations:

Quellpox prophylaxis

1. Is this man capable of strenuous ☒ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) NO

Remarks:

H. Ragle  
R. W. Brown  
Quellpox

Administrative action by Federal Bureau of Investigation.

DIRECTOR

January 26, 1940

PERSONAL AND CONFIDENTIAL

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
1448 Standard Building  
Cleveland, Ohio

Dear Mr. Jones:

The Bureau has received the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on January 9, 1940.

The only defect noted during this examination was relaxed right inguinal ring. The Board of Examining Physicians states that you are capable of performing strenuous physical exertion, and physically qualified for participation in raids or other work involving the practical use of firearms. It does recommend, however, that you be vaccinated for smallpox.

For your information, it was determined during this examination that your blood is International Type "A".

Sincerely yours,

John Edgar Hoover  
Director

CC - SAC, Cleveland  
CC - Mr. Clegg

Routed ..... Indexed .....  
Searched ..... Recorded .....  
Numbered ..... Checked .....  
Serialized ..... Filed .....  
67-109106-71

FEDERAL BUREAU OF INVESTIGATION  
JAN 27 1940  
U. S. DEPARTMENT OF JUSTICE

COMMUNICATIONS SECTION  
MAILED  
JAN 26 1940  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Ladd.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Hendon.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Quinn Tamm.....  
Tour Room.....  
Mr. Tracy.....  
Miss Gandy.....

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
January 22, 1940

LAH:RS

Mr. Tolson	✓
Mr. Nathan	✓
Mr. E. A. Tamm	✓
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. Hendon	
Mr. McIntire	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Tour Room	
Mr. Tracy	
Miss Gandy	

MEMORANDUM FOR THE DIRECTOR

IN-SERVICE TRAINING COURSE #13  
January 8, 1940 to January 17, 1940

RE: MILTON A. JONES  
SPECIAL AGENT

This Special Agent attended the In-Service Training Course which began on January 8, 1940 and concluded on January 17, 1940. He received the following grades:

Plant Protection Examination	95
Espionage Examination	100
Notebook	Above Average

This Agent has only been in the field since May, 1939. He is tall; somewhat farmerish in appearance; but, sincere and plodding in type. He is above average intellectually. He seems to be progressing satisfactorily in the field from a standpoint of profiting by experience. He may have some administrative qualifications, and if he continues to function well for the next six months, he should be given an opportunity to show whether he has executive ability.

Respectfully,

*L. A. Hince*  
L. A. Hince

Searched	Indexed
Serialized	Filed

JAN 31 1940

67-109106-72

*W. C. Clegg*  
W. C. Clegg  
CHIEF OF BUREAU

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Cleveland, Ohio  
February 16, 1940

WLL:VLD

PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: Special Agent M. A. Jones  
Special Efficiency Report

Dear Sir:

The following comments are being submitted concern-  
ing Special Agent M. A. Jones in view of his transfer to  
Washington, D. C., from the Cleveland division.

Agent Jones makes a good appearance and has a  
good, substantial personality, rather than a "flashy"  
one.

During the course of the past two months, during  
a portion of which Agent Jones attended an In-Service  
Training School, he has been resident agent at Youngstown,  
Ohio. He has indicated that he is well above average in  
native intelligence, has a good educational background  
and is capable of thinking for himself. He is well  
grounded in the work of the Bureau, is industrious, and  
turns out a large volume of productive work. Being a  
resident agent he submits a number of rough drafts which  
require a minimum of supervision. His dictation is  
satisfactory, although it could be improved upon so far  
as accuracy of detail is concerned, he creating the im-  
pression that he is endeavoring to rush through the dicta-  
tion in a minimum amount of time.

Agent Jones is a good automobile driver, but  
there has been no opportunity to observe him on the fire-  
arms range. Apparently he has experienced difficulty in  
the handling of rifles.

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Ladd.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Hendon.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Quinn Tamm.....  
Tour Room.....  
Adm. Files.....  
Pers. Files.....  
Mr. Tracy.....  
Miss Gandy.....  
*Alley*

ROUTED.....INDEXED.....  
SEARCHED.....RECORDED.....  
NUMBERED.....  
FILED.....

67-109106-73  
FEB 21 1940  
RECORDED  
FEDERAL BUREAU OF INVESTIGATION  
FEB 19 1940 A.M.  
U. S. DEPARTMENT OF JUSTICE  
TOLSON  
CHIEF CLERK  
NATHAN

Director

February 16, 1940

Although he has recently attended an In-Service Training School and was afforded instruction in plant protection, he has not yet made any survey of any industrial plant. It is believed Agent Jones possesses administrative ability worthy of development.

Very truly yours,

*W. L. Listerman*

W. L. Listerman  
Special Agent in Charge

*M. A. J.*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Cleveland, Ohio  
November 20, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Receipt is acknowledged of Circular No. 3502 dated October 26, 1939, addressed "To All Officers and Employees of the Department of Justice" and signed by EDWARD G. KEMP, the Assistant to the Attorney General.

Please be advised that at the present time I do not hold office in any political party organization or political club. Furthermore, I have not held any such office since coming into the employ of the Federal Government.

Very truly yours,

*Milton A. Jones*  
Milton A. Jones  
Special Agent

A.

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

HN:CSH

February 21, 1940

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. Hendon.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Quinn Tamm....
Tour Room.....
Adm. Files.....
Pers. Files.....
Mr. Tracy.....
Miss Gandy.....

**MEMORANDUM FOR THE DIRECTOR**

RE: MILTON A. JONES  
Special Agent

The above Agent reported for duty this morning at the seat of government, on transfer from the Cleveland Field Division. I spoke briefly to him and then directed him to report to Mr. Hendon for assignment in the Crime Records Division.

Very truly yours,

H. Nathan

RECORDED

RECORDED	INDEXED
FILED	FILED
FEB 28 1940	
TOLSON	
FILE	



OW  
67-

February 27, 1940

Special Agent in Charge  
Cleveland, Ohio

Dear Sir:

It is requested that the field personnel file  
of Special Agent M. A. Jones be forwarded to this office  
immediately.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Ladd.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Hendon.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Quinn Tamm.....  
Tour Room.....  
Adm. Files.....  
Pers. Files.....  
Mr. Tracy.....  
Miss Gandy.....

COMMUNICATIONS SECTION

MAILED

FEB 27 1940 ★

P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

RECORDED

FEB 26 2 28 PM '40  
RECEIVED-DIRECTOR  
F B I  
U. S. DEPT. OF JUSTICE

Routed.....	Indexed.....
Searched.....	Recorded.....
67-109106-75	
FEB 28 1940	
FILE	

Washington, D. C.

March 1, 1940

PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

I am attaching hereto the field personnel file of Special Agent M. A. JONES which was forwarded to this office by the Cleveland Field Division. There is also attached firearms record card and leave record card.

In view of the assignment of Special Agent M. A. JONES to the Bureau, these enclosures are being forwarded thereto.

Very truly yours,

GUY HOTTEL  
Special Agent in Charge

CH:MEW  
Enclosures

*File deleted in Pen*  
MAR 10 1941

SEARCHED	INDEXED
SERIALIZED	FILED
MAR 4 1941	
67-109106-96	

MAR 4 1941

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.

April 9, 1940

RCH:BR

MEMORANDUM FOR MR. TOLSON

RE: Special Agent M. A. Jones  
Special Efficiency Report

Special Agent M. A. Jones reported to this Section for duty on February 21, 1940. He is very quiet and unassuming in nature and has a personality which is not at all flashy or effusive but could better be described as definitely substantial and lasting. He is intelligent, quick to comprehend and a hard, diligent worker. I think he has very good judgment, and I am particularly impressed with the expeditious manner in which he handles any assignment. His volume of work is exceptionally good for a new supervisor. His services have been entirely satisfactory, and he should continue to develop.

Respectfully,

R. C. Hendon

APR 18 1940

Searched	Indexed
Numbered	Serialized

67-109106-77

FEDERAL BUREAU OF INVESTIGATION

APR 16 1940

TOLSON  
CHIEF CLERK  
NATHAN  
CARE

m-4.7

April 9, 1940

MEMORANDUM FOR MR. TOLSON

During the month of March a total of twenty-nine letters from the Director's Office and ten letters from your office were returned to this Section. I have held the Supervisors and myself responsible for errors of any type appearing in communications which we prepared and initialed as follows:

3 - R. C. Hondon  
4 - M. A. Jones  
4 -   
27 - J. J. Starke  
1 - B. M. Suttler

b6  
b7C

During the above-mentioned period I returned to the Supervisors in this Section a total of thirty-five letters, and they were held responsible for errors of any type as follows:

2 - C. A. Hardison  
3 - M. A. Jones  
5 -   
22 - J. J. Starke  
3 - B. M. Suttler

b6  
b7C

The Supervisors during the month of March returned nine letters to the clerical employees in this Section and in connection with these letters the clerical employees were responsible for stenographic errors as follows:

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

1 - I. J. Goldberg  
1 - E. Johnson  
2 - P. Kelly  
3 - E. A. Locke  
2 - A. W. Neale

- 2 -

Memo for Mr. Tolson  
from Mr. Hendon re: errors  
for the month of March

The total of stenographic errors for the month of March based on  
letters returned from the Director's Office, your office and the  
letters I returned is as follows:

1	- J. Chamberlain	
3	- [redacted]	
1	- [redacted]	b6
5	- I. J. Goldberg	b7C
7	- [redacted]	
1	- [redacted]	
3	- G. Jackson	
3	- E. Johnson	
5	- P. Kelly	
2	- [redacted]	
7	- [redacted]	b6
1	- [redacted]	b7C
1	- [redacted]	
2	- M. Montgomery	
4	- [redacted]	
5	- A. W. Neale	
1	- V. Piper	
2	- [redacted]	b6
1	- [redacted]	b7C
55	- Total	

Respectfully,

R. G. Hendon

Mr. Tolson	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Glavin	.....
Mr. Ladd	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Tracy	.....
Mr. Carson	.....
Mr. Egan	.....
Mr. Gurnea	.....
Mr. Harbo	.....
Mr. Hendon	.....
Mr. Jones	.....
Mr. Quinn	.....
Mr. Nease	.....
Miss Gandy	.....

## FEDERAL BUREAU OF INVESTIGATION

Date 2-12-40Supervisor Milton A. JonesDivision Crime Records

## SUPERVISORS TRAINING PROGRAM

Initials of Div. or Sec.  
Chief to be added after  
training received

Subject	Time	Time of Appointment	Initials of Div. or Sec. Chief to be added after training received
Training and Inspection Division, including Manual interpretations. 3 hrs.		<u>3-12-40</u>	<u>JA</u>
Organization of the Director's Office	$\frac{3}{4}$ hr.	<u>3-6-40</u>	<u>JA</u>
Files Section	4 hrs.	<u>2-24-40</u>	<u>W. H. Patterson</u>
Communications Section	$\frac{1}{2}$ hr.	<u>2-27-40</u>	<u>W. H. Patterson</u>
Chief Clerk's Office	3 hrs.	<u>3-5-40</u>	<u>W. H. Patterson</u>
Crime Records Division	2 hrs.	<u>2-21</u>	<u>W. H. Patterson</u>
Crime Statistics Section	2 hrs.	<u>2-26-40</u>	<u>W. H. Patterson</u>
Identification Division	3 hrs.	<u>2-23-40</u>	<u>W. H. Patterson</u>
Technical Laboratory	3 hrs.	<u>2-11-40</u>	<u>W. H. Patterson</u>
Investigative Division One	3 hrs.	<u>2-24-40</u>	<u>W. H. Patterson</u>
Investigative Division Two	3 hrs.		

## INSTRUCTIONS

Rounded	.....	Indexed	.....
Searched	.....	Reviewed	.....
Numbered	.....	Filed	.....
Serialized	.....		.....

Each new Supervisor upon reporting to Washington should complete this form in duplicate, first telephoning the Division or Section for an appointment to receive training in such Division or Section. The date and time of each appointment should be indicated in the proper column. Upon completion of this schedule, one copy should be sent to the Training and Inspection Division as a record of the scheduled appointments. The original copy should be retained by the Supervisor being trained. Upon completing the instructions in each Division or Section, the head of such Division or Section should affix his initials in the proper column showing that training has been received. When all training has been completed, the original copy of this form should be forwarded to the Training and Inspection Division for examination before it is forwarded to the personnel file of the Supervisor as a permanent record that this supervisory training was received.

On the first day the Supervisor reports to the Bureau, he should confer with his immediate superior or Division Chief to ascertain the general nature and scope of duties and he should be furnished a Supervisors' Manual and a chart showing the organization of the work in his Division. The first full day the Supervisor is in Washington, he should also take a regular tour of the Bureau conducted by a tour leader.

All of the above program of instructions must be completed during the first two weeks of a Supervisor's assignment to the Washington headquarters.

NOT RECORDED

**Agents**

67-109101-78

FEDERAL BUREAU OF INVESTIGATION

JUN 22 1940

Routable  
Searched  
Numbered

once

TOLSON  
NATHAN  
A. A.  
CLEGG  
WOLF  
CLARK  
PERSONNEL

- 2 -

SAC Guinane on November 20, 1939, states this Agent handles an exceptionally large volume of work in a satisfactory manner. He is industrious but requires more practice in the use of firearms and SAC Guinane did not at that time assign him to dangerous investigations. On December 7th an additional report states this Agent has continued and is believed he would perform capably in an administrative position.

Mr. Nathan spoke to this Agent on January 10, 1940, and reports that he has ability. Mr. Nathan recommended his assignment in Mr. Hendon's Office.

Mr. Hince on January 22, 1940, reports that this Agent is above average intellectually, has been progressing satisfactorily and may have some administrative qualifications.

On December 10, 1939, Jones was designated Resident Agent at Youngstown, Ohio.

SAC Listerman on February 16, 1940, states that this Agent is well grounded in Bureau work, turns out a large volume and requires a minimum of supervision. He possesses administrative ability.

Mr. Hendon on April 9, 1940, submitted a favorable 45-day report.

#### RECOMMENDATION

In view of the splendid work which this Agent has performed and taking into consideration his ability and loyalty, I recommend a \$300 increase in salary.

Pres. Rec. to Dept.  
6-15-40 wry

OK  
NA

✓  
L. B. NICHOLS

From Letter sent  
7/8/40  
wry



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

## EFFICIENCY RATING SHEET

Office submitting Crime Records SectionDate submitted June 4, 1940Name of employee Jones, M. A. CAF 9 \$3200  
(Title) (Grade) (Salary)Entered on duty 2-6-39 Entered on duty this office 2-21-40  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to analyze cases; practical application of intelligence and educational training; readiness of comprehension.

JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion; tact.

INITIATIVE: Trait of beginning needed work or taking appropriate action on own responsibility in absence of orders.

FORCE: Aggressiveness; faculty of performing work with vigor and resolution.

INDUSTRY: Physical activity; application to work; health; energy.

ACCURACY: Attention to details; thoroughness; precision.

PERSONAL APPEARANCE: Impression made on others; personality; neatness.

PAPER WORK: Reporting; marshaling facts; dictating.

ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to discipline; dependability.

EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and influence others in proper performance of duties.

Rating GOOD

Memo Director  
6-10-40  
LBN

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Jones wastes no time. He is a fast, steady dependable worker whose volume of output is very high. He has a quiet somewhat unassuming nature and his personality which is likable is substantial. He is not "flashy" in any way but is more scholarly in appearance. He probably should develop more outward friendliness and animation to improve as a contact man.

Jones is intelligent and mentally alert and possesses exceptionally good judgment for a new Agent.

Of late he has been assigned to some speeches and tours which should assist in his development. His work as a new Supervisor has been very satisfactory and he has definite possibilities for further progress.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? \_\_\_\_\_

I have read this report: \_\_\_\_\_

M. A. J.  
Initials of Employee

Robert H. Hulse  
Rating Officer

May 23, 1940

MEMORANDUM FOR MR. HENDON

This is to inform you that the following employees under your supervision obtained grade as indicated below during the first quarterly conference for 1940 of supervisors and officials at the Seat of Government:

b6  
b7C

Herdison, C. A.

[REDACTED]

Hendon, R. C.

(Jones, M. A.)

Starker, J. J.

[REDACTED]

Good

Excellent

Excellent

Good

Excellent

Excellent.

Very truly yours,

John Edgar Hoover  
Director

June 4, 1963

Supervisory Duties, 1963

During the month of May a total of twelve letters from the Director's Office and four letters from other offices were returned to this Section. I was held the Supervisor responsible for errors of any type appearing in communications which they prepared and initialed as follows:

6 - [redacted]  
1 - [redacted]  
7 - J. J. [redacted]  
1 - D. H. [redacted]

b6  
b7C

During the above-mentioned period I returned to the Supervisors in this Section a total of thirteen letters, and they were held responsible for errors of any type as follows:

11 - H. A. [redacted] //  
1 - [redacted]  
1 - [redacted]  
4 - [redacted]  
1 - D. H. [redacted]

b6  
b7C

The Supervisors during the month of May returned thirteen letters to the clerical employees in this Section and in connection with these letters the clerical employees were responsible for clerical errors as follows:

11 - D. H. [redacted]  
1 - D. [redacted]  
4 - L. [redacted]  
1 - H. A. [redacted]  
3 - [redacted]  
1 - [redacted]  
1 - A. F. [redacted]

b6  
b7C

67-50000-286

- 2 -

Dear Mr. C. C. [redacted]  
[redacted] [redacted] [redacted]  
for the month of May, 1944.

The total of [redacted] [redacted] for the month of May based on letters  
received from the Director's Office, your office, and the letters I  
received is as follows:

- 1 - [redacted]
- 2 - [redacted]
- 3 - [redacted]
- 4 - [redacted]
- 5 - [redacted]
- 6 - [redacted]
- 7 - [redacted]
- 8 - [redacted]
- 9 - [redacted]
- 10 - [redacted]

b6  
b7C

Respectfully,

R. C. [redacted]

RGH:JOD

May 13, 1940

MEMORANDUM FOR MR. TOLSON

During the month of April a total of twenty-eight letters from the Director's Office and eight letters from your office were returned to this Section. I have held the Supervisors and myself responsible for errors of any type appearing in communications which we prepared and initialed as follows:

3 - R. C. London  
5 - M. A. Jones  
5 - [redacted]  
2 - A. A. Luzzoy  
20 - J. J. Starke  
1 - D. M. Suttler

b6  
b7C

During the above-mentioned period I returned to the Supervisors in this Section a total of thirty-nine letters, and they were held responsible for errors of any type as follows:

5 - M. A. Jones  
12 - [redacted]  
1 - A. A. Luzzoy  
19 - J. J. Starke  
2 - D. M. Suttler

b6  
b7C

The Supervisors during the month of April returned twelve letters to the clerical employees in this Section and in connection with these letters the clerical employees were responsible for stenographic errors as follows:

1 - [redacted]  
4 - E. Johnson  
4 - P. Kelly  
2 - E. A. Locke  
1 - A. W. Neale

b6  
b7C

Memo for Mr. Tolson  
from Mr. London re: errors  
for the month of April

The total of stenographic errors for the month of April based on letters  
returned from the Director's Office, your office and the letters I re-  
turned is as follows:

3	-	[redacted]	b6
1	-	[redacted]	b7C
1	-	J. G. Dunlap	
2	-	[redacted]	
3	-	G. Jackson	
5	-	E. Johnson	
7	-	P. Kelly	
3	-	[redacted]	b6
8	-	E. A. Locke	b7C
1	-	[redacted]	
6	-	[redacted]	
2	-	A. W. Meale	
2	-	[redacted]	
6	-	[redacted]	b6
7	-	[redacted]	b7C
1	-	[redacted]	
4	-	J. M. Underhill	
Total		62	

Respectfully,

R. C. London

123456

April 12, 1949

INTEROFFICIAL LETTER. NATIONAL

RE: Written Examination - Supervisors' Conference

Subject - Bureau Manuals

At the regular quarterly Conference of Bureau officials and supervisors held on the evening of April 9, 1949, you are advised that the following are grades made by employees in your division:

b6  
b7C

A. B. Leonard  
A. J. Zimmerman

100%  
100%

[REDACTED]  
D. A. Laughlin  
|| Milton A. Jones ||  
Fred Hallford  
D. T. Harbo  
O. H. Patterson

94%  
94%  
92.75%  
92.75%  
90%  
87%

b6  
b7C

[REDACTED]  
H. C. London

87%  
87%

[REDACTED]  
F. B. Glavin  
A. A. Luzzey  
John J. Starke  
Harry T. O'Connor

87%  
81%  
77.75%  
75%  
74%

You will observe that Mr. Glavin, Mr. Luzzey, Mr. Starke and Mr. O'Connor failed to make a passing grade on this subject and you should call this matter to their attention with the suggestion that they make a more intensive study of the Bureau's manuals before the next Conference is held.

Very truly yours,

John Edgar Hoover  
Director



TWR  
67-

FEDERAL BUREAU OF INVESTIGATION

Mr. **Mr. Milton A. Jones**  
Miss  
Mrs.

Date **June 15, 1940**

New appointment ☐ Transfer ☐ Promotion ☒ Separation ☐

PRESENT STATUS

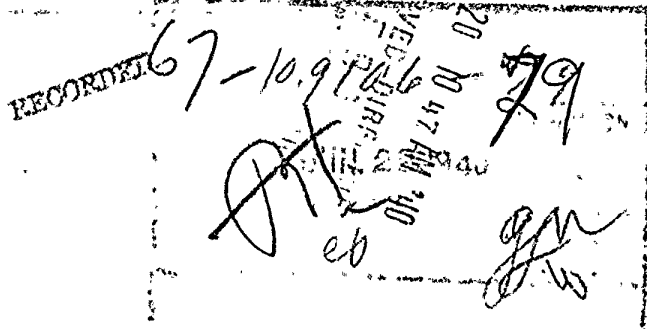
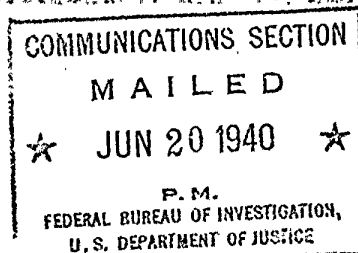
1. Title: **Special Agent** 2. Grade: **CAF 9**  
3. Salary: **\$3200 per annum** 4. Seat of Government: ☒  
Field:  
5. Division: 6. Appropriation: **"Salaries and Expenses, FBI"**

PROPOSED ACTION

7. Title: **Special Agent** 8. Grade: **CAF 9**  
9. Salary: **\$3500 per annum** 10. Seat of Government: ☒  
Field:\*  
11. Division: 12. Appropriation: **"Salaries and Expenses, FBI"**  
13. Effective: **June 16, 1940**  
14. Position: Additional: ☐  
Vice:  
Identical:  
15. Remarks:

Respectfully submitted,

**Director, Federal Bureau of Investigation.**  
(Title)



100  
67-

July 9, 1940

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Jones:

It is with pleasure that I am enclosing a  
letter from the Attorney General advising you of your  
promotion from (\$3000 per annum to (\$3500 per annum in  
Grade GS-9, effective June 16, 1940.

Sincerely yours,

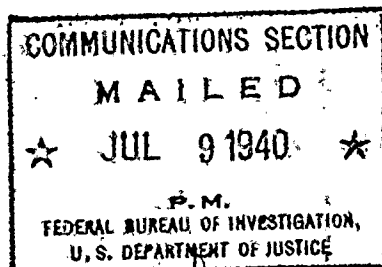
J. Edgar Hoover

John Edgar Hoover  
Director

Enclosure

cc: Mr. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



Jul 9 3 41 PM '40  
RECEIVED-DIRECTOR

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

June 15, 1940

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Jones:

Your salary as a Special Agent in the Federal Bureau of Investigation, Department of Justice, is hereby increased from \$3200 per annum to \$3500 per annum in Grade Caf-9, effective June 16, 1940 and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

Respectfully,

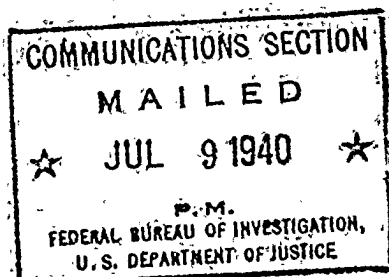
*Robert H. Jackson*

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.



JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

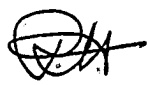
RCH:MWC

June 5, 1940

MEMORANDUM FOR MR. TOLSON

I recommend that Supervisor M. A. Jones  
be raised from CAF 9, \$3200 per annum, to \$3500  
per annum.

Respectfully,

  
R. C. Hendon

JUL 13 2 55 PM '40  
RECEIVED  
JUL 13 1940

RECORDED

67-109106-81	
JUL 8 1940	
For	K
See	to
Number	

TOLSON

FOXWORTH

CHIEF CLK. 

this has been  
renewed  
w/ff  
7-15-40

Washington, D. C.  
July 11, 1940

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

*H. J. Jones*

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Hoover:

I have received your letter of July 8, 1940, in which you advised me of my promotion from \$3200 per annum to \$3500 per annum, and at this time I wish to express my appreciation for the increase and for the confidence which you have manifested in my work. I am very much interested in the Bureau and am proud of what it has accomplished under your fair and capable leadership. Your untiring efforts and the united support of all of us will, I am sure, enable the FBI to reach still greater heights in the future.

Very truly yours,

*Milton A. Jones*  
Milton A. Jones  
Special Agent

PERSONAL AND CONFIDENTIAL

RECORDED  
JUL 23 1940  
109106-82  
JUL 19 1940  
FBI  
DIRECTOR

JOHN EDGAR HOOVER  
DIRECTOR

MAJ:VP

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
July 16, 1940

MEMORANDUM FOR MR. FOXWORTH

Reference is made to your routing slip of July 13, 1940, inquiring as to the reason for my absence from gymnasium on July 2, 1940.

Inasmuch as I do not recall having missed the gymnasium class on that particular date, it appears that I must have inadvertently failed to sign the register.

Respectfully,

*M. A. Jones*  
M. A. Jones

*Att. Vm*

RECORDED

67-109106-83

JUL 25 1940

CB

FOXWORTH

NATHAN

CHIEF CLERK

7/15/40

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

July 18, 1940

MEMORANDUM FOR MR. HENDON

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

I recall that I was the last Supervisor to leave the Section on the night of July 3, 1940, on which night I understand the doors to rooms 4234 and 4236 were found unlocked. Between 8:30 P. M., and 9:30 P. M., I went back and forth between this Section and Mr. [ ] Office on several occasions in connection with a press release, and at the latter hour I locked the door to my own office (4246). I remained in Mr. [ ] Office until after 10:00 P. M. when I returned to the Crime Records Section through room 4238 to leave a copy of the release on your desk.

b6  
b7C

I do not recall having checked every door in the Section before leaving at about 10:30 P. M., although it is my practice to do so. You may be assured that this will not happen again and that hereafter I will see to it that all doors are locked when I am the last one to leave at night.

Respectfully,

*Milton A. Jones*  
Milton A. Jones  
Special Agent

JUL 29 1940

67-109106-84

JUL 25 1940

Route.....	Recorded.....
Searched.....	Indexed.....
Numbered.....	Filed.....

FOXWORTH  
HENDON  
CHIEF CLERK

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RCH:FML

December 11, 1940

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

MEMORANDUM FOR MR. TOLSON

With reference to the memorandum to all SAC's and officials dated November 14, 1940, there are listed the employees assigned to this Section in Grade CAF 9, who entered on duty with the Bureau prior to January 1, 1940.

There is little to choose between Special Agent M. A. Jones and Special Agent J. S. Starke in regard to their value to this Section. SA Jones exceeds in research work and scholarliness while SA Starke is a better contact man and organizer of personnel. With this in mind, I list three employees as follows:

1. M. A. Jones  
CAF 9 - \$3500
2. J. S. Starke  
CAF 9 - \$3500
3. H. B. Judell  
CAF 9 - \$3400

I recommend that consideration be given to increasing Special Agents Jones and Starke in the same amount, and that Special Agent Judell be increased to CAF 10 with at least \$3500.

Respectfully,

*[Signature]*

R. C. Hendon

*Per Dec to Dept. - Jones  
12-16-40  
mry*

DEC 27 1940

67-109106-85	
FEDERAL BUREAU OF INVESTIGATION	
DEC 11 1940	
Searched.....	Indexed.....
Serialized.....	Filed.....
<i>[Initials]</i>	

*[Signature]*  
*mry*



RHH:BT

October 11, 1940

MEMORANDUM FOR MR. FOXWORTH

The following are grades attained by members of your division during the conference of supervisors and officials held on September 26, 1940.

<u>Name</u>	<u>Exam. grade</u>	<u>Notebook grade</u>
W. R. Glavin	100	—
// M. A. Jones	100	Excellent
R. H. Laughlin	100	Very good
A. A. Muzzey	100	Very good
O. H. Patterson	100	Very good
J. B. Postar	100	Excellent
J. B. Wilcox	100	Very good
J. J. Starke	97	Very good
J. F. Trost	97	Good
C. A. Hardison	96	Very good
A. E. Leonard	96	Good
[redacted]	b6 b7C 94	Very good
W. C. Spears	94	Very good
[redacted]	88	Good
R. T. Harbo	84	Very good
F. W. Waikart	83	Very good
H. B. Judell	78	Very good

Very truly yours,

John Edgar Hoover  
Director

LAH:MH

July 31, 1940

MEMORANDUM FOR MR. FOXWORTH

The following are grades attained by members of your division during the conference of supervisors and officials held on June 20, 1940.

<u>Name</u>	<u>Exam. Grade</u>	<u>Notebook Grade</u>
R. C. Hendon	97	Good
H. B. Judell	97	Very Good
E. A. Harison	96	Very Good
W. R. Glavin	95 1/2	Very Good
R. T. Harbo	95	Very Good
R. H. Laughlin	95	Excellent
O. H. Patterson	93 3/4	Fair
A. A. Muzzey	93	Excellent
A. E. Leonard	91	Excellent
M. A. Jones	88	Very Good
<del>R. O. Remsberger</del>	<del>88</del>	<del>Fair</del>
J. J. Starks	87	Excellent
B. M. Suttler	75	Good

It is noted that you attained the grade of Good on your notebook.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_  
\_\_\_\_\_

W

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RCH:FML

December 11, 1940

MEMORANDUM FOR MR. TOLSON

Re: Special Agent Milton A. Jones  
SPECIAL EFFICIENCY REPORT

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

Special Agent M. A. Jones reported to this Section for duty on February 21, 1940. He has developed exceptionally well during his period of assignment here and has exceptionally good prospects for continued improvement. His work in the field prior to transfer to headquarters was also very satisfactory. He is accurate, careful, and exercises exceptionally good judgement for one with his limited period of service. The volume of work which he turns out is very high. During recent weeks I have been utilizing Mr. Jones on my desk during absences and he has handled the work satisfactorily. He is of a scholarly type and is of particular value in handling research projects.

Jones has a quiet disposition and an unassuming attitude. He is definitely of the substantial and dependable type and, as a matter of fact, should develop more outward "zip" to become a good contact man. He certainly is not lacking in enthusiasm but, if he has a weakness, it consists of an inability to meet people easily and make an impression equal to his knowledge and ability.

His services in this Section have been eminently satisfactory and, in addition, he has handled public addresses and special tours, a continuation of which should assist in developing his personality and contact ability.

Respectfully,

*R. C. Hendon*  
R. C. Hendon

1-3 1244-3

DEC 27 1940

W. A. J.

67-109106-86	
FEDERAL BUREAU OF INVESTIGATION	
DEC 21 1940	
Re: <i>tt</i>	Recorded <i>tt</i>
Searched <i>tt</i>	Checked <i>tt</i>
Numbered <i>tt</i>	Filed <i>tt</i>

*V. J. Jones*  
*W. A. J.*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
December 13, 1940

JBW:AA

MEMORANDUM FOR MR. TOLSON

RE: MILTON A. JONES  
Special Agent

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Foxworth	
Mr. Nathan	
Mr. Ladd	
Mr. Egan	
Mr. Glavin	
Mr. Nichols	
Mr. Hendon	
Mr. Rosen	
Mr. Tracy	
Miss Gandy	

Entered on duty  
Efficiency rating (5-1-40)  
Present Grade and Salary  
Accounting Course  
Marksmanship  
Qualified in all firearms.  
Failed to qualify with:

February 6, 1939  
Good  
CAF-9 \$3500  
Enrolled - 33 lessons completed  
Expert  
Yes, to date  
Once - .351 rifle

On December 11, 1940, Mr. Hendon said that this agent had reported for duty in the Crime Record Section on February 21, 1940, that he has developed exceptionally well during his period of assignment, that he has exceptionally good prospects for continued improvement; that he is accurate, careful, and exercises exceptionally good judgement for one with his limited period of service; that he turns out a very high volume of work, that he is of a scholarly type and is of particular value in handling research projects, that he has a quiet disposition and an unassuming attitude and is definitely of the substantial and dependable type but that he should develop more outward "zip" to become a good contact man; that he is not lacking in enthusiasm, and that if he has a weakness, it consists of an inability to meet people easily and make an impression equal to his knowledge and ability; that his services have been eminently satisfactory and, in addition, he has handled public addresses and special tours, a continuation of which should assist in developing his personality and contact ability.

Mr. Hendon rates him as number 1 out of 3 employees of Grade CAF-9, and recommends him for an increase in salary.

On June 16, 1940, this agent's salary was increased from \$3200 to \$3500.

Respectfully,

J. B. Wilcox

67-109146-81  
FEDERAL BUREAU OF INVESTIGATION  
DEC 18 1940  
Routed \_\_\_\_\_  
Searched \_\_\_\_\_  
Indexed \_\_\_\_\_  
Filed \_\_\_\_\_

TOLSON

CAF. CLERK

DEC 26 1940

Recommend CAF  
Now receiving 3500  
J 12/13

From J. B. Wilcox  
12-16-40  
Per J. B. Wilcox  
12-16-40  
mrg

WF

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Milton E. Jones

Date December 16, 1940

New appointment

☐

Transfer

☐

Promotion

☒

Separation

☐

PRESENT STATUS

1. Title: Special Agent

2. Grade: CAF 9

3. Salary: \$3500 per annum

4. Seat of Government: ☐  
Field: ☒

5. Division:

6. Appropriation:

"Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 11

9. Salary: \$3000 per annum

10. Seat of Government: ☐  
Field: ☒

11. Division:

12. Appropriation:

"Salaries and Expenses, FBI"

13. Effective: December 16, 1940

15. Remarks:

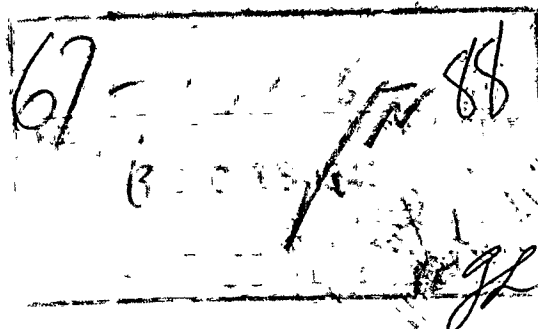
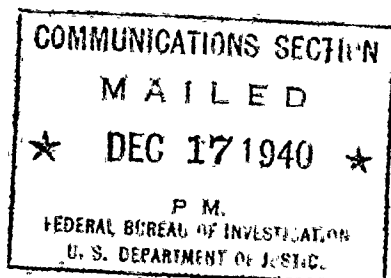
14. Position:

Additional: ☐  
Vice: ☒ - transferred,  
Identical:

Respectfully submitted,

cc: Chief, Audit Section

Director, Federal Bureau of Investigation  
(Title)



RECORDED

Milton A. Jones

PHYSICAL EXAM.

FEB 19 1941

67-109106-89	
Routed.....	Recd.....
Searched.....	.....
Numbered.....	.....
FEB 13 1941	
FEDERAL BUREAU OF INVESTIGATION	

CHIEF CLERK  
*[Signature]*

COUDGE  
*[Signature]*



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

Penalty For Private Use To Avoid  
Payment Of Postage, \$300

OFFICIAL BUSINESS

# LABORATORY EXAMINATION

NAME JONES, M.A.

N.M.S. Form 6

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL

DATE 2-3-41

Naval Medical Center

Washington, D. C.

*Crime Records*

Request of Dr. Duncan

Address: F.B.I. Room

Diagnosis

Character of examination desired

Amount: 24 hrs. Submitted  
Color Light amber Transparency Clear  
Reaction Acid Sp. Gr. 1.025  
Albumin Negative  
Sugar Negative  
Occult blood Negative Special  
Casts  
Cylindroids Mucus Few threads  
Leucocytes Occasional  
Erythorocytes  
Epithelium Few squamous  
Crystals Few amorphous urate

URINALYSIS

*J. R. Newhouser*  
J. R. NEWHOUSER  
Lt. Cmdr. (MC), U.S.N.



NAME

*Jones, M.A.*

N.M.S. Form 16.

## LABORATORY EXAMINATION

STATUS

*G.B.Z.*

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

DATE

*2/3/41*

3849

## REPORT

KAHN

WASSERMANN

Request of

*A. Duncan*

Qualitative

Quantitative  
UnitsCholesterolized  
Antigen

Address

*G.B.I. Brown*

Request for Blood KAHN and Blood

WASSERMANN TESTS.

NEGATIVE

NEGATIVE

"BLOOD TYPE"

*A**A**F.W. Farrar*

F.W. FARRAR

(MC), U.S.N.

Lieut. Comdr. (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.  
Place

February 3, 1941

HISTORY

Name Milton A. Jones Age 28 years, \_\_\_\_\_ months  
Nativity (state) Ky Married, Single, Widowed: married Number of Children \_\_\_\_\_

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Chas been prof

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Typhoid fever, mumps, flu

Father . . . . . (Living? Yes State of Health O.K.  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? Yes State of Health O.K.  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living 1 State of Health O.K.  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 2 State of Health O.K.  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? No Drugs? No

Milton A. Jones  
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? Blue-Green Exophthalmos? No

Chronic inflammation? No Other abnormality? None

Eyelids: Ptosis? No Condition of conjunctiva on eversion? Normal

Other eye conditions? None

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? None For what purpose? None

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? None Left eye? None

Near: Uncorrected vision of right eye? 8/8 Left eye? 8/8

Corrected vision of right eye? None Left eye? None

Remarks: None

Color sense: Normal  
(Standard color plate test required)

Ears: Abnormalities? No Evidence of mastoid or other disease? No

Condition of drums? Right Normal Left Normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear None feet. Left ear None feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear None Left ear None

Nose: Deflection of septum No Polypi? No

Chronic nasal disease? No Is candidate a mouth breather? No

Palate: Cleft or perforated? No Other conditions? No

Fauces: Condition of tonsils? Normal Pharynx? Normal

E. J. Ryan  
Signature of Examining Specialist.

Height? 6 feet, 3/4 inches.

Weight, stripped? 194 Pounds.

(Robust? ☒ )

(White? ☒ )

(Puny? )

(Colored? )

(Plethoric? )

(Blonde? )

General appearance: (

Complexion: (

(Anaemic? )

(Brunette? ☒ )

(Corpulent? )

(Florid? )

(Emaciated? )

(Sallow? )

Skin: Diseases? h

Hair: Color: Light Brown Thickness h

Glands: Enlargement: h Other abnormalities h

Head, Depressions? h Asymmetries? h

Facial disfigurement? h Facial asymmetry? h

Abnormalities of speech? h

Neck: Goitre? h Other conditions? h

Chest: Inspiration 42 inches. Expiration 38 inches. Respiratory rate? 16

Inspection: h

Lungs: Palpation: h

Percussion: h

Auscultation: h

X-ray examination: h

Heart: Palpation: h

Percussion: h

Auscultation: h

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 78 After exercise 114

Condition of heart after exercise: h

Blood pressure, Systolic? 134 Distolic? 78 Pulse pressure 56

Abdomen:

Circumference at umbilicus? 35" Tenderness? ✓  
Other abnormalities? ✓  
Liver, percussion? ✓ Palpation? ✓  
Spleen, percussion? ✓ Palpation? ✓  
Inguinal rings? ✓ Hernia? ✓

Scrotum:

Varicocele? ✓ Hydrocele? ✓ Sarcocoele ✓

Testicles:

Induration? ✓ Atrophy? ✓  
Other conditions? ✓

Penis:

Epispadias? ✓ Hypospadias? ✓  
Condition of prepuce? ✓ Venereal diseases? ✓

Anus:

Hemorrhoids? ✓ Fistulae? ✓  
Prolapse of bowel? ✓ Other conditions ✓

Spine:

Tenderness? ✓ Curvature? ✓

Reflexes:

Pupillary: ✓ Cremasteric: ✓  
Patellar: ✓ Babinski: ✓ Ankleclonus: ✓

Upper Extremity:

Missing fingers? ✓ Contractures of hand? ✓  
Condition of joints? ✓ Other conditions? ✓

Lower Extremity:

Flat foot? ✓ Bowed legs? ✓  
Knock-knees? ✓ Varicose Veins? ✓

Hammer toes? \_\_\_\_\_ Bunions? ✓

Other abnormalities? ✓

Agility: \_\_\_\_\_

Co-ordination of muscular movements? \_\_\_\_\_ Romberg? ✓

Defects of gait? ✓

Mental Condition? \_\_\_\_\_

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? Had Date last taken 1/1/1918

Urine: Color? ✓ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? ✓ Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Red cells? \_\_\_\_\_ Casts? \_\_\_\_\_ Epithelial cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

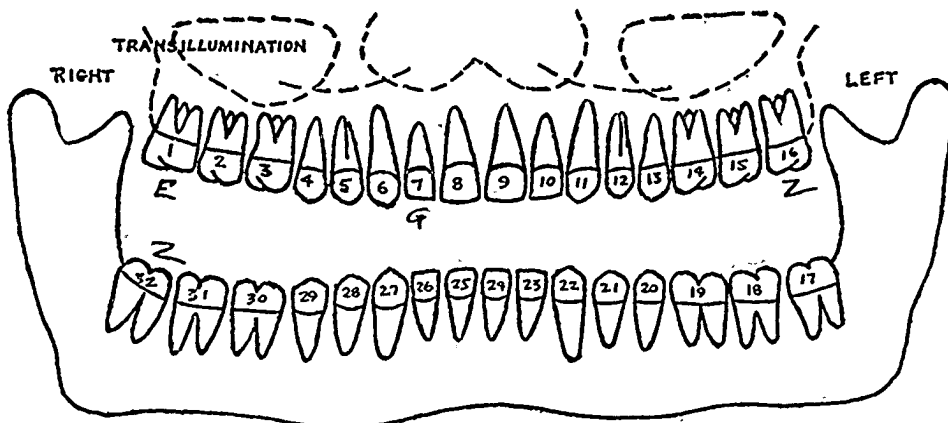
Throat \_\_\_\_\_

### ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



<input checked="" type="checkbox"/> Roots	<input type="checkbox"/> Abscess	<input type="checkbox"/> Impacted	<input type="checkbox"/> Crown	<input type="checkbox"/> Devitalized	<input type="checkbox"/> Dummy bridge	<input type="checkbox"/> On Centre	<input type="checkbox"/> Missing	<input type="checkbox"/> Extraction Indicated
---	----------------------------------	-----------------------------------	--------------------------------	--------------------------------------	---------------------------------------	------------------------------------	----------------------------------	---

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 2-3-41 (Signature) Cal a Schlach  
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_ *None*
4. \_\_\_\_\_
5. \_\_\_\_\_

*S. A. 2/27*  
Recommendations: *Small for possibly lax in*

1. Is this man capable of strenuous ✓ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) NO

Remarks:

*E. J. Gahan*  
*R. E. Duncan*  
*J. L. Saper*

Administrative action by Federal Bureau of Investigation.

DIRECTOR



RMJ:JCD

February 3, 1941

MEMORANDUM FOR MR. TOLSON

During the month of January a total of six letters were returned to this Section from the Director's Office. I have held the Supervisors responsible for errors of any type appearing in communications which they prepared and initialed as follows:

1 - H. A. Jones  
4 - J. J. Lister

In connection with the above-mentioned letters the clerical employees in this Section were responsible for stenographic errors as follows:

1 - J. Chamberlain  
1 -   
1 - H. Miller  
2 -   
1 -   
1 -   
6

b6  
b7C

Total

Respectfully,

D. U. Gordon

RWT:JED

January 19, 1941

MEMORANDUM FOR MR. TOLSON

During the month of December a total of thirteen letters were returned to this Section from the Director's Office. I have held the Supervisors responsible for errors of any type appearing in communications which they prepared and initialed as follows:

W. A. Jones  
L. B. Judd  
G. J. J. Starke

In connection with the above-mentioned letters the clerical employees in this Section were responsible for stenographic errors as follows:

2	
1	
1	
1	
1	
1	
1	
1	
1	
Total	11

b6  
b7C

Respectfully,

R. G. Hendon

EEK:BT

December 23, 1940

MEMORANDUM FOR MR. TOLSON

The following are grades attained by members of your division during the conference of supervisors and officials held on December 17, 1940. It is desired that you bring these grades to the attention of the appropriate supervisors.

<u>Name</u>	<u>Exam. grade</u>	<u>Notebook grade</u>
A. H. Belmont	80	Excellent
[redacted]	100	Good
L. J. Gauthier	100	Fair
W. R. Glavin	100	—
R. T. Harbo	100	Good
[redacted]	85	Good
R. C. Hendon	100	Good
M. A. Jones	100	Fair
H. B. Judell	85	Good
R. H. Laughlin	100	Good
A. E. Leonard	90	Good
H. B. Long	85	Fair
O. H. Patterson	100	Good
K. M. Piper	80	—
[redacted]	93	Good
T. J. Scott	100	Good
W. C. Spears	80	Good
J. J. Starke	100	Excellent
J. F. Trost	—	Good
F. W. Walkart	100	Good
[redacted]	85	Excellent

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

LDE  
67-

February 20, 1941

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Jones:

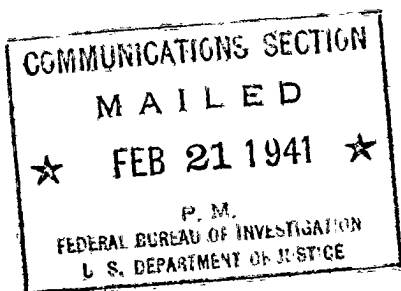
It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3500 per annum in grade CAF 9, to \$3800 per annum in grade CAF 11, effective December 16, 1940.

Sincerely yours,  
J. Edgar Hoover

John Edgar Hoover  
Director

Enclosure  
CC: Mr. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



RECEIVED-ROOM 5600  
FEB 20 5 38 PM '41  
RECEIVED-DIRECTOR  
F B I  
U. S. DEPT OF JUSTICE  
FEB 21 9 14 AM '41

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

DJF:ksa

December 16, 1940

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Jones:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: Caf-9 Salary: \$3500

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation" FIELD

To

Position: Special Agent

Assignment: Field

Grade: Caf-11 Salary: \$3800

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation" FIELD

Effective: December 16, 1940

Respectfully,



Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.  
Vice: Earl Hirsh - transferred

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

February 12, 1941

PERSONAL AND CONFIDENTIAL

<sup>D</sup>  
Mr. Hilton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Jones:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on February 3, 1941.

This report reflects the following physical defects:

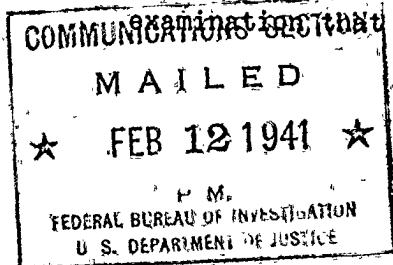
None.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type



Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director

CC: Mr. Nathan

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

HBL:AA

March 18, 1941

MEMORANDUM FOR MR. TOLSON

RE: MILTON A. JONES

Special Agent

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

Entered on Duty  
Efficiency Rating, May 1, 1940  
Present Grade and Salary  
Last Salary Change  
Accounting Course  
Marksmanship  
Qualified in all firearms  
Failed to qualify with

February 6, 1939  
Good  
CAF-11 \$3800  
December 16, 1940  
Enrolled - Completed 33  
Expert  
Yes - to date  
.351 rifle

This Agent is assigned as a supervisor in the Crime Records Section and Mr. Hendon states that due to the fact that he recently submitted an efficiency report relative to him incident to his reallocation from Grade CAF-9 at \$3500 per annum to Grade CAF-11 at \$3800 per annum, he was not submitting at this time another efficiency report or a recommendation relative to an increase in salary. It is to be noted that the reallocation previously mentioned was effective December 16, 1940.

The necessary brief was submitted in connection with the reallocation previously mentioned on December 13, 1940. Nothing further appears in his file.

Respectfully,

H. B. Long

*No change rec  
J 3/18*

RECORDED

67-109106-91

Routed.....	Record.....
Searched.....	.....
Numbered.....	.....
MAR 21 1941	
FEDERAL BUREAU OF INVESTIGATION	

TOLSON

CHIEF CLERK

100-1000

March 11, 1961

MEMORANDUM FOR MR. TOLSON

During the month of February a total of seventeen letters were returned to this Section from the Director's Office. I have held the Supervisors and myself responsible for errors of any type appearing in communications which we prepared and initialed as follows:

B - Eadsen, R. O.  
S - [redacted], H. A.  
B - Juddell, H. D.  
O - [redacted], J. J.  
B - [redacted], D. H.

In connection with the above-mentioned letters the clerical employees in this Section were responsible for stenographic errors as follows:

1	[redacted]
1	[redacted]
4	[redacted]
3	[redacted]
2	[redacted]
3	[redacted]
1	[redacted]
2	[redacted]
1	[redacted]
1	[redacted]
<b>Total</b>	<b>19</b>

b6  
b7C

Respectfully,

R. O. Eadsen



JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
May 31, 1941

MAJ:AEM

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Basham \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. NICHOLS

You are advised that Special Agent M. A. Jones of this Section received his Selective Service Questionnaire (Order#4300) on May 30, 1941. The Questionnaire must be returned to Local Board #8, Adams Elementary School, 19th and California Streets, N. W., Washington, D. C., on or before June 4, 1941.

It is recommended that a request be submitted by the Bureau to Local Board #8 for Occupational Deferment for Special Agent Jones. At the present time Special Agent Jones is assigned to special research projects pertaining to parole, crime conditions, sex offenders and cooperation and in addition he performs research work of other kinds and handles numerous special assignments. During my absence on several occasions he has handled my desk.

Respectfully,

*R. C. Hendon*  
R. C. Hendon

67-109106-92

Routed	24
Searched	
Numbered	
JUN 4 1941	
FEDERAL BUREAU OF INVESTIGATION	

*Jul*  
CH. CLK.

*Rec'd form 42*  
*6-2-41*  
*RHL*

RECEIVED-NICHOLS  
MAY 31 10 20 AM '41

*noted*  
*on*

RCH:JCD

May 22, 1941

MR. NICHOLS

During the month of April a total of six letters were returned to this Section from the Director's Office. I have held the Supervisors responsible for errors of any type appearing in communications which they prepared and initialed as follows:

1 - ~~H. A. Jones~~  
1 - H. B. Judell  
4 - J. J. Starke

In connection with the above-mentioned letters the clerical employees in this Section were responsible for stenographic errors as follows:

2 -	[redacted]
1 -	[redacted]
1 -	[redacted]
1 -	[redacted]
<u>5</u>	

Total

b6  
b7C

Respectfully,

R. C. Hendon

RCH:JCD

April 4, 1941

MEMORANDUM FOR MR. TOLSON

During the month of March a total of twenty-three letters were returned to this Section from the Director's Office. I have held the Supervisors responsible for errors of any type appearing in communications which they prepared and initialed as follows:

1 - M. A. Jones  
2 - B. M. Suttler  
20 - J. J. Starke

In connection with the above-mentioned letters the clerical employees in this Section were responsible for stenographic errors as follows:

1	-	[redacted]
1	-	[redacted]
2	-	[redacted]
2	-	[redacted]
2	-	[redacted]
1	-	[redacted]
1	-	[redacted]
4	-	[redacted]
5	-	[redacted]
2	-	[redacted]
1	-	[redacted]
Total	.	23

b6  
b7C

Respectfully,

R. G. Hendon

DRM:VAD

March 31, 1941

MEMORANDUM FOR MR. TOLSON

The following are grades attained by members of your division during the conference of supervisors and officials held on March 20, 1941. It is desired that you bring these grades to the attention of the appropriate supervisors.

<u>NAME</u>	<u>EXAM. GRADE</u>	<u>NOTEBOOK GRADE</u>
W. R. Glavin	91 1/2	—
L. V. Genthier	87 1/2	Excellent
H. T. Harbo	87 1/2	Excellent
<u>H. A. Jones</u>	91 1/2	Excellent
H. B. Judell	91 1/2	Good
H. H. Laughlin	95	Excellent
R. E. Lee	97	Excellent
A. E. Leonard	93	Excellent
H. B. Long	93 3/4	Good
J. P. Mohr	87 1/2	Excellent
O. H. Patterson	89 3/4	Excellent
A. T. Potter	85 1/2	Good
J. B. Postor	85	Excellent
T. J. Scott	91	Excellent
J. J. Starke	87 1/2	Excellent
B. M. Suttler	96	Excellent
J. F. Trest	88	Good
P. W. Falkert	94	Excellent

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

**RCH:MWC**

**March 6, 1941**

Mr. Tolson	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Foxworth	.....
Mr. Nathan	.....
Mr. Ladd	.....
Mr. Glavin	.....
Mr. Nichols	.....
Mr. Hendon	.....
Mr. Rosen	.....
Mr. Tracy	.....
Miss Gandy	.....

**MEMORANDUM FOR MR. TOLSON**

*In accordance with the Director's instructions of March 3, 1941, I am attaching hereto a Special Efficiency Report upon Special Agent B. M. Suttler who is in Grade CAF-11.*

*In view of the fact that Special Efficiency Reports were just submitted upon Special Agents J. V. Starke and M. A. Jones, prior to their promotions from Grade CAF-9 to CAF-11, unless advised to the contrary, additional ratings will not be submitted upon them at this time.*

*Agent Suttler, in view of his experience in the Section, is presently the most valuable man I have but his possibilities for future development are below both those of Agent Jones and Agent Starke. Agent Suttler is presently receiving \$4200 per annum and at this time I do not recommend an increase. He was last granted a \$200 increase on February 16, 1940.*

**RECORDED  
Respectfully,**

**R. C. Hendon**

67-81719-129	
Routed	Recorded
Searched	Chf. Clk.
Numbered	File
MAR 21 1941	
FEDERAL BUREAU OF INVESTIGATION	

**Attachment**

*Memo Mr. Tolson  
Shirley  
Tolson  
CHIEF CLERK*

JOHN EDGAR HOOVER  
DIRECTOR

MAJ:MKH

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

June 7, 1941

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. NICHOLS

For record purposes you are advised that Special Agent M. A. Jones of this Section has been notified by Local Draft Board #8, Adams Elementary School, 19th and California Streets, N. W., Washington, D. C., that he has been placed in Class III-A. The notification was received on June 6, 1941.

Respectfully,

R. C. Hendon

54 JUN 12 1941

RECORDED

U. S. DEPT. OF JUSTICE  
F B I  
RECEIVED-NICHOLS  
JUN 11 1941

67-109106-93
JUN 10 1941
FEDERAL BUREAU OF INVESTIGATION

*Handwritten signature*

*Handwritten signature*

00 00

6

MILTON A. JONES

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country. At the present time this Bureau is required by Act of Congress to expand its personnel in order effectively to discharge the important duties devolving upon it.

Milton A. Jones is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since February 6, 1939. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation. Extreme difficulty is being experienced at present in obtaining a sufficient number of qualified applicants to take care of the increasing expansion of this Bureau and it is impossible to consider a replacement of any individual for this reason. Turnover of personnel is extremely detrimental to efficiency, as trained and experienced members of the staff, such as Milton A. Jones, must form the nucleus of the expanded staff which this Bureau must recruit in order to fulfill its function.

general supervisory

John Edgar Hoover

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Foxworth \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

67-10111  
 Federal Bureau of Investigation  
 United States Department of Justice  
 Washington, D. C. 20535

2nd

June

41.

8/3/41

8

ff

*Orig. in 94-1-9941-24*

*M.A. JONES*

**67-109106-94**

Routed. *ny* Recorded. *58*

Searches *JP*

Number *JP*

**JUN 19 1941**

FEDERAL BUREAU OF INVESTIGATION

*CHIEF CLERK*

**JUN 19 2 51 PM '41**

**REC'D-CH. CLK. OFF**

**F B I**

**U S DEPT OF JUSTICE**



HHC:BT  
66-3760sub50-939  
1-4-4333  
94-1-666-707

July 24, 1941

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. Jones:

I have your letter of July 15, 1941, in which you make suggestions for the improvement of the functioning of the Bureau. Your thoughtfulness is indeed appreciated, and you may be sure that every consideration will be given to your suggestions.

Permit me to express my sincere thanks for your interest in the Bureau's work.

Sincerely yours,

cc Mr. Nichols

JUL 29 1941  
RECORDED

67-109106-95  
Recorded  
JUL 25 1941 38

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED  
★ JUL 24 1941 ★  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*[Handwritten signature]*

HHC:VCR:HD

July 19, 1941

MR. NICHOLS:

Set out below are the grades made by the Special Agents in Division Four on the examination and notebooks in connection with the Conference of Officials and Supervisors held on June 30, 1941:

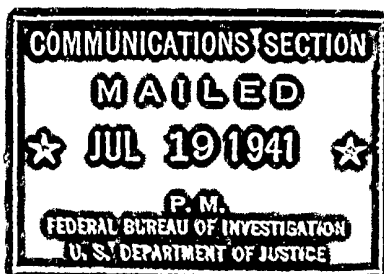
	NOTEBOOKS	EXAMINATION
Cronin, W. D.	Excellent	86
Harbo, R. T.	Excellent	100
Jones, H. A.	Excellent	87½
Leonard, A. E.	Very good	96
Patterson, O. H.	Good	75
Skousen, Cleon	Good plus	80
Starke, J. J.	Excellent	87½
Suttler, B. M.	Good plus	94
	Good	69½
	Good	92

b6  
b7C

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Foxworth  
Mr. Ladd  
Mr. Glavin  
Mr. Nichols  
Mr. Rosen  
Mr. Carson  
Mr. Drayton  
Mr. Quinn Tamm  
Mr. Hendon  
Mr. Tracy  
Miss Gandy



JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time advocated the overthrow of the Government of the United States by force or by violence.

I am not now, nor have I been a member of any organization that advocates the overthrow of the Government of the United States by force or by violence.

Very truly yours,

*Milton A. Jones*  
*Special Agent*

Subscribed and duly sworn to before me by the above-named person, this 22nd day of May, 1941,  
at city of Washington, county of \_\_\_\_\_,  
and State (or Territory or District) of D. C.

*Eugene Coleman*  
*Notary Public*

Milton A. Jones

PHYSICAL EXAM.

31 AUG 23 41

67-109106-96

Routed to

RECORDED

AUG 26 1941

THREE  
MAYK



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

-----  
OFFICIAL BUSINESS

Penalty For Private Use To Avoid  
Payment Of Postage, \$300

NAME

Jones, M. A.

N.M.S. Form 16.

STATUS

Y. B. D.

## LABORATORY EXAMINATION

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

DATE

7/31/41

Washington

0910

## REPORT

KAHN

WASSERMANN

Request of

R. E. Lee

Address:

Y. B. D. Room

Request for Blood KAHN and Blood

WASSERMANN TESTS.

A

Qualitative	Quantitative Units	Cholesterolized Antigen
NEGATIVE		

"BLOOD TYPE"

A

J. W. Farrar

F. W. FARRAR

Lieut. Comdr. (MC), U.S.N. (MC), U.S.N.

# LABORATORY EXAMINATION

NAME JONES, M.A.

N.M.S. Form 6

RATE FBI

U. S. NAVAL MEDICAL SCHOOL

Naval Medical Center

DATE 31 July, 1941

Washington, D. C.

Request of

Dr. Feen

Address:

FBI Room

Diagnosis

Physical Examination

Character of examination desired

URINALYSIS

Amount: 24 hrs. Submitted

Color Light Amber Transparency Clear

Reaction Acid Sp. Gr. 1.012

Albumin Negative

Sugar Negative

Occult blood Negative Special

Casts

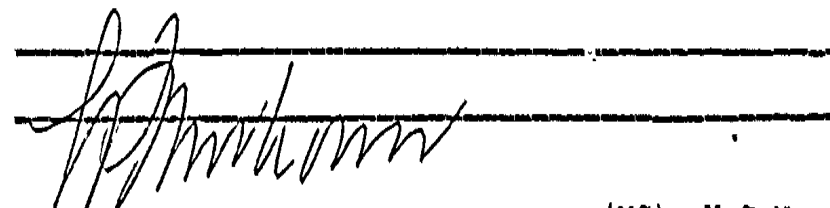
Cylindroids Mucus Few threads

Leucocytes Rare

Erythrocytes

Epithelium Occasional squamous

Crystals



L.R. Newhouser, Lieut. Comdr., (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Wash D.C. July 31 1941  
Place

HISTORY

Name Milton A Jones Age 28 years, 6 months  
Nativity (state) Ky. Married, Single, Widowed: married Number of Children none

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Chicken Pox, mumps

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Typhoid Fever

Father . . . . . (Living? Yes State of Health Good

(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? Yes State of Health Good

(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living 1 State of Health Good

(Number dead 0 Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 2 State of Health Good

(Number dead 0 Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? No Drugs? No

Milton A Jones

Let. to M. A. Jones  
7/23/41 JHP



PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? No

Chronic inflammation? No Other abnormality? -

Eyelids: Ptosis? No Condition of conjunctiva on eversion? OK

Other eye conditions? -

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? No For what purpose? -

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? - Left eye? -

Near: Uncorrected vision of right eye? 9/1 Left eye? 9/1

Corrected vision of right eye? - Left eye? -

Remarks: -

Color sense: Normal

(Standard color plate test required)

Ears: Abnormalities? No Evidence of mastoid or other disease? No

Condition of drums? Right OK Left OK

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear - feet. Left ear 20/20 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 10/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear - Left ear -

Nose: Deflection of septum No Polypi? No

Chronic nasal disease? No Is candidate a mouth breather? No

Palate: Cleft or perforated? No Other conditions? -

Fauces: Condition of tonsils? OK Pharynx? OK

S. J. Ryan

Signature of Examining Specialist.

Height? 6 feet, 1 inches. Weight, stripped? 194 Pounds.

General appearance: (Robust? ☒) (White? ☒)  
(Puny? ☐) (Colored? ☐)  
(Plethoric? ☐) (Blonde? ☒)  
Complexion: (Anaemic? ☐) (Brunette? ☐)  
(Corpulent? ☐) (Florid? ☐)  
(Emaciated? ☐) (Sallow? ☐)

Skin: Diseases? 2

Hair: Color: Light Brown Thickness 2

Glands: Enlargement: 2 Other abnormalities 2

Head, Depressions? 2 Asymmetries? 2

Facial disfigurement? 2 Facial asymmetry? 2

Abnormalities of speech? 2

Neck: Goitre? 2 Other conditions? 2

Chest: Inspiration 41 inches. Expiration 38 inches. Respiratory rate? 16

Inspection: 2

Lungs: Palpation: 2

Percussion: 2

Auscultation: 2

X-ray examination: 2

Heart: Palpation: 2

Percussion: 2

Auscultation: 2

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 88 After exercise 124  
84

Condition of heart after exercise: 2

Blood pressure, Systolic? 122 Diastolic? 70 Pulse pressure 52

Hammer toes? 2 Bunions? 2

Other abnormalities? 2

Agility:

Co-ordination of muscular movements? 2 Romberg? 2

Defects of gait? 2

Mental Condition? 2

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? Had typhoid fever Date last taken \_\_\_\_\_

Urine: Color? See Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? Report Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? Attached Casts? \_\_\_\_\_ Epithelial cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

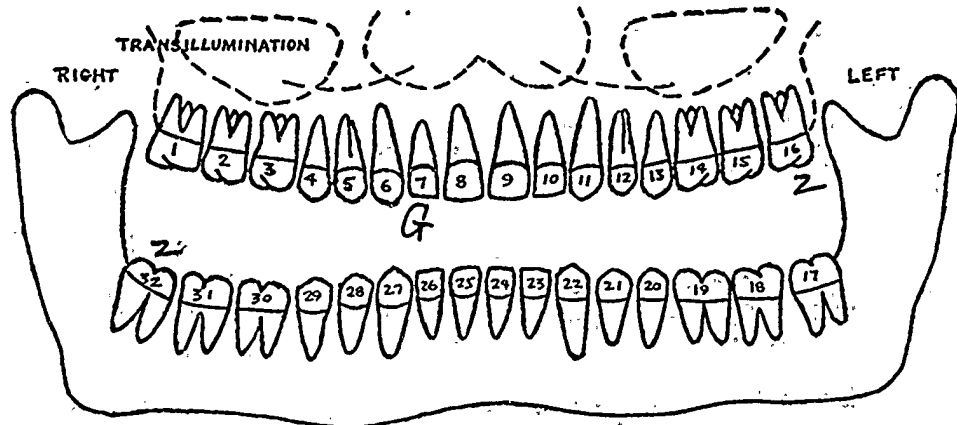
Throat \_\_\_\_\_

### ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



<input checked="" type="checkbox"/> Roots	<input type="checkbox"/> Abscess	<input type="checkbox"/> Impacted	<input type="checkbox"/> Crown	<input type="checkbox"/> Devitalized	<input type="checkbox"/> Dummy bridge	<input type="checkbox"/> On Centre	<input type="checkbox"/> Missing	<input checked="" type="checkbox"/> Extraction Indicated
---	----------------------------------	-----------------------------------	--------------------------------	--------------------------------------	---------------------------------------	------------------------------------	----------------------------------	--

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date \_\_\_\_\_ (Signature) Carl A. Black  
Dental Surgeon

### Summary of Findings

(Summarize here all defects found.)

1. Slight relaxation, right angular Recg.
2. Defective hearing, left ear, whisper voice (Conversations V. 10/20)
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

SA  
2 1/2 yr.

#### Recommendations:

S.P. Prop.

1. Is this man capable of strenuous ☒ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) no

#### Remarks:

B. E. Keen

Carl Atchbach

Administrative action by Federal Bureau of Investigation.

DIRECTOR

ES

August 21, 1941

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. Jones:

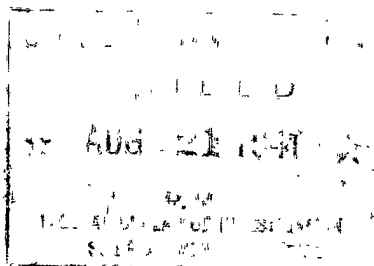
This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover  
Director

61 - NOT RECORDED



*[Handwritten signature]*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 30, 1941

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address 2122 R St N.W.  
Relationship [redacted] Washington, D.C.  
b6  
b7C

Very truly yours,

Milton A. Jones  
Special Agent

✓  
Am 4-24-41  
ack 8-21-41  
ES

JOHN EDGAR HOOVER  
DIRECTOR



RCH:NWD

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

October 29, 1941

MEMORANDUM FOR MR. NICHOLS

RE: M. A. JONES  
Special Agent

As a matter of record the above Agent testified several times before the Grand Jury and before United States Commissioners in the Des Moines and Cleveland Field Divisions. He testified in open court on one occasion in Pittsburgh during 1939 in a White Slave Traffic Act case and it is indicated that his testimony was satisfactorily received.

Respectfully,

*R. C. Hendon*  
R. C. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

67-109106-97

RECORDED

Routed...  
Searched...  
Number 970  
OCT 30 1941  
FEDERAL BUREAU OF INVESTIGATION

NICHOLS  
THREE



LAH:BT  
66-3760 sub 50-939

August 23, 1941

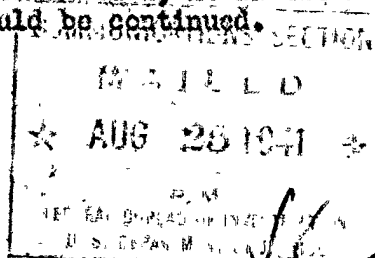
Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. Jones:

Further reference is made to your letter of July 15, 1941, in which you submit suggestions for the Bureau's attention. The first suggestion concerns the transportation of Bureau supervisors and officials to and from Quantico by bus. In this connection, the present instructions require that on the day prior to the opening day of firearms training at Quantico each division chief notify the Division of Training and Inspection concerning the identities of supervisors who are to receive training at each of the firearms training periods. The Bureau believes that proper compliance with this requirement will solve the problem which you have pointed out. As you have suggested, the Bureau will make use of official automobiles whenever there is not a sufficient number of agents travelling to Quantico to require the use of one of the Bureau's large buses.

Your suggestion concerning the recommendation by the Bureau of graduates of the FBI National Police Academy for positions outside the law enforcement field has been considered carefully. In this connection I want you to know that the Bureau does not recommend any graduate who has not been given a reasonable length of time to make available to his community the benefits of the training which he received at Washington. Normally, a graduate is not recommended for another position until at least one year after he has graduated from the Academy. In view of the Bureau's position as a clearing house for law enforcement information and in view of the fact that those seeking information concerning available law enforcement officers would undoubtedly look elsewhere if the Bureau were not to furnish reliable information, it is the Bureau's belief that the present policy should be continued.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



LAH:BT  
66-3760sub

Mr. Jones

2

August 23, 1941

With reference to your suggestion that consideration be given to holding regional conferences of the FBI National Police Academy graduates, please be informed that such conferences have been held during the past few years at Detroit, Saint Paul, Charlotte, Miami, Dallas, New Haven, Buffalo, and other points. Accordingly, the Bureau has already approved the regional conference method as a matter of policy.

In connection with your further suggestion that the Bureau consider displacing the Annual Reunion by regional conferences, the Bureau believes that the time is not yet right for such action. Whenever it appears that further consideration should be given to your suggestion, the Bureau will take appropriate action.

Permit me to express my appreciation to you for your suggestions and for your thoughtfulness in submitting them.

Sincerely yours,

cc Mr. Nichols

MEMO

August 23, 1941

MR. NICHOLS

There are set out below the grades of the Supervisors in your Division who attended the Supervisors' Conference held on August 11, 1941:

	<u>Examination</u>	<u>Notebook</u>
R. T. Harbo	87	Excellent
H. C. Hendon	87	Excellent
H. A. Jones	100	Very Good
[REDACTED]	83	Very Good
A. E. Leonard	97	Very Good
D. H. Patterson	100	Very Good
[REDACTED]	100	Excellent
H. C. Clausen	83	Very Good
[REDACTED]	96	Very Good
D. H. Duttler	87	Very Good
P. W. Naikart	87	Excellent
[REDACTED]	83	Good

b6  
b7C

b6  
b7C

It is noted that you made a grade of 100 on the examination.

Very truly yours,

John Edgar Hoover  
Director

JOHN EDGAR HOOVER  
DIRECTOR



LAH:MH

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
**August 15, 1941**

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE  
July 28, 1941 TO August 10, 1941  
SPECIAL AGENT - M. A. Jones  
EOD - 2-6-39  
GRADE - CAF 11  
SALARY - \$3,800

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Carson.....
Mr. Drayton.....
Mr. Quinn Tamm.....
Mr. Hendon.....
Mr. Tracy.....
Miss Gandy.....

This Special Agent attended the In-Service Training Course as indicated above, during which period he was afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	Above Average
Notebook	Good
Written Examination	98½
Practical Public Speaking	Excellent

Hip Shooting  
Practical Pistol Course  
Shotgun  
.30'06 Rifle  
351 Rifle  
Machine Gun  
Remington 81 Rifle

67-109106-78	
Routed	98
Sealed	81
Noted	100
64	1941
FEDERAL BUREAU OF INVESTIGATION	
98	
84	

REMARKS: Interviewing Official - Mr. Hince

Mr. Hince states "Jones is a tall, raw-boned agent with limited field experience, who is presently supervisor in the Crime Records Section. He is stern, almost ministerial in appearance and facial expression. He seems to have a rather good mind, energy, determination and ambition. He made a very good talk before the In-Service school although he acted as though he were a little frightened and tended to "fight" his speech. I think this man is susceptible to further development in a supervisory capacity."

Very truly yours,

*H. H. Clegg*  
H. H. Clegg

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

August 23, 1941

PERSONAL AND CONFIDENTIAL

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
1437 K Street, N. W.  
Washington, D. C.

Dear Mr. Jones:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on July 31, 1941.

This report reflects the following physical defects:

Slight relaxation of right inguinal ring.  
Defective hearing of the left ear - whispered voice 10/15; conversational voice 20/20.

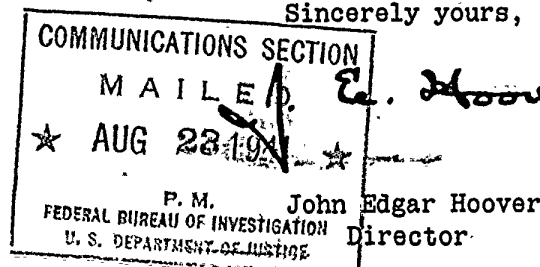
The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "A".

Sincerely yours,



CC: Mr. Clegg  
CC: SAC, Washington

JOHN EDGAR HOOVER  
DIRECTOR



**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

November 10, 1941

RCH:NWD

MEMORANDUM FOR MR. NICHOLS

RE: M. A. JONES  
Special Agent  
CAF 11 - \$3800  
EOD 2/6/39  
Special Efficiency Report

Mr. Tolson ☒  
Mr. E. A. Tamm ☒  
Mr. Clegg ☒  
Mr. Glavin ☒  
Mr. Ladd ☐  
Mr. Nichols ☐  
Mr. Tracy ☐  
Mr. Rosen ☐  
Mr. Carson ☐  
Mr. Coffey ☐  
Mr. Hendon ☐  
Mr. Quinn Tamm ☐  
Mr. Holloman ☐  
Mr. Harbo ☐  
Tele. Room ☐  
Tour Room ☐  
Mr. Nease ☐  
Miss Beahm ☐  
Miss Gandy ☐

Agent Jones has been assigned as a Supervisor to this Section since February 20, 1940, and his work has been entirely satisfactory. He is well grounded in all of the work handled by this office and has performed capably upon each assignment. He exercises very good judgment; has a keenness of mind which makes him particularly valuable in research matters, and he is a good detail man.

He is somewhat of the scholarly type but at the same time has a good sense of humor and a personality which is likeable. His volume of work is outstanding and his speed is one of his best characteristics. He has matured a good deal since assignment at the Seat of Government and has also improved some in his ability to create a favorable impression upon those with whom he comes in contact. In these latter two things are his greatest weaknesses, but I feel that additional age and experience will eliminate them both. He is thoroughly dependable and a valuable man.

Recommend  
Reassignment to  
CAF 12 \$4600  
11/14 m

RECORDED  
DEC 6

Respectfully,  
R. C. Hendon  
FEDERAL BUREAU OF INVESTIGATION  
67-109106-98  
46-81 58

memo Glavin  
JPM 11/24

THREE  
JPM

MAJ

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Nov. 24, 1941

JPM:FW

MEMORANDUM FOR MR. GLAVIN

RE: MILTON A. JONES  
Special Agent

Entered on duty  
Reported to field  
Present grade and salary  
Last salary change  
Accounting course  
Marksmanship  
Qualified in all firearms:  
Failed to qualify with:

2/6/39  
5/25/39  
CAF-11 \$3800  
12/16/40  
Completed 36  
Expert  
Yes, to date  
None

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Bechm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

REMARKS

On Feb. 20, 1940, he was assigned to the Crime Records Section at the SOG.

On July 15, 1941, this Agent submitted several suggestions for consideration. During his attendance at In-Service Training School in July and August, 1941, Mr. Hince said he was a tall, raw-boned Agent with limited field experience; that he was stern, almost ministerial in appearance and facial expression; that he seemed to have a rather good mind, energy, determination, and ambition; that he made a very good talk before the In-Service School although he acted as though he were a little frightened and tended to "fight" his speech; that it was believed that he was susceptible to further development in a supervisory capacity.

On Oct. 29, 1941, Mr. Hendon said as a matter of record this Agent had testified several times before the Grand Jury and before U.S. Commissioners while in the field; that he had testified on one occasion in open court and it was indicated that his testimony was satisfactorily received.

On Nov. 10, 1941, Mr. Hendon said his work had been entirely satisfactory; that he was well grounded in all the work handled by that office and had performed capably upon each assignment; that he exercised very good judgment; that he had a keenness of mind which made him particularly valuable in research matters and was a good detail man; that he was somewhat of the scholarly type but at the same time had a good sense of humor and a personality which was likeable; that his volume of work was outstanding and

37 DEC 3 41  
RECORDED 67-109106-99

THREE

his speed was one of his best characteristics; that he had matured a great deal and had improved some in his ability to create a favorable impression upon those with whom he came in contact; that with additional age and experience he would eliminate any defects; that he was thoroughly dependable and a valuable man. On Nov. 14, 1941, Mr. Nichols recommended reallocation to grade CAF-12 at \$4600.

RECOMMENDATION: It is recommended this Agent be reallocated to Grade CAF-12 at \$4600 per annum.

Respectfully,

*J. P. Mohr*

J. P. Mohr

*Jeg*

*pers. mem. to Dept  
11-27-41  
wsg emb.*

*Promotion letter  
sent 12-11-41  
wsg of.*



## FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Milton A. Jones

Date November 27, 1941

New appointment ☐Transfer ☐Promotion ☒Separation ☐

## PRESENT STATUS

- |                             |  |
|-----------------------------|--|
| 1. Title: Special Agent     | 2. Grade: CAF 11   |
| 3. Salary: \$3003 per annum | 4. Seat of Government: <input type="checkbox"/><br>Field: <input type="checkbox"/> |
| 5. Division:                | 6. Appropriation: "Salaries and Expenses, FBI"                                     |

## PROPOSED ACTION

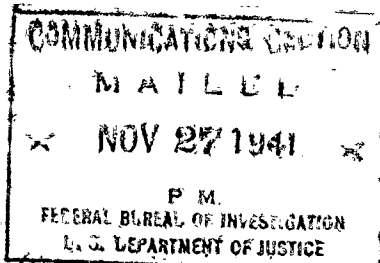
- |                                |   |
|--------------------------------|---|
| 7. Title: Special Agent        | 8. Grade: CAF 12  |
| 9. Salary: \$4610 per annum    | 10. Seat of Government: <input type="checkbox"/><br>Field: <input type="checkbox"/>             |
| 11. Division:                  | 12. Appropriation: "Salaries and Expenses, FBI"   |
| 13. Effective December 1, 1941 |   |
| 14. Position:                  | Additional: <input type="checkbox"/><br>Vice: Elmer F. Harich-transferred<br>Identical: 11-1-41 |
| 15. Remarks:                   |   |

Respectfully submitted,

CC - Chief, Audit Section

Director, Federal Bureau of Investigation

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Coffey \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Holloman \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_



NOT RECEIVED

BM/clb

November 8, 1941

PERSONAL AND CONFIDENTIAL

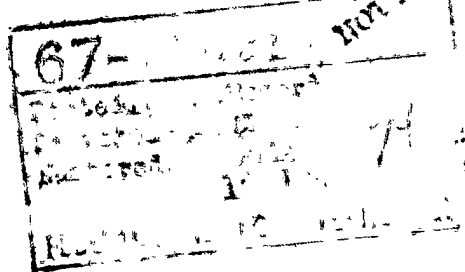
MEMORANDUM FOR MR. NICHOLS

RE: Milton A. Jones  
Special Agent

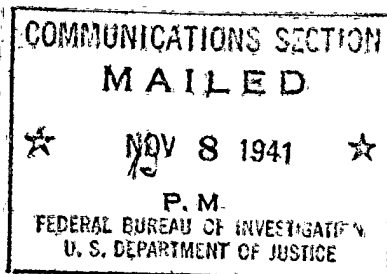
You are requested to submit a special efficiency report on the above-named Special Agent by November 15, 1941.

Sincerely yours,

John Edgar Hoover  
Director



Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



December 11, 1941

Mr. Milton A. Jones  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Jones:

It is with pleasure that I am enclosing  
a letter from the Attorney General advising you  
of your promotion from \$3800 per annum in Grade  
CAF 11 to \$4600 per annum in Grade CAF 12, effec-  
tive December 1, 1941.

RECORDED  
Sincerely yours,

John Edgar Hoover  
Director

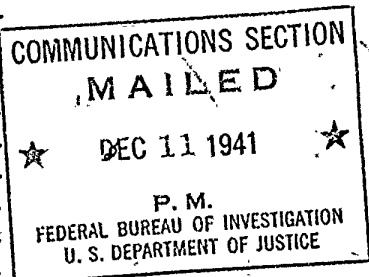
37 DEC 21 '41

Enclosure

CC: L. B. Nichols  
R. G. Hendon

CC: Mr. Reeder

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



R

22-74  
DEC 18 1941  
43

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

NGP:eca

November 27, 1941

Mr. Milton A. Jones,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Jones:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: Caf-11 Salary: \$3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," FIELD

To

Position: Special Agent

Assignment: Field

Grade: Caf-12 Salary: \$4600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," FIELD

Effective: December 1, 1941.

Respectfully,

*Francis Biddle*

Attorney General.

By the Attorney General:

Linton M. Collins

The Assistant to the Attorney General.

Vice: Elmer F. Emrich - transferred.

Acting

*File  
13-11-41  
13-11-41*

February 13, 1942

RHL:RSJ

Mr. Edgar K. Legg, Jr.  
Chairman  
Local Board Number 8  
Adams School  
19th and California Streets, N. W.  
Washington, D. C.

~~CONFIDENTIAL~~

Dear Mr. Legg:

Reference is made to the Selective Service case of Mr. Milton A. Jones who is employed in this Bureau as a Special Agent, and who is duly registered at your Board as Order Number 4300. You will recall that this registrant has been placed in Class III-A due to a dependency and that document has also been requested by me in order to show his position here at the Bureau.

In accordance with the Selective Service regulations, I desire to advise you that Mr. Jones, in view of his increased experience and length of service, has now been promoted to the salary of \$4600 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

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107  
FEB 17 1942  
FEDERAL BUREAU OF INVESTIGATION

Sincerely yours,

John Edgar Hoover  
Director

COMMUNICATIONS  
FBI  
RECEIVED

COMMUNICATIONS SECTION  
MAILED 2  
★ FEB 16 1942 ★  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Handwritten signature/initials.

THE CENTRAL OFFICE CLUB  
of  
WASHINGTON METROPOLITAN AREA

*got* *W* *W*  
805 Taylor St., N. E.,  
Washington, D. C.  
January 29, 1942

Mr. John Edgar Hoover,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

On behalf of the members and officers of  
the Central Office Club of the Chesapeake & Potomac  
Telephone Company, I wish to express our appreciation  
and enjoyment of the talk given by Mr. Milton A. Jones  
at our meeting December 16, 1941.

*W*  
Sincerely,

*Herbert C. Herbert*  
Secretary

MCH/vb

*ack 2-6-42*  
*W*

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

July 15, 1941

86  
Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. Hoover:

With reference to your memorandum to all employees dated June 20, 1941, I am submitting several suggestions pertaining to several aspects of the Bureau's work.

A  
It has been noticed on several occasions that the bus used to transport Bureau Supervisors and officials to Quantico for firearms training is frequently almost empty when leaving Washington. On one occasion it was noted that only one Supervisor returned to the city on the bus. It is believed that many times the Supervisors and others who do not go by private conveyance could be accommodated in one Bureau car driven by a Special Agent. This will obviate the use of the bus as well as the bus driver. Of course, there may be other considerations which enter into the picture but it does seem that it is unnecessary at times to use the big bus for transportation when only a few are going down for firearms training through this means.

B  
I have been wondering whether the Bureau has not been going a little too far in recommending Graduates of the National Police Academy for positions outside the law enforcement field. I realize that to have these men strategically placed in industrial plants at the present time is of the utmost importance. It seems, however, that in many instances we are thinking too much about the individual and not enough about the law enforcement organization which perhaps went to considerable sacrifice to send a representative to the Academy. If the Bureau recommends

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66-12044-401X

ACK SENT THRU SEPARATELY, 7-24-41

5 JUL 1941  
U. S. DEPT. OF JUSTICE  
PERS. FILES

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info  
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a Graduate and furnishes his name to the prospective employer soon after he returns from the Academy, the expense and sacrifice of the agency sending him will have been in vain. It does appear that the law enforcement agency thus losing a man would not feel very kindly toward the Bureau. Then too, the acceptance by the Graduates of jobs in the industrial world seems to defeat the very purpose of the Academy in that the men are not in a position to conduct local training schools for officers. Although there have been exceptions, I do not believe it likely that many of the men who secure fairly good positions outside of the law enforcement field will ever desire to return as police officers. It is a good thing to stick by the Graduates insofar as their personal advancement is concerned but I wonder whether we have been giving sufficient consideration to the agencies who sent the men to the Academy.

The last suggestion is that within the near future consideration be given to holding regional conferences of National Police Academy Graduates ~~in addition to the~~ Annual Reunion and perhaps eventually in place of the latter. I realize that last year approximately one half of the Graduates returned to the Annual Reunion and Retraining period. The other Graduates were not reached by the valuable retraining which was offered. Regional meetings would, I believe, enable the Bureau to keep in still closer contact with the Graduates. I realize that regional meetings would be more expensive than the present system, but with the great increase in Bureau personnel the additional expenditure could well be taken care of. As the number of Graduates continues to grow the Annual Retraining Sessions are going to be more and more unwieldy if at least one half of the Graduates return to Washington once each year.

Very truly yours,

Milton A. Jones  
Milton A. Jones  
Special Agent



Washington, D. C.  
December 13, 1941

Mr. John Edgar Hoover, Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Hoover:

I have received your letter of December 11, 1941, advising me of my promotion from \$3800 per annum at grade CAF 11 to \$4600 per annum, grade CAF 12. I do want to express my appreciation for this increase in salary and hope that during the trying days ahead, when the Bureau as a whole and you in particular will be subjected to extreme pressure, I can be of all possible service to the FBI.

Very truly yours,

*Milton A. Jones*  
Special Agent

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Tracy.....
Mr. Rosen.....
Mr. Carson.....
Mr. Coffey.....
Mr. Hendon.....
Mr. Holloman.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

67-10910-10 RECORDED

Routed.. 86...	Recorded.....
Searched.. 129	Checked.....
Numbered.. 1110	
DEC 17 1941	
FEDERAL BUREAU OF INVESTIGATION	

DIRECTOR *[Signature]*

JOHN EDGAR HOOVER  
DIRECTOR



MAJ:SG

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

May 9, 1942

MEMORANDUM FOR MR. MCGUIRE

With reference to the radiogram from the Juneau office under date of May 2, 1942, I wish to advise that there is no excuse for my not checking to see whether the original of the communication was previously handled. The copy was routed to me for answer, and a reply was prepared inasmuch as the matter seemed to require immediate action and inasmuch as it concerned a matter which in the ordinary course of events would always be handled in this Section.

In this connection I wish to reiterate a suggestion which I made several months ago and which I believe would prevent a lot of unnecessary trouble in handling matters of this nature. While I can see why the copies of a wire submitted for informational purposes should be routed to different sections, it seems highly undesirable to route copies of a wire requiring action to different places. In other words, if the communication is of such a nature that the Director himself would be interested in seeing it, it is believed that both copies of this should be routed to the Director's office. If the communication is not one the Director would be interested in seeing, it seems that in the interest of efficiency both copies should be routed immediately to the division of the Bureau which will take action on the matter. Under present arrangements when the two copies of a wire become separated, it may take hours and even longer attempting to ascertain whether action has been taken on the original. In fact, I recall an instance last summer when it took a full half day ascertaining this fact.

Respectfully,

RECORDED

M. A. Jones

67-109106-102

Routed.....	Recorded.....
Searched.....	Checked.....
Numbered 42	Filed 74
MAY 13 1942	
FEDERAL BUREAU OF INVESTIGATION	

THREE

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

MAJ:SG

May 14, 1942

MEMORANDUM FOR MR. MCGUIRE

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

With reference to collecting some materials on the Etzel case, you will recall that on May 9 at your suggestion I called the Baltimore office and requested it to forward to the Bureau without cover letter and marked to your attention the original "Heil Hitler" sign which Etzel placed in the bomber. The material was sent to the Bureau, and I removed one sign containing a "Heil Hitler" note from the envelope. It so happened that a second sign containing almost identical wording and appearing on a piece of pasteboard was wrapped around the first sign which I removed from the envelope. This was discarded under the belief that it was placed in the envelope to keep the other sign from being crushed.

As soon as my error was discovered on the morning of May 12, I made immediate contact with Mr. Newman in the Chief Clerk's Office who advised that all wastepaper collected Monday night had already been burned. I also contacted the boys who collect the paper and made a personal trip to the incinerator but, without success.

While there is no excuse for my failure to note that the pasteboard contained another "Heil Hitler" sign, I might point out that when opening the envelope, I was under the impression there was only one sign inasmuch as the file on the case mentions but one. It might be stated further that photographic copies of the destroyed sign are available.

Respectfully,

M. A. Jones

Addendum: 5/21/42

LBN:NWD

I recommend that Mr. Jones be suspended for three days and reprimanded for his rank carelessness.

L. B. Nichols

WASHINGTON SOCIETY  
of  
AMATEUR CINEMATOGRAPHERS

2  
~~John T. Chedester~~  
~~President~~ Pres.

4443 Harrison St., N.W.  
Phone - Woodley 7455

May 7, 1942

Mr. J. Edgar Hoover, Director  
Federal Bureau of Investigation  
Department of Justice  
Washington, D.C.



Dear Mr. Hoover:

The Washington Society of Amateur Cinematographers wishes to thank you for your courtesy in permitting the use of the picture "Men of the F.B.I." from "March of Time" and for arranging for the appearance of Special Agent Milton A. Jones who discussed the subject "Uses of Photography in National Defense".

The splendid and enthusiastic discussion given by Mr. Jones was most enlightening and informative and proved to be one in which the members were keenly interested. Mr. Jones' talk, together with the picture, provided an educational and entertaining program and gave the members a better understanding of the functioning and accomplishments of the F.B.I.

Respectfully,

*John T. Chedester*  
John T. Chedester  
President

ack 5-18-42  
EKB

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11	MAY 11 1942
U.S.	DEPT. OF JUSTICE

RECORDED  
INDEXED

EX-10

EX-10

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

May 9, 1942

JJM:MKH

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. NICHOLS

*Crime Records*

Reference is made to the Director's memorandum of May 5, 1942 concerning a wire prepared in this Section in respect to a duplicate of a radiogram received from the Juneau Office under date of May 2nd. A memorandum has been obtained from Supervisor M. A. Jones who prepared the original outgoing radiogram to Juneau together with a memorandum of explanation from Supervisor J. J. Starke who was acting as head of the section in my absence. Both memoranda are attached.

This radiogram was approved in your Office upon the assumption that Jones and Starke had checked the original incoming wire which was of course erroneous. The employees of this Section have been impressed with the necessity of not taking any action upon copies of any communications and I will see to it that errors of this nature do not recur.

Respectfully,

*Jm*  
J. J. McGuire

67-80004-396

Routed <i>47</i>	Recorded
Searched	Checked
Indexed <i>47</i>	Filed
MAY 13 1942	
FEDERAL BUREAU OF INVESTIGATION	

*THREE*

*RECORDED*  
*INDEXED*  
*FILED*

BUSINESS and PROFESSIONAL WOMEN'S CLUB  
of MONTGOMERY COUNTY

affiliated with  
THE NATIONAL FEDERATION of BUSINESS and PROFESSIONAL WOMEN'S CLUBS, Inc.

*Baltimore*  
NOTED  
Laytonsville Md.  
March 27 1942

My dear Mr. Jones,

The members of Montgomery County Business and Professional Women have asked me to write and tell you how much we enjoyed having you with us at the home of Mrs. Eugene Fry in Bethesda, and having you tell us of the interesting work of your Bureau at our March meeting.

3/19/42 Very truly,

*Esie White Haines*

Mrs. S. Merhle Haines. Cor Sec.

*file, advised 3/31/42  
no problem  
12-10-42  
fi*

*4/2/42  
9-K*

RECORDED

INDEXED

820

APR 9 1942

*gm*

PERM. FILE

HHC:MET

April 15, 1942

MR. NICHOLS

*Division Four*

This is to advise you that on the written examination given at the quarterly conference of supervisors on March 26, 1942, the following grades were made by supervisors attached to your division:

[redacted]	81	J. J. McGuire	100
L. J. Gauthier	93 3/4	O. H. Patterson	87 1/2
[redacted]	85	W. C. Skousen	87 1/2
R. C. Hendon	100	J. J. Stark	100
M. A. Jones	85	B. M. Suttler	100
[redacted]	100	[redacted]	100
A. E. Leonard	100	[redacted]	87 1/2

b6  
b7C

b6  
b7C

It is noted that there was one failure. It is suggested that you call the attention of this Agent to the necessity of studying his manuals more frequently and becoming more thoroughly acquainted with the regulations and instructions of the Bureau.

Very truly yours,

John Edgar Hoover  
Director

187 043-10

42

243

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED 4  
★ APR 15 1942 A.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*[Handwritten signature]*

April 2, 1942

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. Jones:

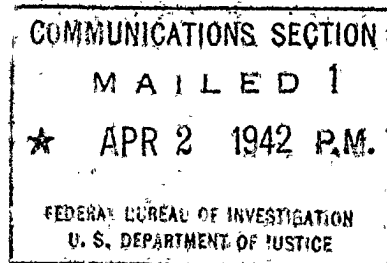
This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



*PS*



Federal Bureau of Investigation  
United States Department of Justice

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address 2122 P St, N.W.  
Relationship [redacted] Washington, D.C.  
b6  
b7C

Very truly yours,

Milton A. Jones  
Special Agent  
6

ack  
4-2-42  
- Jm  
Room 4246

7



**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

May 22, 1942

CBS:FG

CC-287

Mr. Tolson \_\_\_\_\_  
Mr. E.A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. GLAVIN

RE: MILTON A. JONES  
Special Agent  
E.O.D. February 6, 1939  
CAF-12 - \$4600  
Age - 29  
Marital Status - Married  
Present assignment - Crime Records Division

At the conclusion of this Agent's training school, Mr. Clegg stated that he gives the appearance of a big, long, tall country boy, yet he has a keen analytical mind and a great deal of ability. He is conscientious, studious, not an outstandingly good mixer, but it is believed that he has ability which will enable him to become a good Special Agent within a reasonable length of time.

He was assigned to the Des Moines Field Office under date of May 25, 1939, and under date of June 24, 1939, SAC Coulter advised that Jones had demonstrated a considerable amount of astuteness in conducting the investigations assigned to him; that he is industrious and with additional experience should develop into a valuable employee. In September of 1939 this Agent was involved in an automobile accident for which he was held responsible due to driving at too great a rate of speed. Under date of September 30, 1939, SAC Coulter advised that Jones, considering his short length of service, has handled a great volume of work; that, however, Mr. Coulter does not consider him qualified for an administrative or executive position although he has a good mind and may develop in the future.

Under date of October 1, 1939, Jones was transferred to the Cleveland Field Division and on November 20, 1939, SAC Guinane stated that his work had been entirely satisfactory while in the Cleveland Field Division. This Agent attended an in-service training school in January of 1940 at which time he was interviewed by Mr. Nathan who was impressed by him and stated that he might be considered for an assignment to the Crime Records Division. Mr. Hince also interviewed him and stated that he is tall and somewhat farmerish in appearance, but is above average intellectually; that he seems to be progressing satisfactorily in the Field and may have some administrative qualifications. Under date of February 16, 1940, SAC Listerman advised that Agent Jones was well grounded in the work of the Bureau, was industrious and turned out a large volume of work; that his dictation was satisfactory although it could be improved; that his work had been entirely satisfactory.

FOR DEFENSE



Under date of February 20, 1940, Jones was assigned to the Crime Records Division of the Bureau. On April 9, 1940, Mr. Hendon advised that Jones is very quiet and unassuming by nature; that he is intelligent, a hard worker; that his services have been entirely satisfactory and he should continue to develop. Under date of December 11, 1940, Mr. Hendon also commented favorably upon Jones' services.

This Agent has been furnished with Form DSS-42 in connection with his Selective Service status and has been classified in Class 3-A.

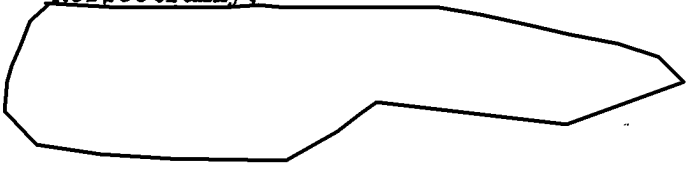
This Agent attended an in-service school in August, 1941, and Mr. Hince commented that Jones is a tall, rawboned Agent with limited field experience; that he is stern, almost ministerial in appearance and facial expression; that he seems to have a rather good mind, energy, determination, and ambition. Mr. Hince believed that he is susceptible to further development in a supervisory capacity.

On November 10, 1941, Mr. Hendon said Jones' work had been entirely satisfactory and he was well grounded in all of the work handled by the Crime Records Division; that he is somewhat of a scholarly type and that with additional age and experience he would eliminate some of his defects. He was recommended for a promotion at that time and was reallocated to CAF-12, \$4600.

This Agent was criticized in May of 1942 for his mishandling of a teletype from the Juneau Field Division.

Under date of May 14, 1942, Agent Jones submitted a memorandum for Mr. McGuire advising that he had inadvertently thrown away one of the "Heil Hitler" signs which had been transmitted to the Bureau by the Baltimore Field Division in connection with the Etzel case; that this sign had been thrown in the waste basket and had been burned by the trash collector. Mr. Nichols recommended that Jones be suspended for three days and reprimanded for his rank carelessness.

Respectfully,



b6  
b7C

*Mr. Tolson approved  
letter of censure  
6/16*

RHL:FG

May 28, 1942

PERSONAL AND ~~CONFIDENTIAL~~

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

I have been informed of your gross carelessness in the handling of certain material in connection with your official assignment.

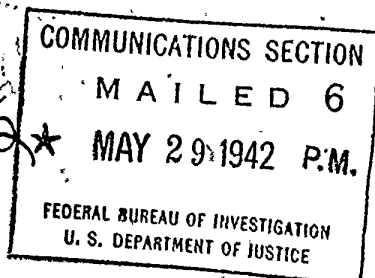
There can be no excuse for your action in this matter and obviously, sufficient consideration and attention has not been given by you to your work in this connection. It is expected that you will use more care in the future and that it will not be necessary to call such matters as this to your attention again.

Very truly yours,

John Edgar Hoover  
Director

cc: Mr. L. B. Nichols

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



REPORT OF REGULAR ( ) : INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )  
EFFICIENCY RATING

Classification Symbols		
(Service)	(Grade)	(Class)

As of 3/31/42 based on performance during period from 4/1/41 to 3/31/42

Jones, M. A. Special Agent FBI  
(Name of employee) (Title of position) (Bureau)

Four Crime Records  
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW  
MARK EMPLOYEE

✓ if adequate  
— if weak  
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
  - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
  - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐  
All others ☐

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? (Yes or no))
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

67-NOT RECORDED

STANDARD			Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form				
All underlined elements marked plus, and no element marked minus	Excellent		1	Rating official <u>Excellent</u>
A majority of underlined elements marked plus, and no element marked minus	Very good		2 or 3	
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or— a majority of underlined elements marked at least with a check, and minus marks on underlined elements over- compensated by plus marks on underlined elements	Good		4, 5, or 6	Reviewing official <u>✓</u>
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair		7 or 8	
A majority of underlined elements marked minus	Unsatisfactory		9	<u>W</u>

On the whole, do you consider the conduct of this employee to be satisfactory? yes (See back of form)  
(Yes or no)

Rated by J. J. McGuire Chief, Crime Records 5/9/42  
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Assistant Director JUN 8 1942  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee JUN 15 1942 Report to employee                       
(Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

Re: M. A. Jones  
Special Agent

Mr. Jones has had considerable experience in the Crime Records Section and since February, 1940 his work has uniformly been excellent. He has developed tremendously since being in the Bureau. He presents an interesting personality that makes for friendship. His personal appearance and health are excellent. He is particularly good on research matters and seems to do the best when the volume is heaviest. He is not apt to lose his stability under pressure and I have found his judgment to be very good. He has made a number of talks for the Bureau, has conducted numerous tours and has shown himself to have good sales ability. He is qualified for dangerous assignments and has qualities of personal leadership that make for an excellent Agent. I consider his over-all performance excellent.

J. J. McGuire  
VJ

W#9

JOHN EDGAR HOOVER  
DIRECTOR



LJC:MC

**Federal Bureau of Investigation  
United States Department of Justice**

**Washington, D. C.**

June 6, 1942

MEMORANDUM FOR MR. GLAVIN

RE: ~~FBI SPECIAL AGENT CREDENTIAL CARD~~  
SUGGESTED METHOD FOR KEEPING THE  
SURFACE OF THE CREDENTIAL CLEAN

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Reference is made to the memorandum of Special Agent M. A. Jones, wherein he pointed out that the Agent's credential card becomes very dirty in a short period of time and that many Agents had improvised various methods for keeping the credential card clean.

Submitted herewith is a credential card which has been surfaced by a cell-u-seal process. The Cartographic Section is presently in possession of about three rolls of this cell-u-seal purchased for the protection of colored maps produced by this Section from time to time. As can be seen, the application of this cell-u-seal on the credential card has proven quite satisfactory and it is believed at this time it will be an answer to the general complaint that the cards become soiled so easily.

This cell-u-seal method will be applied to all of the credential cards prepared in the future.

Respectfully,

L. J. Gauthier

Addendum:  
6/10/42  
coh:fw

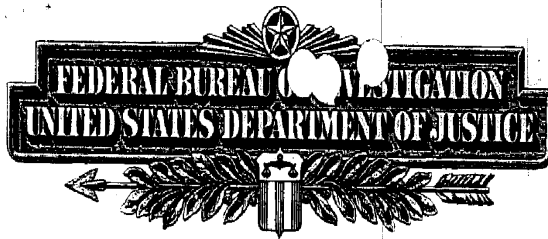
RECORDED

As a matter of information, the Chief Clerk's Office has made available to most Agents in the service the old credential cases in which the new type credentials are inserted. This has greatly assisted in preserving the cleanliness of the new type credential card.

Clifton O. Halter

ENCLOSURE





THIS IS TO

CERTIFY THAT

WHOSE SIGNATURE AND PHOTOGRAPH APPEAR HEREON, IS A REGULARLY

APPOINTED

**SPECIAL AGENT**

OF THE

FEDERAL BUREAU OF INVESTIGATION, UNITED STATES DEPARTMENT OF JUSTICE, AND AS

JOHN EDGAR HOOVER  
DIRECTOR



MAJ:SG

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

May 28, 1942

MEMORANDUM FOR MR. NICHOLS

Though the new type credential card is superior to the old one in many ways, I believe it can be improved still more if some provision were made so that the cards would not become soiled so easily. I recently talked with several Agents in the Field who complained that it was impossible to keep the cards from getting dirty and greasy. Many of the Agents have improvised various methods of attempting to keep the cards clean such as wrapping them with cellophane, etc.

I would suggest that the Bureau consider making available to all Agents some uniform covering for credential cards which will prevent their becoming dirty. Messy looking credential cards certainly do not speak well for the Bureau, and it would seem far more desirable to have a uniform method of keeping them clean rather than to have the numerous improvised methods which are being employed by various Special Agents.

Respectfully,

*M. A. Jones*  
M. A. Jones

RECORDED

66-2632-110  
FEDERAL BUREAU OF INVESTIGATION  
2 JUN 11 1942  
U.S. DEPARTMENT OF JUSTICE  
THREE  
PERS. FILES

COPY IN FILE

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Guehn \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

J. EDGAR HOOVER  
DIRECTOR



MAJ:OM

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

August 17, 1942

MEMORANDUM FOR MR. NICHOLS

For record purposes you are advised that Special Agent M. A. Jones received his Occupational Questionnaire from Selective Service Board Number Eight, 1772 Columbia Road, N. W., Washington, D. C. on August 13, 1942. It was appropriately filled out and returned to the local board on August 16, 1942. Special Agent Jones' serial number is 2180 while his order number is 4300.

Respectfully,

*J. J. McGuire*  
J. J. McGuire

CC-287

Mr. Tolson	_____
Mr. E.A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	✓
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Coffey	_____
Mr. Hendon	_____
Mr. Holloman	_____
Mr. McGuire	_____
Mr. Quinn Tamm	_____
Mr. Harbo	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

4 AUG 21 1942

67-109106-186

67

AUG 20 1942

File

FOR DEFENSE



JOHN EDGAR HOOVER  
DIRECTOR



LBN:JS

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

January 15, 1943

MEMORANDUM FOR MR. TOLSON

RE: MILTON A. JONES

EOD 2-6-39

Assigned - Crime Records Section  
CAF 12 - \$4600

Mr. Tolson ✓  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols ✓  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Coffey  
Mr. Hendon  
Mr. Kramer  
Mr. McGuire ✓  
Mr. Harbo ✓  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Beahm  
Miss Gandy

ON 1-16 ✓  
I think that Agent Jones is one of the best research men in the Bureau. I recommend that he be considered for the job of compiling the Bureau's war history. He has done some very good research work, particularly his book on the smear campaign and the book on rumors, unfounded claims of sabotage and the like.

Mr. Jones has an excellent background. He received his A. B. from Western Kentucky Teachers College in May 1935 where he had the reputation of being an outstanding student. He received his LL.B. from Harvard Law School wherein he made a good showing for himself. He edited his college paper and prior to coming into the Bureau's service was a clerk and Junior Attorney in the Department of Agriculture.

Mr. Jones' record in the Bureau has been excellent. He is very loyal, has considerable initiative, writes a good memorandum, and on the few occasions wherein he has made speeches he has had a very good response. He is a scholarly individual. There is nothing of a derogatory nature in his record. His volume of work is outstanding. I think he would be a safe man for this job.

Respectfully,

OK.  
h

JAN 23 1943

67-109102-107	
Mr. Tolson	Recorded
Mr. E. A. Tamm	Searched
Mr. Clegg	Numbered
Mr. Glavin	14 JAN 19 1943
Mr. Ladd	FEDERAL BUREAU OF INVESTIGATION
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Kramer	
Mr. McGuire	
Mr. Harbo	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	



fw

November 14, 1942

Mr. ~~Wilton A. Jones~~  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

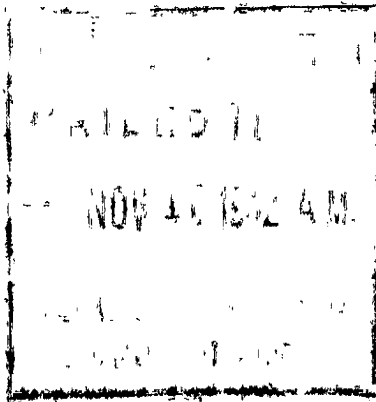
This will acknowledge the receipt of your contribution of  
Mr. Tolson \_\_\_\_\_ \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. E. A. Tamm \_\_\_\_\_ participating Special Agent of the Bureau who dies, from any cause  
Mr. Clegg \_\_\_\_\_ except self-destruction, while employed as a Special Agent. Pay-  
Mr. Glavin \_\_\_\_\_ ment will be made for death by self-destruction after the Agent  
Mr. Ladd \_\_\_\_\_ has been a member of the fund for two years.

Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Sincerely yours,

*E. Hoover*

John Edgar Hoover  
Director



**Federal Bureau of Investigation  
United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address 2124 Siltland Avenue, S.E.  
Wash, D.C.  
Relationship [redacted] Dated 10-17-42

Very truly yours,

b6  
b7c

Milton R. Jones  
Special Agent



*ack  
11-14-42  
JWH*

*10-19*

*Wash.*

JOHN J. FLOHERTY  
PORT WASHINGTON  
LONG ISLAND, N.Y.

October 14, 1942

Mr. L. B. Nichols,  
Assistant Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Mr. Nichols:-

Let me thank you for the most intelligently  
conducted tour of observation it has ever been my pleasure to  
make.

I use the word "intelligently" advisedly, for if  
you were to ask me what I considered the outstanding characteristic  
of the Federal Bureau of Investigation I would reply "Sheer  
Intelligence".

Mr. Jones proved to be an ideal guide and mentor.  
Every minute of each day was spent according to schedule and  
without confusion or delay. Each department head was both  
kind and helpful. My hundreds of questions were answered fully  
and clearly.

Mr. Jones has sent me a fine collection of  
supplementary material that will be invaluable.

The Director's schedule unfortunately did not  
permit an interview. I hope that at a later date I may have the  
pleasure of receiving from him personally a message that I can  
pass along to the youth of America.

I am deeply indebted to you for the courtesies you  
have shown me, and I trust that the finished work will be worthy  
of the privileges Mr. Hoover and yourself have extended to me.

Sincerely,

/s/ John J. Floherty

67-NOT RECORDED  
107/3 OCT 29 1942  
23

JOHN EDGAR HOOVER  
DIRECTOR



JJS:GDC

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
**May 14, 1943**

65-287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

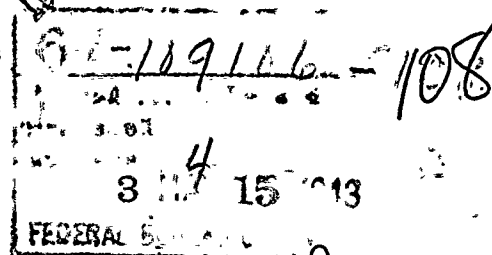
MEMORANDUM FOR MR. NICHOLS ✓

While reviewing a personnel file in connection with a speech submitted to the Bureau for review I have noted a memorandum dated January 21, 1943, pertaining to the Alien Enemy Residence Search conducted at Quantico on January 19, 1943, by In-Service Class Number 2. The memorandum reflects that Special Agent Milton A. Jones of this Section was a member of one group which failed to conduct a satisfactory search.

As you will recall, Special Agent Jones was called back to Washington from Quantico on the afternoon the search was conducted to participate in the tour of the Bureau which was given for people upon the Hill. He thus was not at Quantico at the time the search was conducted and did not participate in any way in it. A copy of this same memorandum of January 21st was placed in the personnel file of Special Agent Jones and it is suggested that in fairness to him an appropriate correction be made in his file so that there will be no misunderstanding concerning this matter.

Respectfully,

*J. J. Starke*  
J. J. Starke





*Crime Records*

CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Milton A. Jones AGE 30 YEARS, 6 MONTHS  
NATIVITY (state of birth) Ky. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1  
FAMILY HISTORY None

HISTORY OF ILLNESS OR INJURY Typhoid fever - 1933  
No sick leave in last year. Gym 3 times a week. Less than 2 mi.

HEAD AND FACE N

EYES: PUPILS (size, shape, reaction to light and distance, etc.) \_\_\_\_\_

DISTANT VISION RT. 20/20, corrected to 20/

LT. 20/20, corrected to 20/

COLOR PERCEPTION Normal  
(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS N

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'

DISEASE OR DEFECTS N

NOSE N

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES N

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS N

TEETH AND GUMS (disease or anatomical defect): Normal

MISSING TEETH 1-16-17-32

NONVITAL TEETH none apparent

PERIAPICAL DISEASE none apparent

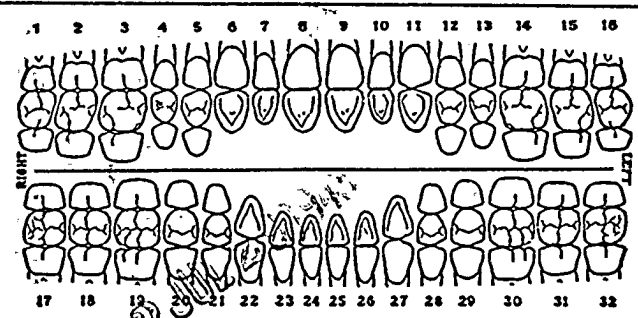
MARKED MALOCCLUSION none

PYORRHEA ALVEOLARIS none

TEETH REPLACED BY BRIDGES no

DENTURES none

REMARKS \_\_\_\_\_



R. D. Pitton

(Signature of Dental-Officer)

*list to Jones 7-1-43*

GENERAL BUILD AND APPEARANCE N  
TEMPERATURE 98.4 CHEST AT EXPIRATION 38  
HEIGHT 72 CHEST AT INSPIRATION 41  
WEIGHT 188 1/2 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35  
RECENT GAIN OR LOSS, AMOUNT AND CAUSE 12# loss (rationing)  
SKIN, HAIR, AND GLANDS N  
NECK (abnormalities, thyroid gland, trachea, larynx) N  
SPINE AND EXTREMITIES (bones, joints, muscles, feet) N

*7/10/36 109*  
*RECORDED*  
*INDEXED*  
*FILED*  
*10-45*  
*W. J. H.*

THORAX (size, shape, movement, rib cage, mediastinum) N  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. \_\_\_\_\_  
Photo-Fluorograph of chest is neg. \_\_\_\_\_

CARDIO-VASCULAR SYSTEM N  
HEART (note all signs of cardiac involvement) \_\_\_\_\_  
N

PULSE: BEFORE EXERCISE 72 BLOOD PRESSURE: SYSTOLIC 120  
AFTER EXERCISE 116 DIASTOLIC 65  
THREE MINUTES AFTER 84  
CONDITION OF ARTERIES N CHARACTER OF PULSE N  
CONDITION OF VEINS N HEMORRHOIDS N

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) \_\_\_\_\_  
N

GENITO-URINARY SYSTEM N  
URINALYSIS: SP. GR. 1.020 ALB. neg SUGAR neg MICROSCOPICAL neg  
VENEREAL DISEASE N

NERVOUS SYSTEM N  
(organic or functional disorders)  
ROMBERG N INCOORDINATION (gait, speech) N  
REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) N TREMORS N  
SEROLOGICAL TESTS neg BLOOD TYPE "A"  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) \_\_\_\_\_  
N

SMALLPOX VACCINATION: DATE OF LAST VACCINATION None in 5 yrs.  
TYPHOID PROPHYLAXIS: NUMBER OF COURSES Had Typhoid fever, 1933  
DATE OF LAST COURSE No tetanus.  
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE \_\_\_\_\_  
None

SUMMARY OF DEFECTS \_\_\_\_\_

CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION  
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)  
(when no is given state cause) \_\_\_\_\_

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) \_\_\_\_\_  
Smallpox prophylaxis  
Tetanus toxoid

Benj. V. White  
Lt. (MC) USNR

DATE OF EXAMINATION 7-5-43

JOHN EDGAR HOOVER  
DIRECTOR



LAH:JD

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

July 27, 1943

MEMORANDUM FOR MR. CLEGG

CC 107

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Acers	_____
Mr. Carson	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Starke	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

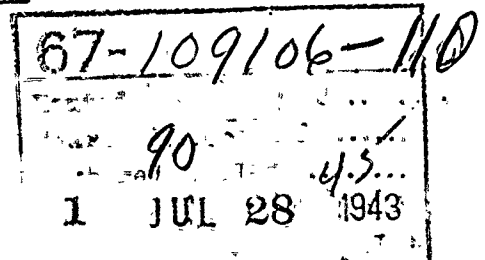
With reference to Mr. Starke's memorandum of May 14 to Mr. Nichols concerning a notation appearing in the personnel file of Special Agent Milton A. Jones, I would like to have the following additional information appear in Special Agent Jones' file:

Special Agent Jones was a member of a group of In-Service men assigned to conduct a crime scene search at Quantico. The search was poorly conducted, but prior to the beginning of the search Special Agent Jones was called away on official business and did not actually participate in the search. This memorandum is written for the purpose of indicating that there was no fault whatsoever on the part of Special Agent Jones. It is noted that a memorandum appears in Jones' file which contains his name among others and indicates that he was a member of the group of Agents who conducted the search. On the basis of the memorandum which is now in his file, I prepared a memorandum with reference to that of Special Agent George H. Treadwell dated January 23. The Personnel Files Section is unable to locate this memorandum which actually is the memorandum on which administrative action was taken concerning other members of the class.

**ACTION TO BE TAKEN:** This memorandum should be placed in the personnel file of Special Agent Milton A. Jones.

Respectfully,

*L. A. Hince*  
L. A. Hince



# REPORT OF EFFICIENCY RATING

REGULAR ( ) INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols

(Service) (Grade) (Class)

As of 3-31-43 based on performance during period from 4-1-42 to 3-31-43

Milton A. Jones  
(Name of employee)

Special Agent  
(Title of position)

FBI  
(Bureau)

Four

(Division)

Crime Records

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW  
MARK EMPLOYEE

✓ if adequate  
— if weak  
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
  - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
  - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ☐

All others ☒

- ..... (1) Maintenance of equipment, tools, instruments.
- ..... (2) Mechanical skill.
- ..... (3) Skill in the application of techniques and procedures.
- ..... (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ..... (5) Attention to broad phases of assignments.
- ..... (6) Attention to pertinent detail.
- ..... (7) Accuracy of operations.
- ..... (8) Accuracy of final results.
- ..... (9) Accuracy of judgments or decisions.
- ..... (10) Effectiveness in presenting ideas or facts.
- ..... (11) Industry.
- ..... (12) Rate of progress on or completion of assignments.
- ..... (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
- ..... (14) Ability to organize his work.
- ..... (15) Effectiveness in meeting and dealing with others.
- ..... (16) Cooperativeness.
- ..... (17) Initiative.
- ..... (18) Resourcefulness.
- ..... (19) Dependability.
- ..... (20) Physical fitness for the work.

- ..... (21) Effectiveness in planning broad programs.
- ..... (22) Effectiveness in adapting the work program to broader or related programs.
- ..... (23) Effectiveness in devising procedures.
- ..... (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ..... (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- ..... (26) Effectiveness in instructing, training, and developing subordinates in the work.
- ..... (27) Effectiveness in promoting high working morale.
- ..... (28) Effectiveness in determining space, personnel, and equipment needs.
- ..... (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ..... (30) Ability to make decisions.
- ..... (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ..... (A) file
- ..... (B) 7/1/43
- ..... (C) file

## STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
- A majority of underlined elements marked plus, and no element marked minus
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
- A majority of underlined elements marked minus

Adjective rating	Numerical rating	Rating official	Adjective rating	Numerical rating
Excellent	1	Rating official	Excellent	
Very good	2 or 3			
Good	4, 5, or 6	Reviewing official		
Fair	7 or 8			
Unsatisfactory	9			

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)

Rated by J. J. McGuire  
(Signature of rating official)

Inspector  
(Title)

3-31-43  
(Date)

Reviewed by [Signature]  
(Signature of reviewing official)

Assistant Director  
(Title)

JUN 26 1943  
(Date)

Rating approved by efficiency rating committee [Signature]  
(Date)

Report to employee [Signature]  
(Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

-----  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

-----  
(Signature)

# RE-TRAINING

1-116 1-25-42

MILTON A JONES  
Special Agent  
CAF 12, \$4600  
EOD 2-6-39

Assigned - Crime Records

EOD 2-6-39

*Carroll*  
Agent Jones has been the most prolific Supervisor in this Section since his assignment here in February, 1940. He has the outstanding qualities of unquestioned loyalty, sharp intelligence and initiative. He is well versed in Bureau policy, definitely has administrative ability and reacts most favorably under pressure. He is well qualified for dangerous assignments, makes a good speech, and has demonstrated his sales ability on a number of occasions. He has capably handled the Section from time to time in my absence. I consider his services excellent and rate him accordingly.

*J. McGuire*

*Mr. J.*

RKX  
4-10-43

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

May I extend to Mrs. Jones  
and to you my hearty congratulations  
on the arrival of your daughter. I  
know that she will brighten both of  
your lives.

It is my sincere wish that  
her future will be filled with an  
abundance of happiness and good health.

Sincerely,

*Very truly yours,*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Pizer \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED 14  
APR 13 1943 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

CC Mr. Nichols

U.S. DEPT. OF JUSTICE  
RECEIVED READING ROOM  
APR 10 5 46 PM '43

APR 16 1943  
APR 12 10 57 AM '43  
RECEIVED DIRECTOR  
U.S. DEPT. OF JUSTICE

*gck*

EC

March 6, 1943

Mr.  
Federal Bureau of Investigation  
U. S. Department of Justice

Washington, D. C.

Dear Sir:

Mr. Tolson \_\_\_\_\_ This will acknowledge the receipt of your contribution of  
Mr. E. A. Tamm \_\_\_\_\_ \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. Clegg \_\_\_\_\_ participating Special Agent of the Bureau who dies, from any cause  
Mr. Glavin \_\_\_\_\_ except self-destruction, while employed as a Special Agent. Pay-  
Mr. Ladd \_\_\_\_\_ ment will be made for death by self-destruction after the Agent  
Mr. Nichols \_\_\_\_\_ has been a member of the fund for two years.  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_

Sincerely yours,

Mr. Coffey	COMMUNICATIONS SECTION
Mr. Hendon	MAILED 6
Mr. Kramer	MAR 6 1943 P.M.
Mr. McGuire	
Mr. Harbo	
Mr. Quinn Tamm	FEDERAL BUREAU OF INVESTIGATION
Mr. Nease	U. S. DEPARTMENT OF JUSTICE
Miss Gandy	

John Edgar Hoover  
Director

*J. E. Hoover*  
MAR 10 1943  
RECORDED  
INDEXED





Federal Bureau of Investigation  
United States Department of Justice

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name

Address 2124 Highland Terrace, S.E.

Relationship

Dated 2-8-43

Very truly yours,



b6  
b7c

Milton Jones  
Special Agent

2-18  
ack - 3-6-43  
JH

Crime Records  
62

**Former Student  
Assistant to Hoover  
Speaks in Louisville**



**MILTON A. JONES**

Milton A. Jones, administrative assistant to J. Edgar Hoover, F. B. I. chief, made an address at a banquet held in Louisville at the Kentucky Hotel, December 29. His subject concerned crime on the home front and what we must do to prevent a post-war crime wave, similar to the wave after the last war. The banquet was attended by members of the county judges, attorneys, sheriffs, clerks, and Commonwealth's attorneys' associations and their guests.

Mr. Jones was formerly a resident of Monticello and a student of Monticello Graded and High School. After he completed his freshman year here, his family moved to Bowling Green, where he completed his high school work with high honors. He earned his bachelor's degree at Western Kentucky State Teachers College and was graduated with the highest honors of his class. He completed his work in law at the Harvard Law School. Immediately following his graduation from Harvard, he was appointed to a position with the Federal Bureau of Investigation at Washington, D. C., where he is making a splendid record. His parents are Mr. and Mrs. Campbell Jones, now residing at Bowling Green, Ky.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Coffey  
Mr. Hendon  
Mr. Kramer  
Mr. McGuire  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

*File  
in*

*Milton A. Jones*

NOT RECORDED  
9 MAR 1 1943

*Wayne County and  
Monticello, Ky.  
(weekly paper)*

JOHN EDGAR HOOVER  
DIRECTOR



GHT:JGM

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
**January 21, 1943**

287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. CLEGG

Re: In-Service Class No. 2  
Alien Enemy Residence Search  
FBI Academy, Quantico, Virginia  
January 19, 1943

In compliance with your request this memo is to furnish details of an unsatisfactory simulated Alien Enemy Residence Search conducted by two groups of the above captioned In-Service Class on date shown. The plan of the search was explained to the class by Special Agent [redacted] who divided the entire class into four groups and appointed an acting Special Agent in Charge of each group. The acting Special Agents in Charge were in turn instructed to appoint searchers, interviewers, recorders, and report writers in the group, all of which was done, and the groups were allowed thirty minutes each after explanation of the search by Special Agent Currie to organize their group and issue necessary instructions to them.

Two of the four groups performed in a very satisfactory manner and found all of the forbidden articles which were concealed in the rooms searched by them. Two of the groups did not perform in a satisfactory manner and failed to find a substantial amount of concealed contraband. The unsatisfactory groups were Groups 1 and 3.

GROUP 1

Group 1 was assigned to search one half of the recreation room at the FBI Academy. This room is approximately 40' by 20' in dimension and is furnished with numerous tables, chairs, bookcases, a radio, heavy window drapes and shades. This group was directed by acting Special Agent in Charge DOUGLAS M. BROWN, and consisted of the following:

[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]

[redacted]  
[redacted]  
[redacted]

WILLIAM P. BRENNAN, JR.  
KENNETH J. BRIDENSTINE



Special Agent [redacted] has been interviewed by this agent, who furnishes the following information, that he appointed the following Special Agents to act as searchers: [redacted]

[redacted] and [redacted]

Memo for Clegg  
12-3  
JGM

VHS  
JGM

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b7C

b6  
b7C

b6  
b7C

b6  
b7C

Special Agent [ ] was appointed to search the person of Special Agent [ ] who was acting as subject. Special Agent [ ] was appointed to act as recorder and was instructed not to do any of the searching. This agent has been informed by Mr. [ ] that [ ] did a good job of searching his person and that [ ] did a very good job of recording. Special Agents [ ] and [ ] were appointed to interview the subject. Mr. [ ] informs me the interviews were excellent. Special Agent [ ] was appointed to present the subject and the evidence collected to the United States Attorney, which Mr. [ ] states he did in a satisfactory manner.

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b7C

Acting Special Agent in Charge [ ] upon being interviewed by this agent, stated that he did not allocate sections of the room to be searched by each agent, but instructed them to perform a group search and that other groups were to act as observers. He states, however, that practically all of the men in the group assisted in some manner or other in searching. [ ] states that he also did some searching and particularly devoted his attention to emptying all the Smokadors and searching the content for contraband and evidence. Mr. [ ] states that he observed this activity by Mr. [ ] and that he did a very thorough job in this respect. The outline of report of the search was prepared by Special Agents [ ] and KENNETH J. BRIDENSTINE. Mr. [ ] states that the preparation of the report on the evidence discovered was satisfactory.

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b7C

b6  
b7C

Room: Substantially, the following items were concealed in the Recreation Room:

- 2 photographs of prominent Nazi leaders
- 1 letter written in German enclosed in an envelope not yet posted
- 3 pictorial magazines printed in the German language
- 3 military maps
- 1 storm trooper's pass
- 1 pistol
- 1 pair of field glasses
- 1 camera in leather case
- 1 banquet place card showing subject attended banquet at Philadelphia, Pennsylvania on a recent date
- 1 cipher grill

#### ARTICLES NOT FOUND BY GROUP 1

1. 1 Reconar camera and leather carrying case concealed behind books and bookcases.
2. 2 military maps concealed behind window drapes and one military map rolled up in window shade.

The actual time spent in the search consumed about one hour.

#### GROUP 3

This group also performed an unsatisfactory search in which this agent acted the part of an enemy alien. The search was conducted in the Instructor's bedroom, FBI Academy. This room is approximately eighteen feet by twenty-two feet and is furnished with three single beds, two bed-size tables and lamps, one library table, one double locker, one chiffonier, three chairs, and a laundry hamper. Substantially the same items listed as being

concealed in the Recreation Room for Group 1 were concealed in the Instructor's bedroom for Group 3 with the addition of a short wave radio receiving set. Group 3 was in charge of acting Special Agent in Charge [redacted] and consisted of him and the following Special Agents:

S GARRARD HARRIS

S JAMES A. HUNT

E. S. JONES

MILTON A. JONES

MARX S. KAUFMAN

[redacted]  
[redacted]  
[redacted]  
[redacted]  
ALVIN RANDOLPH MARTIN

Special Agent [redacted] was interviewed regarding his planning of the search and states that he appointed the following Special Agents to act as searchers: GARRARD HARRIS, JAMES A. HUNT, [redacted] and [redacted]. He also appointed Special Agents MARX S. KAUFMAN and E. S. JONES to act as interviewers. This agent observed that KAUFMAN and JONES did a very good job of interviewing. These agents were not designated to conduct any part of the search and spent the entire time interviewing the subject while the search was in progress. Special Agent [redacted] was appointed to act as recorder and was not supposed to participate in the search. Mr. [redacted] did a good job of recording the evidence when some was found and brought to his attention. Special Agent [redacted] was appointed to prepare an outline of report which he did in a satisfactory manner. Special Agent [redacted] was unable to state which member of the group actually made the search of the person of the subject, though he states he appointed Special Agent KAUFMAN to perform this function, but KAUFMAN now denies that he was the agent who actually made the search of the subject's person. One of the party immediately upon entering the room did superficially search the reporting agent by feeling over the exterior of his clothing, but did not go into any of the pockets. The identity of this person is not known to the writer, as the entire group were personally unknown to him.

Acting Special Agent in Charge [redacted] states that he did allocate portions of the room to each of the four searchers designated, but admits that the four searchers did not confine themselves to their particular sections, but engaged in a general search of the room assisted by several of the other members of the group which was designated as observers. [redacted] also assisted somewhat in the searching and devoted some time to assisting in the interviewing of the subject, and he did cause subject to produce an Alien Registration card and a Selective Service Registration card which the person who performed the frisk failed to find, though he did not make any attempt to search the person of the subject. He merely asked if such things were in subject's possession, whereupon they were produced. Mr. [redacted] also stated that he interrogated each of the searchers carefully at the conclusion of the search and each stated to him that they had searched through the entire room. [redacted] stated that he relied upon this information as he had devoted most of his time to assisting the two interviewing agents.

## ARTICLES NOT FOUND

- ① 1 .38 calibre pistol concealed behind cushions of sofa
- ② 1 military map rolled up in window shade
- ③ 1 Storm Trooper's pass concealed inside mattress cover of bed nearest window

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b7C

The searchers found the short wave radio receiving set, examined it, and after a test, stated that it was not a short wave set and did not take this up as contraband, but left it in the room when all the other evidence was collected. It should be noted, however, that Special Agent [ ] specifically informed the group to bring the radio to the United States Attorney's office. This, however, they failed to do.

From the writer's observations it appears that the principal difficulty encountered by the searching party is traceable to a lack of pre-organization and the fixing of definite responsibility and a lack of proper direction during the course of the search when the Special Agent in Charge devoted his time to listening in on the subject rather than observing the search. This condition was also aggravated by the members designated as observers sitting themselves on the sofa in which the gun was concealed after a very superficial search of the sofa had been made without finding a gun, and remaining there the entire time. The room was rather crowded, and the search was conducted in a careless and haphazard manner. The searchers also allowed themselves to be "conned" by the subject into making superficial searches by telling them there was nothing to be found in certain spots, which would normally be done by subject in a real case if he were trying to conceal some object and to distract the attention of the searchers.

RECOMMENDATION:

It is recommended that the members of the two groups mentioned in this memorandum who were dilatory in their search be required to take additional training in searches prior to completion of their period of In-Service Training.

Respectfully,

*G. H. Treadwell*  
G. H. Treadwell

EDGAR HOOVER  
DIRECTOR



JSR:JP

00  
00

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

February 3, 1943

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE  
January 11 TO January 23, 1943  
SPECIAL AGENT - MILTON A. JONES  
EOD - 2-6-39  
GRADE - CAF 12  
SALARY - \$4600  
ASSIGNED TO - Division 4

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:  
Public Speaking  
Notebook  
Written Examination

Hip Shooting 96  
Practical Pistol Course 82  
Shotgun 100  
.30 Rifle 70  
Machine Gun 100  
General Firearms Ability Satisfactory

Very good  
Good  
FEB 10 1943  
67

b6  
b7c

REMARKS: Interviewing Official - Mr. [ ]

"This Agent advised that he has no personal problems. Several observations and suggestions are being made the subject of a separate memorandum.

"Mr. Jones has been engaged in a supervisory capacity in the Crime Records Section of the Bureau for several years. He presents a neat, clean-cut and business-like appearance. He is intelligent, sincere, and conscientious. His loyalty to the Bureau is unquestioned. It is believed that Mr. Jones is possessed of considerable administrative ability."

Very truly yours,

H. H. Clegg



JCR:JP

February 1, 1943

~~CONFIDENTIAL~~

Mr. L. B. Nichols  
Federal Bureau of Investigation  
Washington, D. C.

RE: MILTON A. JONES  
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course from January 11 to January 23, 1943.

He attained the following grades:

Public Speaking	Very good
Notebook	Good
Written Examination	96
Hip Shooting	96
Practical Pistol Course	82
Shotgun	100
.30 Rifle	70
Machine Gun	100

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
FEB 1 - 1943 P.M.  
cc - Milton A. Jones

FEB 3 1943

*[Handwritten signature]*



July 21, 1943

PERSONAL AND CONFIDENTIAL

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on July 5, 1943.

This report reflects the following physical defects:

None.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.  
Inoculation for tetanus.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_ It reports that you are capable of performing  
Mr. Clegg \_\_\_\_\_ strenuous physical exertion, and have no physical defects  
Mr. Coffey \_\_\_\_\_ that would interfere with your participation in raids or  
Mr. Glavin \_\_\_\_\_ other work involving the practical use of firearms.

Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_ For your information, it was determined during this  
Mr. Rosen \_\_\_\_\_ examination that your blood is International Type

Mr. Tracy \_\_\_\_\_

Mr. Acers \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Starke \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Sincerely yours,

*E. Hoover*

John Edgar Hoover  
Director

COMMUNICATIONS SECTION

FILED cc: Mr. Clegg  
JUL 21 1943 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

2 JUL 29 1943

WMW:CP

July 30, 1943

Mr. Edgar K. Legg, Jr.  
Chairman  
Local Board Number 8  
Selective Service System  
1622 H Street, N. W.  
Washington, D. C.

RE: MILTON A. JONES  
Order Number 4300

Dear Mr. Legg:

Reference is made to your communication dated July 22, 1943, with regard to the Selective Service case of the above-named registrant. The Review Committee of the War Relocation Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Jones to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached D.S.S. Form 42-A (Revised) which has been executed by me under date of July 22, 1943, and countersigned by the Chairman of the Agency Committee, be forwarded to you requesting occupational deferment on behalf of Mr. Jones.

I would appreciate having this affidavit made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy CP \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Enclosure  
Registered  
Return Receipt Requested E D  
CC: Review Committee, War Relocation Commission  
CC: Mr. Nichols JUL 31 1943

P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

JUL 30 7 57 PM '43  
RECEIVED  
U. S. DEPT. OF JUSTICE  
467057

MILTON A. JONES

4300

30

8

Washington, D. C.

Special Agent

See attachment. Mr. Jones is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

February 6, 1939

February 6, 1939

4600 annually

See attachment

A.B. degree Western Kentucky State Teachers College.  
LL.B. degree Harvard Law School.

See attachment

See attachment

Federal Bureau of Investigation,  
United States Department of Justice

Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

ATTACHED DOCUMENTS

RECEIVED JULY 22 1945

22nd

July

45

ORIGINAL

COPY DES PORN 42-A (REVISED)

### SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 22nd day of July 1943

\_\_\_\_\_  
Notary Public

# NOTICE TO EMPLOYER OF REOPENING CLASSIFICATION

Budget Bureau No. 33-R016-42  
Approval expires March 31, 1943

July 22, 1943  
(Date of mailing by local board)

Name of registrant Milton Ankers Jones

Order No. 4300

Local board No. 8, 1622 H St., N.W., Washington, DC

(Number)

(County)

(City)

(State)

The classification of the above-named registrant has been reviewed, and will be reopened and considered anew 15 days after the above date. If you wish to file Affidavit—Occupational Classification (Form 42 or Form 42A) because of the occupational necessity of this registrant, such evidence must be forwarded to the local board within this 15-day period.

DSS Form 42B  
(Revised 11-16-42)

U. S. GOVERNMENT PRINTING OFFICE 16-31525-1

Paul A. Brown  
(Member—Clerk of Local Board)

# NOTICE TO EMPLOYER OF REOPENING CLASSIFICATION

Budget Bureau No. 33-R016-42  
Approval expires March 31, 1943

Name of registrant Milton Ankers Jones

6/21, 1943  
(Date of mailing by local board)

Local board 8

(Number)

(County)

(City)

(State)

Order No. 4300

The classification of the above-named registrant has been reviewed, and will be reopened and considered anew 15 days after the above date. If you wish to file Affidavit—Occupational Classification (Form 42 or Form 42A) because of the occupational necessity of this registrant, such evidence must be forwarded to the local board within this 15-day period.

DSS Form 42B  
(Revised 11-16-42)

U. S. GOVERNMENT PRINTING OFFICE 16-31525-1

Paul A. Brown  
(Member—Clerk of Local Board)

*R.S.S. Form 42-A  
7-22-43  
Wm*

*letter sent 7-30*

FBI  
RECEIVED

AUG 5 4 58 PM '43

PERSONNEL FILE

8 AUG 7 1943  
109106-111  
AUG 3 1943  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPT. OF JUSTICE

JOHN EDGAR HOOVER  
DIRECTOR



MAJ:DPM

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

September 16, 1943

MEMORANDUM FOR MR. NICHOLS

As a matter of record, you are advised that Special Agent M. A. Jones of this Section was classified 2-B by draft board No. 8, 1622 H Street, N.W. Washington, D. C., on September 14, 1943. He was previously classified in 3-A and the new classification is to extend until March 14, 1944. His order number is 4300.

Respectfully,  
RECORDED

J. SEP 23 1943  
Starke

67-109106-1121	
Routed.....	Recorded....
Searched.....	Checked.....
Numbered.....	Filed.....
2 SEP 22 1943	
FEDERAL BUREAU OF INVESTIGATION	



CC-287

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Coffey	_____
Mr. Hendon	_____
Mr. Kramer	_____
Mr. McGuire	_____
Mr. Harbo	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____



lah;mw

August 17, 1943

Mr. M. A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

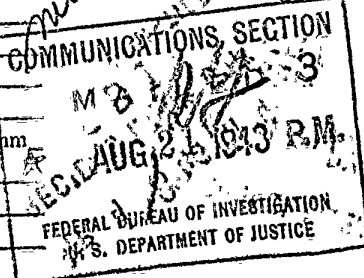
I have your letter of July 20, 1943, in which you suggest that all Special Agents attending In-Service Schools should be interviewed by an Inspector, an Assistant Director, or an official of higher rank. The reasons which were given for your suggestion are valid, and the Bureau recognizes the desirability of having In-Service men interviewed by officials of as high a rank as possible. Frequently, however, the Assistant Directors are engaged on emergency matters, are out of the city, or otherwise unavailable, and it becomes necessary for interviews to be conducted by other Bureau representatives.

I have issued instructions that all In-Service men should be informed on the first day of the school that they are entitled to see any Bureau official. This will afford each In-Service trainee an opportunity to interview officials, as you have suggested. If no special request is made by a Special Agent, he will, nevertheless, be afforded the opportunity of an interview with a Bureau representative.

Permit me to express my appreciation for your suggestion and for your thoughtfulness in submitting it.

Sincerely yours,

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen - Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



3 SEP 6 1943  
RECEIVED - DIRECTOR  
AUG 18 6 56 PM '43

25  
HCS

July 20, 1943

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

Reference is made to your memorandum for all employees dated July 5, 1943, requesting suggestions for the improvement of the Bureau's service.

I have one thought concerning the interviews which are conducted in connection with In-Service training classes which I would like to present for consideration. It is my understanding that each Special Agent in an In-Service class has to be interviewed by an official of the Bureau while he is in the city. It apparently has been the rule that these interviews are to be conducted by Assistant Directors and Inspectors if at all possible. Because of the fact that the higher officials are so busy at the present time it frequently turns out that some of the Special Agents in In-Service are interviewed by Supervisors or other lesser officials here at Bureau headquarters. It is my feeling that a Special Agent who has been out in the field looks forward with a great deal of anticipation to an interview with an Assistant Director or some other high Bureau official when he comes to Washington for In-Service training. It occurs to me that it is bad for morale when the Agent fails to get to see an Assistant Director and is interviewed by some Supervisor who perhaps has had a very limited service in the Bureau's work comparatively speaking.

It is believed that by all means if the interviews are to be compulsory each Agent should be interviewed by either an Assistant Director or an Inspector without exception. It would seem that if each Assistant Director devoted one hour per week to these interviews all of them could be taken care of satisfactorily. If such cannot be arranged it would be my suggestion that the interviews be optional rather than compulsory. It is believed that if any of the Agents coming from the field really have any suggestions or complaints they want to make they will take advantage of the opportunity and confer with some Bureau official while in Washington.

Mr. John Edgar Hoover

Page Two

The above comments apply only to Agents who come in from the field. Those stationed here at Washington, of course, have an opportunity to have daily contact with the higher Bureau officials.

Respectfully,

M. A. Jones  
Special Agent

# 00 CLASSIFICATION ADVICE 00

App. Not Req



LOCAL BOARD No. 8 34  
District of Columbia 001  
003  
1622 H Street, N. W.  
Washington, D. C.

(Local Board Date Stamp With Code)

9-14-43

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Milton

(First name)

Ankers

(Middle name)

Jones

(Last name)

Order No. 4300 has been classified in Class 61-2-B 109/106-11

until 3-14-44, 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 3-29-43)

(See other side)

(Member or clerk of local board)

16-33835-1

ack not rec  
9/30 WNW/LWT

77  
1 SEP 30  
RECEIVED

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final (except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice).

PERSONNEL FILES

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ~~ten~~ <sup>five</sup> dollars (\$~~10~~<sup>5</sup>.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Fannie M. Jones Address 2124 Luitland Terrace, S.E. (26)  
Relationship wife Dated 8-17-43

Very truly yours,

Milton A. Jones  
Special Agent

*Acknowledged*  
*9-21-43 Jhd*

SEP 23 1943  
RECORDED  
EX-101  
82

NPC:AB

January 7, 1944

MR. NICHOLS

In accordance with the Bureau's recently inaugurated policy of permitting Special Agent Supervisors assigned at the Seat of Government to perform field investigative work for a period of two weeks, you should instruct the following Special Agent assigned to your division to report to the Special Agent in Charge of the Baltimore Office at 8:30 A.M., January 17, 1944, for two weeks' investigative assignment:

Special Agent M. A. Jones

The Bureau is notifying the Special Agent in Charge at Baltimore to place this Special Agent on both national defense and regular investigative work during this two week period.

Very truly yours,

CC: Mr. Glavin  
Mr. Clegg  
Mr. Mackle

John Edgar Hoover

Director

109-106-114  
JAN 11 1944  
FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION  
MAILED 12  
★ JAN 10 1944 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Tolson  
E. A. Tamm  
Clegg  
Coffey  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Acers  
Carson  
Harbo  
Hendon  
Mumford  
Starke  
Quinn Tamm  
Nease  
Gandy

NPC:AB

January 8, 1944

~~PERSONAL AND CONFIDENTIAL~~

Mr. J. W. Vincent  
Federal Bureau of Investigation  
U. S. Department of Justice  
800 Court Square  
Baltimore 2, Maryland

Dear Mr. Vincent:

Reference is made to my personal and confidential communication to you of September 22, 1943, wherein you were advised that certain Special Agents presently assigned to the Seat of Government in supervisory positions would be assigned to your office for a period of two weeks to handle regular investigative matters.

The following Special Agents will report to your office at 8:30 A.M., January 17, 1944, for such assignments:

M. A. Jones  
A. R. Ash

It is desired that in the assignments made to these Special Agents they be assigned to national defense cases during the first week of their assignment and to regular investigative cases during the last week of their assignment. Cases should be assigned to these Agents prior to their arrival at your office and necessary files and serials should be available immediately so that there will be no time lost in starting their investigations.

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC:

Mr. COMMUNICATIONS SECTION  
Mr. Clegg  
Mr. Macle

JAN 10 1944

F. B. I.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

109/106-115  
Very truly yours,  
77  
JAN 11 1944  
John Edgar Hoover  
J. E. H.



Federal Bureau of Investigation  
United States Department of Justice  
Baltimore 3, Maryland  
February 4, 1944

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: M. A. JONES - Special Agent  
Special Efficiency Report

Dear Sir:

Agent JONES reported from the Bureau to this office on January 17, 1944, and for that week was engaged in general assignments. For the second week, beginning January 24, 1944, he was engaged in National Defense assignments.

*cert*  
This agent is large and robust. He has a very friendly and pleasant personality. He was able to get along well with the agents in this office in handling his assignments. He approached his work with more than average enthusiasm, although he did appear at first to be somewhat lacking in confidence as to the procedure to be followed. After a few days, he appeared to gain self-confidence and proceeded on his own initiative. He successfully developed a Theft of Government Property case, recovering approximately \$600 worth of stolen cigarettes consigned to the armed forces overseas, and apprehended two seamen responsible for the violation. He testified in a creditable manner before the United States Commissioner and his report was written in an excellent manner.

Very truly yours,

*J. W. Vincent*  
J. W. VINCENT  
SAC

JWV:cc

67-109100-116  
FEB 7 1944  
16  
11



**Federal Bureau of Investigation**  
**United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK -- ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made, for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Fannie M. Jones Address 2124 Rutland Terrace, S.E., D.C.  
Relationship wife Dated 12-17-43.

Very truly yours,

Milton A. Jones  
Special Agent

ack 1-9-44  
my t

5 JAN 31 1944  
67-NOT RECORDED  
82  
82

CT:DCS

February 10, 1944

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

I am pleased to advise you of  
your designation as Chief of the Crime  
Records Section, effective upon the  
departure of Mr. Starke.

Sincerely yours,

cc Mr. Nichols

Tolson	
E. A. Tamm	
Clegg	
Coffey	
Glavin	
Ladd	
Nichols	
Rosen	
Tracy	
Acers	
Carson	
Harbo	
Hendon	
Mumford	
Starke	
Quinn Tamm	
Nease	
Gandy	

COMMUNICATIONS SECTION  
MAILED 9  
FEB 10 1944 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

9 FEB 24 1944

1 FEB 24 1944

109106-179

JOHN EDGAR HOOVER  
DIRECTOR



CT:DSS Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

February 16, 1944

MEMORANDUM FOR THE DIRECTOR

RE: MILTON A JONES  
SPECIAL AGENT

I am attaching hereto a summary of the file of this Agent, who has been assigned to the Crime Records Section since February, 1940. He is an excellent man and I would like to recommend his designation in charge of the Crime Records Section. You will recall that Special Agent [redacted] was recommended and approved for this position, but is not available due to the serious illness of his wife.

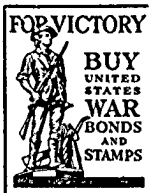
In the event you approve, there is attached hereto a letter addressed to Mr. Jones designating him for this position.

Mr. Tolson ✓  
Mr. E. A. Tamm ✓  
Mr. Clegg ✓  
Mr. Coffey ✓  
Mr. Glavin ✓  
Mr. Ladd ✓  
Mr. Nichols ✓  
Mr. Rosen ✓  
Mr. Tracy ✓  
Mr. Carson ✓  
Mr. Harbo ✓  
Mr. Hendon ✓  
Mr. Mumford ✓  
Mr. Starke ✓  
Mr. Quinn Tamm ✓  
Tele. Room ✓  
Mr. Nease ✓  
Miss Beahm ✓  
Miss Gandy ✓

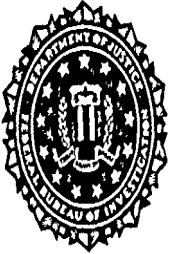
b6  
b7c

Clyde Tolson

67-109106-118  
FEB 25 1944  
FEB 25 1944  
FEDERAL BUREAU OF INVESTIGATION



JOHN EDGAR HOOVER  
DIRECTOR



DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

February 18, 1944

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

~~PERSONAL AND CONFIDENTIAL~~

Dear Mr. Hoover:

I have received your letter of February 16, 1944, advising me of my designation as Chief of the Crime Records Section effective upon the departure of Mr. Starke. I consider this a wonderful opportunity indeed and will make every effort to handle the work of this Section in an efficient manner.

Respectfully,

*Milton A. Jones*  
Milton A. Jones  
Special Agent

67-109126-119

Routed.	Recorded
Searched	Number 77 38
4 FEB 22 1944	
FEDERAL BUREAU OF INVESTIGATION	



Op. 18

THREE

# FEDERAL BUREAU OF INVESTIGATION

Checked  
Filed

*Le*  
*SP*

Mr. *flc*  
Miss  
Mrs. *Mr. Milton A. Jones*

Date *February 19, 1944*

New appointment ☐ Transfer ☒ Promotion ☐ Separation ☐

## PRESENT STATUS

1. Title: *Special Agent*
2. Grade: *CAF 12*
3. Salary: *\$4600 per annum*
4. Seat of Government: ☐ Field: ☐
5. Division:
6. Appropriation: *"Salaries and Expenses, FBI"*

## PROPOSED ACTION

7. Title: *Special Agent (Chief, Research Section of Crime Records Section)*
8. Grade: *CAF 12*
9. Salary: *\$4600 per annum*
10. Seat of Government: ☐ Field: ☐
11. Division:
12. Appropriation: *"Salaries and Expenses, FBI"*
13. Effective: *Division Four  
Crime Records Section  
March 1, 1944*
14. Position: ☐ Additional: ☐  
Vice: *Identical John J. Starke-Transferred  
3-1-44*
15. Remarks:

CC: Classification Office  
Chief, Audit Section  
CCO: Selective Service

Respectfully submitted,

(Title)

Director, Federal Bureau of Investigation

62 10210.3

c B I

RECEIVED-HVIF

Position into which the above employee is being viced is hereby certified as having the same duties and responsibilities and the same organizational location as when it was originally allocated.

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Acers  
Carson  
Harbo  
Hendon  
Mumford  
Starke  
Quinn Tamm  
Nease  
Gandy

*W*

*V*

*gm*

18 1944

The position of SA (Chief Research Section of  
Crime Records Section), Grade CAF-12 is a SOG  
position.

WMW:ERB

March 4, 1944

Mr. Edgar K. Legge, Jr.  
Chairman  
Local Board Number 3  
Selective Service System  
1622 H Street, N. W.  
Washington, D. C.

RE: MILTON ANKERS JONES  
Order Number 4300

Dear Mr. Legge:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Jones to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Jones.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Washington, D. C.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

DEPT. OF JUSTICE

Sincerely yours,

AUTHORIZED GOVERNMENT REQUEST

AGENCY COMMITTEE  
FEDERAL BUREAU OF INVESTIGATION

John Edgar Hoover  
Director

67-109106-120	
Routed.....	Recorded.....
Searched.....	Checked.....
Numbered.....	Filed.....
2 MAR 6 1944	
FEDERAL BUREAU OF INVESTIGATION	

Enclosure

CC: Review Committee, War Manpower Commission  
Mr. Nichols

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

COMMUNICATIONS SECTION

MAILED

MAR - 1944

P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE



MILTON ANKERS JONES

4300

31

8

Washington

D. C.

Mr. Jones is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. He must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Jones is such a trained investigator. In the attached Form 42 S further information relative to Mr. Jones is set forth.

J. Edgar Hoover

Washington, D. C.

4th

March

44

Notary Public

MILTON

ANKERS

JONES

4300

January

24

1913

31

8

Washington

D. C.

Special Agent

x

U.S. Department of Justice

Federal Bureau of Investigation

See attachment. Mr. Jones is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

February 6, 1939

Can be contacted through  
F.B.I. Headquarters  
Washington, D. C.

5228.32

5

7

5

7

U.S. Dept. of Agriculture, Washington, D.C. 8-38 2-39 Jr. Attorney, Clerk \$2000

Western Ky. Tchrs. Col. Bowling Green, Ky. 1931  
Harvard Law School Cambridge, Mass. 1935

1935 A.B. Degree  
1938 LL.B. Degree Law

**AUTHORIZED GOVERNMENT REQUEST**

AGENCY COMMITTEE  
FEDERAL BUREAU OF INVESTIGATION

See attachment

III-A 6-41 LB  
II-B 9-43 LB 3-14-44

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately  
4800

150

80

None

See attachment

See attachment

Clyde A. Tolson  
XXXXXX

XXXXXXXX

March 4, 1944

## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-five and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 4th day of March 1944

Notary Public

# REPORT OF EFFICIENCY RATING

REGULAR ( ) INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols

(Service) (Grade) (Class)

As of 2-21-44 based on performance during period from 3-31-43 to 2-21-44

Milton A. Jones

(Name of employee)

Special Agent

(Title of position)

FBI

(Bureau)

Four

(Division)

Crime Records

(Section)

(Subsection or unit)

EOD 2-6-39

(Field office)

ON LINES BELOW  
MARK EMPLOYEE

V if adequate  
— if weak  
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
  - a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
  - b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,  
supervisory, or  
planning ☐

All others ☐

- CON*  
*W*  
*JP*
- (1) Maintenance of equipment, tools, instruments.
  - (2) Mechanical skill.
  - (3) Skill in the application of techniques and procedures.
  - (4) Presentability of work (appropriateness of arrangement and appearance of work).
  - (5) Attention to broad phases of assignments.
  - (6) Attention to pertinent detail.
  - (7) Accuracy of operations.
  - (8) Accuracy of final results.
  - (9) Accuracy of judgments or decisions.
  - (10) Effectiveness in presenting ideas or facts.
  - (11) Industry.
  - (12) Rate of progress on or completion of assignments.
  - (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
  - (14) Ability to organize his work.
  - (15) Effectiveness in meeting and dealing with others.
  - (16) Cooperativeness.
  - (17) Initiative.
  - (18) Resourcefulness.
  - (19) Dependability.
  - (20) Physical fitness for the work.
- Annual report 3/31/44*

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A) Route 109806-121

(B)

(C)

## STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
- A majority of underlined elements marked plus, and no element marked minus
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
- A majority of underlined elements marked minus

Adjective  
rating

Excellent

Very good

Good

Fair

Unsatisfactory

Numerical  
rating

1

2 or 3

4, 5, or 6

7 or 8

9

Rating  
official

Reviewing  
official

Adjective  
rating

Numerical  
rating

Excellent

THREE

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)

Rated by

J. J. Sluske  
(Signature of rating official)

Chief, Crime Records

(Title)

2-21-44

(Date)

Reviewed by

FEB 23 1944

(Signature of reviewing official)

Assistant Director

(Title)

L. B. Nichols

(Date)

Rating approved by efficiency rating committee

(Date)

Report to employee

(Adjective rating)

(Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: March 12, 1944

FROM : M. A. Jones

SUBJECT:

As a matter of record, you are advised that by notice postmarked March 6, 1944, I have been classified in 2-B, Local Board Number 8, 1622 H Street, Northwest, Washington, D. C. My order number is 4300. The classification notice did not contain an expiration date but it is assumed that the 2-B classification is for the usual ~~one~~ month period.

*Noted  
Wm 128*

2 APR 5 1944

67-109106-123	
Routed	Recorded.....
Searched	
Number	84
4 MAR 31 1944	
FEDERAL BUREAU OF INVESTIGATION	

*2819*



# DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: MR. MILTON A JONES

Date: February 19, 1944

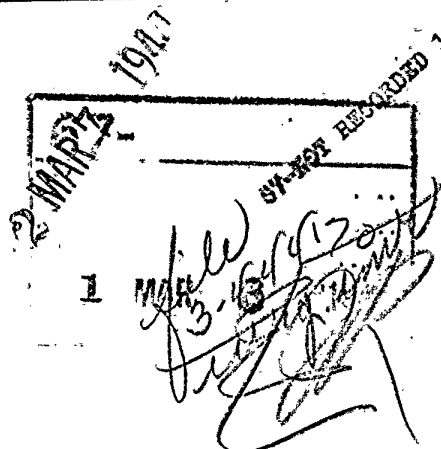
You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: CHANGE OF STATUS

Effective: March 1, 1944

	FROM	TO
POSITION:	Special Agent	Special Agent (Chief, Research Section of Crime Records Section.)
GRADE	CAF 12	CAF 12
SALARY	\$4600	\$4600
BUREAU OR DIVISION:		Div. Four Crime Records Section
HEADQUARTERS		D. C.
APPROPRIATION	S&E, FBI	S&E, FBI
DEPARTMENTAL OR FIELD	Field	Dept.

REMARKS:



By direction of the Attorney General.

New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.

This action invalid without perforated signature.

# CLASSIFICATION ADVICE

App. Not Req.



LOCAL BOARD NO. 8	34
District of Columbia	001
MAR 6 1944 008	
1622 H Street, N. W. Washington, D. C.	

(Local Board Date Stamp With Code)

3-6-44  
(Date of mailing of Notice of Classification to Registrant)

RECORDED

109106-1

Routed.....Recorded...

Searched.....Checked...

Indexed.....Filed.....

MAR 11 1944

FEDERAL BUREAU OF INVESTIGATION

You are advised that—

Milton  
(First name)

Ankers  
(Middle name)

(Last name)

Order No. 4300 has been classified in Class 2-B

until 9-6-44, 19...  
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59

(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37583-2

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

((1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

((2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

61  
7-11-88  
CROF

# Office Memorandum • UNITED STATES GOVERNMENT

JWM:BEF

TO : W. R. GLAVIN

DATE: 6-27-44

FROM : J. P. MOHR ✓

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Mohr	✓
Mr. Carson	
Mr. Hendon	
Mr. Mumford	
Mr. Jones	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

SUBJECT: MILTON A. JONES  
Special Agent  
Crime Records Section - SOG

RE: AUTOMATIC PROMOTION

Agent Jones entered on duty on 2-6-39, was reallocated to grade CAF-12, \$4600 effective 12-1-41, and is now eligible for an increase of \$200 under the provisions of the Uniform Promotion Act as of 7-1-44.

Agent Jones received a rating of EXCELLENT from Mr. McGuire on 3-31-43 and was rated EXCELLENT on 3-31-44 by Assistant Director Nichols. A review of his file reflects no derogatory information since 3-31-43.

RECOMMENDATION:

It is recommended that Agent Jones be afforded a \$200 increase under the provisions of the Uniform Promotion Act, effective 7-1-44.

8 JUL 1 1944  
67-104116-124

om  
6/28  
✓

RECORDED

3-5

# FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Milton A. Jones

Date July 1, 1944

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

## PRESENT STATUS

1. Title: Special Agent (Chief, Research Section of Crime Records Section) 2. Grade: CAF 12
3. Salary: \$4600 per annum 4. Seat of Government: ☐  
Field: ☐
5. Division: Division Four  
Crime Records Section 6. Appropriation: "Salaries and Expenses, FBI"

## PROPOSED ACTION

7. Title: Special Agent (Chief, Research Section of Crime Records Section) 8. Grade: CAF 12
9. Salary: \$4600 per annum 10. Seat of Government: ☐  
Field: ☐
11. Division: Division Four  
Crime Records Section 12. Appropriation: "Salaries and Expenses, FBI"
13. Effective: July 1, 1944
14. Position: ☐  
Additional: ☐  
Vice: ☐  
Identical: ☐
15. Remarks:

Mr. Jones is to be promoted under the Automatic Promotion Bill, Public Law #70. He was reallocated from Grade CAF 11, \$3600 per annum to Grade CAF 12, \$4600 per annum, effective December 1, 1941.

Respectfully submitted,

CC: Chief, Audit Section

CCO-Selective Service Section

Director, Federal Bureau of Investigation (Title)

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Lamford  
Mr. Jones  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

JUL 7 1944

# REPORT OF EFFICIENCY RATING

REGULAR ( ) INTER ( )  
PROBATIONARY-1ST ( ) 2 ( )

Classification Symbols

(Service) (Grade) (Class)

As of 4/1/44 based on performance during period from 2/22/44 to 3/31/44Milton A. Jones

(Name of employee)

Special Agent

(Title of position)

FBI

(Bureau)

Records & Communications

(Division)

Crime Records Chief

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW  
MARK EMPLOYEE

✓ if adequate  
— if weak  
+ if outstanding.

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
  - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
  - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,  
supervisory, or  
planning ☐

All others ☐

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) File
- (B)
- (C)

## STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
- A majority of underlined elements marked plus, and no element marked minus
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
- A majority of underlined elements marked minus

Adjective rating

Excellent

Very good

Good

Fair

Unsatisfactory

Numerical rating

4

2 or 3

4, 5, or 6

7 or 8

9

Adjective rating

Numerical rating

Rating official

4-1-44

67-NOV RECORDED 1944

Reviewing official

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)Rated by L. B. Nichols

(Signature of rating official)

Assistant Director

(Title)

4/25/44

(Date)

Reviewed by L. B. Nichols

(Signature of reviewing official)

Assistant Director

(Date)

Rating approved by efficiency rating committee

(Date)

Federal Bureau of Investigation  
Report to employee

4-29-44

(Adjective rating)

4-29-44

(Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

WRG: AB

THE DIRECTOR

JUNE 13, 1944

H. H. CLEGG AND W. R. GLAVIN

AGENT PERSONNEL NEEDS  
CRIME RECORDS DIVISION  
RECORDS AND COMMUNICATIONS DIVISION

In accordance with your instructions, a survey was made of the work of the Crime Records Section of Mr. Nichols' Division.

PERSONNEL PRESENTLY ASSIGNED: Supervisor H. A. Jones is in charge of the Crime Records Section and he has assigned to that section six supervisors. The request has been made that two additional supervisors be approved for assignment to the section so that the work may be brought up to and kept in an up-to-date condition.

DELINQUENCY: From a review of the pending work with Mr. Jones, it was ascertained that disregarding the revision of the physical set-up of the Crime Records library, there is approximately 3 weeks' work. Mr. Jones stated that considering the library it would take from two to three months to have the entire section in a thoroughly up-to-date condition. For the information of the Director, however, the revisions in the library would have to do only with the physical rearrangement of the books, magazines, etc. in the library and this would actually be performed by clerical employees.

ASSIGNMENTS: Special Agent Jones as head of the Crime Records section reviews all outgoing mail, the proof copies of the "Investigator," "FBI This Week," radio scripts, prepares certain memoranda for the Assistant Director in charge of the division and for the Director, has certain projects in a dormant status at this time under his personal supervision such as crime conditions, cooperation book, project of press relations, crime conditions in the press, law enforcement officials, sex crimes, sabotage material for writers. Jones spends about six hours a week on tours. He has a two day delinquency in his own office.

[redacted] prepares press releases, handles the tours for motion picture writers, handles interesting case material from the field and the Seat of Government. At the present time he has about 25 such cases which were received in the past two weeks, prepares materials for feature writers.

b6  
b7C

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

In connection with his press release material and interesting case materials in most instances the files covering these particular matters are reviewed before the releases or interesting cases are re-written for release from the Bureau.

He spends approximately 50% of his time on tours.



MEMORANDUM FOR THE DIRECTOR

b6  
b7C

- 2 -

[redacted] The time of this supervisor is primarily taken up with problems of press releases, research on articles for schools, newspapers, etc., and the remainder of his time, approximately 50%, is spent on tours.

E. D. MASON: This supervisor handles the incoming correspondence. Jones states that it is necessary that this correspondence be in an up-to-date condition at all times. There are about 100 letters going out every day from this particular desk. He does handle some very short radio scripts and short articles as time permits. He is re-writing the White Booklet on the Federal Bureau of Investigation at the present time. He takes about three or four hours a week.

B. M. SUTTLER: Suttler handles the Law Enforcement Bulletin, about 30% of his time being devoted to the preparation of this particular bulletin. He has charge of the Bureau library, reviewing all magazines and books of interest to the Bureau, distributing wanted notices and identification orders to newspapers and magazines and also notifies those publishers when the wanted notice or identification order has been canceled. He prepares articles for various year books and for various encyclopedias.

About 40% of his time is spent on tours either as a Tour Conductor or handling firearms demonstrations in the range in this building.

[redacted] who, according to Jones, has had considerable radio experience, prepares radio scripts, reviews all field radio scripts, prepares articles and speeches as needed, handles Bureau photographs and charts and press releases on the NPA. He also supervises the distribution of news clippings received both from the Seat of Government and from the field.

b6  
b7C

About 20% of his time is spent in the preparation of the "Investigator" and "FBI This Week." Approximately 50% of his time is spent on tours.

JOHN B. GREENE: This supervisor is in charge of the War Conference School Tours. He is the supervisor on research work on juvenile delinquency and spends approximately 50% of his time on regular and special tours.

TOUR WORK BEING CONDUCTED BY THE CRIME RECORDS SECTION:

From a review of the tour statistics furnished to us by Mr. Jones, 265% of one man's time, or approximately  $2 \frac{3}{4}$  of men's time, is utilized in the conducting of tours. In view of this fact, instead of having 7 men assigned to the Crime Records Section of Mr. Nichols' Division at this time on a full time basis, there are really  $\frac{1}{2}$  men so assigned because of the heavy tour duties imposed on that section.

RECOMMENDATION IN CONNECTION WITH THE CONDUCTING OF TOURS:

It is our recommendation that in the conducting of tours that the Bureau go back to a previous policy which had been established in the conducting of tours that certain supervisory Agents in the various divisions be designated to receive training in the conducting of tours and that each division be called upon each week to conduct certain tours eliminating the burden in the Crime Records Section at the present time. It is our recommendation that the Training Division, the Administrative Division, Communications and Records Division, and the Investigative Division each designate three men to be utilized in the conducting of planned tours and that the Security Division designate seven such supervisors to be trained in conducting tours. No request for trained supervisors is being made on the Identification Division for the laboratory due to the Identification Division not being in this building and the Tour Leader necessarily having to go over to the Armory when the tour that goes over ~~there~~ and, second, the laboratory Special Agents are for the most part technical men not well versed in field operations of the Bureau.

This would make available 19 men for tour duty and would, we feel, unless there is an abnormal upswing in tours, be able to equitably distribute this tour duty, would permit the Crime Records Section to utilize their present personnel on crime records activities, would eliminate the necessity for two additional supervisors being assigned to the Crime Records Section and if after a reasonable trial period of 60 days it is shown that this distribution of tour duty is entirely satisfactory, the Crime Records Section undoubtedly can release one of the men presently assigned there.

This distribution of planned tours would cause an absorption of the time spent on tours by each of the divisions without requiring any additional personnel therefore.

PREPARATION OF SPECIAL ARTICLES FOR NEWS RELEASES, ETC.:

At the present time when press releases and other articles are being prepared for release by the Bureau, the staff of the Crime Records Section most usually makes a detailed review of the files in the particular case so that the matters which are of particular interest to the person or persons securing the release or article will be available. It has been pointed out to us that articles prepared in other divisions do not in the majority of instances have the news interest angle or an interest angle for feature writers, and it is felt that this information can better be secured from a physical review of the files by the supervisors of the Crime Records Section rather than the training of the investigative supervisors to prepare their memos in such a manner that they could be readily utilized by the Crime Records Section without a duplicate physical review of the files being made. It is felt that this problem if presented to the various divisional heads can be so worked out that the actual file review in Crime Records can be materially reduced without jeopardizing the accuracy

MEMORANDUM FOR THE DIRECTOR

- 11 -

and interest of the article or release in question. We are in agreement that if in the past the articles have not been properly prepared, the Crime Records Section is entirely correct in making a review of the files to assure themselves that the article or release as prepared is factually correct and of interest to the person or persons receiving the release or article. We do feel, however, that the supervisors in the other divisions can be appropriately trained in the collection of the basic material in rough draft form from which the final press release can be prepared without the duplication file review.

PENDING PROJECTS CONCERNING THE GENERAL SUPERVISION OF  
MR. JONES: The additional man hours saved by a distribution of tour duties and by the saving on final review by the above recommendations should make certain that this section within a reasonable time can reduce its present staff by one Agent.

Mr. Nichols advised Mr. Glavin that the project of bringing up the Bureau's history which should be handled by the Crime Records Section is, due to the lack of personnel, being handled by Mr. McGuire of Mr. Nichols' Office.

Respectfully,

H. H. Clegg

W. R. Glavin



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Fessaire M. Jones Address 2124 Rutland Terrace, S.E.  
Relationship Wife Dated 4-3-44 *apr 101*

Very truly yours,

Milton A. Jones  
Special Agent

*ack. 4-4-44  
mjt*

*4 APR 7 1944*  
*340*  
*RECORDED*  
*File*  
*82*

Prepared by  
Checked by  
Filed by

July 4, 1944

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$4600 per annum to \$4800 per annum in Grade GS-12, effective July 1, 1944.

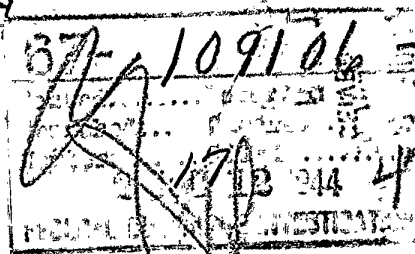
Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

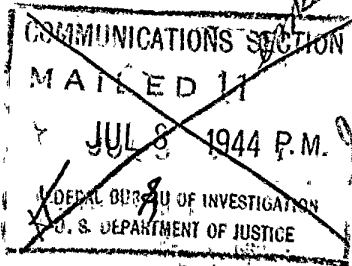
CC: Mr. Nichols (Sent Direct)  
CCO-Selective Service Section

9 JUL 16 1944



125

Tolson  
E. A. Tamm  
Clegg  
Coffey  
Glavin  
Ladd  
Nichols  
Tracy



JUL 3 1944

WILTON A. JAMES

4330

0

Washington, D. C.

31

Washington

D. C.

## OCCUPATION:

The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9835.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

## Registrant's status:

☒ Registrant has reached his 30th birthday

☐ Registrant has been found disqualified for any military service

☐ Registrant has been found qualified for limited military service only

## Agency Stamp:

J. Edgar Hoover

Date 7-29-44

Clyde A. Tolson, Chairman

COMMUNICATIONS SECTION

MAILED 11

JUL 31 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Jones  
Mr. Quinn  
Mr. Nease  
Miss Gandy

Activity of Office, for Emergency Commission  
Mr. Nichols

Notary Public

# DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: **MR. MILTON A. JONES**

Date: **July 1, 1944**

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: **PAY INCREASE (PERIODIC)**

Effective: **July 1, 1944**

	FROM	TO
POSITION	Special Agent (Chief, Research Section of Crime Records Section)	
GRADE	CAF 12	CAF 12
SALARY	\$4600	\$4800
BUREAU OR DIVISION	Division Four Crime Records Section	
HEADQUARTERS	D.C.	
APPROPRIATION	S&E, FBI.	
DEPARTMENTAL OR FIELD	Dept.	

## REMARKS:

**Automatic Promotion Bill Public Law #200**

*New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.*

This action invalid without perforated signature.

**67-**

RECORDED

By direction of the Attorney General:

4 JUL 21 1944

**JOHN O. CANNON**

**App. Not Req.**



HOCHI BOARD No 8 34  
 District of Columbia 001  
 AUG 2 - 1944 008  
 1622 H Street, N. W.  
 Washington, D. C.

(Local Board Date Stamp With Code)

**You are advised that--**

Milton

(First name)

## 'Ankers

(Middle name)

Order No. 4300 has been classified in Class 2-BJG 8 1944

until 2-2-45, 1945  
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....):

**President.**

**DSS Form 59**  
**(Revised 12-10-43)**

(See other side)

(Member or clerk of local board)

15-3788-2

noted  
wound, it



## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- ((1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- ((2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

## Office Memorandum • UNITED STATES GOVERNMENT

MAJ: JAW

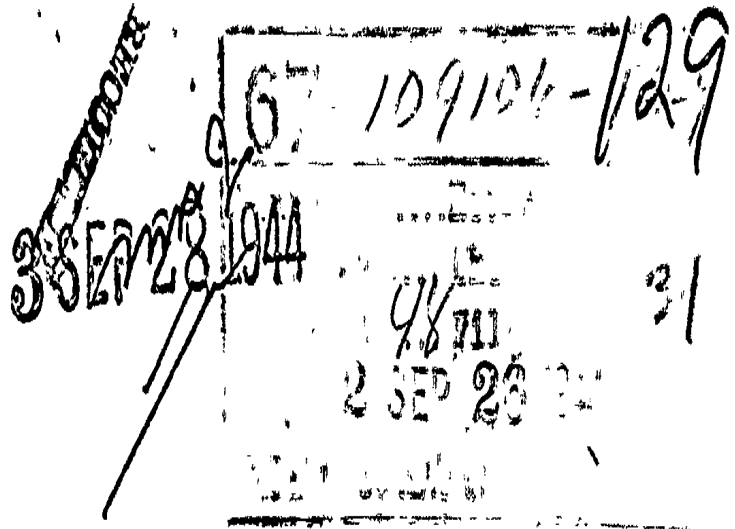
TO : Mr. Nichols

DATE: September 23, 1944

FROM : M. A. Jones

SUBJECT:

As a matter of record you are advised that on June 5, 1944 I was admitted to practice before the Supreme Court of the United States on motion to the court by Solicitor General Charles Fahy.



Noted 9/27/44  
Doc Rec. mh

THREE

## Office Memorandum

UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: August 5, 1944

FROM : M. A. Jones

SUBJECT:

As a matter of record you are advised that I received a notice from my draft board (Number 8, 1622 H Street, N.W.) post-marked August 2, 1944, advising that I have been classified in 2B until February 2, 1945. My order number is 4300.

*noted  
winu/PM*

37-109106-12

8 AUG 12 1944

Re. ... Re. ...

Humb. 23

1 AUG 24 1944

FEDERAL BUREAU OF INVESTIGATION

*W. J. Jones*



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

Designated as my beneficiary:

Name	Address
Rela	Dated

Very truly yours,

*Milton A. Jones*  
Special Agent

*Ack 8-11-44*  
*mbb*

*2124 Rutland Terrace, S.E. Apt. 2*  
*8-7-44*

*67-10000-11111*  
*AUG 12 1944*  
*File*  
*mbb*

b6  
b7C

LBN:

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: October 24, 1944

FROM : Mr. Nichols

SUBJECT:

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	✓
Mr. Rosen	
Mr. Tracy	
Mr. Mohr	
Mr. Carson	
Mr. Hendon	
Mr. Mumford	
Mr. Jones	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Bealm	
Miss Gandy	

I am attaching hereto a proposed letter to all Special Agents in Charge prepared by Mr. M. A. Jones, which deals with the entire problem of speaking engagements, how to prepare speeches and the like. I think that Jones has done an excellent job and the letter embodies all of our experiences of late, and in addition the last few pages are devoted to questions and answers which are most frequently raised.

Some of the matters we can't be too specific on but I certainly feel that this would be most helpful to the field, and I think Jones should be commended for the good job he has done.

If approved, we should send six copies of this letter to each Agent in Charge.

Attachment

11-1 170  
 59 NOV 1 3 1944  
 67-109106-136

Entered  
 Search  
 Index 50  
 11 NOV 7  
 78.71

Yes do so. It is  
 an excellent job.

H.

LEN:REM

November 3, 1944

Mr. Milton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

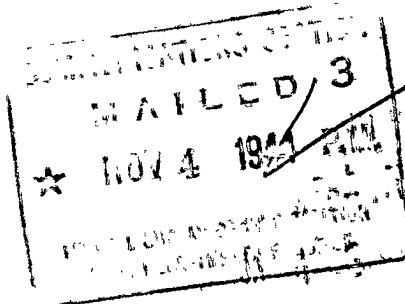
Dear Mr. Jones:

I wanted to drop you this personal note of commendation on the very excellent job that you did in connection with the development of our practices, procedures and policies in the handling of speaking engagements. I feel that the instructions which are going to the field should be most helpful, and you did a very fine job of getting the material together.

With best wishes and kind regards,

Sincerely yours,

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Mumford  
Mr. Jones  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy



MILTON ANKERS JONES

4300

31 (January 24, 1913)

8

Washington, D. C.

## OCCUPATION:

Mr. Jones is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

## Registrant's status:

\_\_\_\_\_ Registrant has reached his 30th birthday

XXX \_\_\_\_\_ Registrant has been found disqualified for any military service

\_\_\_\_\_ Registrant has been found qualified for limited military service only

## Agency Stamp:

AUTHORIZED  
GOVERNMENT REQUEST  
U. S. DEPARTMENT OF JUSTICE  
F. B. I. REGIONAL AGENCY COMMITTEE  
U. S. DEPARTMENT OF JUSTICE BUILDING  
WASHINGTON, D. C.

1-15-45

109106-132

Date \_\_\_\_\_ Clyde A. Tolson, Chairman  
Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice Building

Washington, D. C.

J. Edgar Hoover, Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

January 15, 1945

RECEIVED-NAVY BUREAU  
JAN 12 4 03 PM '45

CC: Review Committee, War Manpower Commission

LAH/ja

December 26, 1944

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

The Bureau has considered your suggestion of December 16, 1944, that consideration be given to having attendance at the FBI National Academy arranged in accordance with the size of the departments represented.

In this connection, you have a correct understanding of the Bureau's general policy which provides that three representatives from the same department may attend the Academy at different sessions. However, whenever there appears to be a substantial reason for making an exception to this rule, an exception has been made.

Further, the present capacity of the Academy having been enlarged to the point where we can accommodate two hundred forty officers a year, it has been possible to handle all applications on file with promptness. Accordingly, it has been our experience that no department of large size which has desired to have a representative at the Academy has been deprived of the opportunity.

Permit me to express to you my appreciation for your thoughtfulness in making this suggestion.

Sincerely yours,

RECORDED

1 DEC 30

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Lamford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MAILED 9  
DEC 27 1944 PM

RECORDED  
L. O. HENDON (C. 13. 5)



copy mb

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

MAJ:RHR

TO : MR. NICHOLS

DATE: December 16, 1944

FROM : M. A. JONES

SUBJECT : FBI NATIONAL ACADEMY

In accepting local law enforcement officers to attend the National Academy the Bureau's rule at the present time is that consideration can be given to a third man from a department. It is my understanding though that departments who have not had two representatives will be given preference over the application for a third man from a particular agency. While I realize that this method of selecting representatives has numerous advantages, I feel that it would be more desirable to determine the representation of a particular department by the size of that department. Under the present rules, a department having a police force of 3,000 men is entitled to no greater representation than a department having a force of 30 men. I realize it is desirable to have an NPA graduate in as many departments as possible, but to get equal benefit to the Bureau and to law enforcement as a whole, it would be necessary for a department of 3,000 men to have a much greater representation than a department with only 30 men. Three graduates from a department of 30 men would really make the Bureau training felt in the particular department whereas three men in a department of 3,000 men even though they did occupy high positions, would not be able to make the Bureau's training proportionately felt. It would seem that we could do a lot more good in the big departments and work out a lot closer liaison relationship between the particular departments and the Bureau if we would allow them to send a considerably greater number of men to the FBI National Academy.

Perhaps some system could be worked out whereby the number of graduates could be proportioned according to the number of men in the particular departments.

RECOMMENDATION: It is suggested that you may desire to consider this matter with the appropriate Bureau officials with the thought in mind of working out some other method of representation at the Academy sessions.

# CLASSIFICATION ADVICE

App. Not Req.



LOCAL BOARD NO 8	34
District of Columbia	001
	003
1622 H Street, N. W. Washington, D. C.	

(Local Board Date Stamp With Code)

JAN 17 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Milton

Ankers

(First name)

(Middle name)

Order No. 4300 has been classified in Class

until 7-15-45 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37533-2

67-109106-1	
Routed. 0	Recorded. 1
Searched. 0	Indexed. 1
JAN 22 1945	
FEDERAL BUREAU OF INVESTIGATION	

*Noted  
Wright*

*3. pa*  
*Blanca*

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

## Office Memorandum • UNITED STATES GOVERNMENT

MAJ:RHR

TO : MR. NICHOLS

DATE: January 22, 1945

FROM : M. A. Jones

SUBJECT:

For record purposes you are advised that on January 17, 1945, I was placed in 2-B until July 15, 1945, Order #4300. My board is Local Board #8, 1622 H Street, N. W., Washington, D. C.

Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Mumford  
Mr. Jones  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Beahm  
Miss Gandy

RECORDED  
3 FEB 7 1945

67-122106-B4  
23  
FEB 23 1945  
RECORDED

## Office Memorandum • UNITED STATES GOVERNMENT

JJM:HBM

TO: MR. TOLSON

DATE: March 19, 1945

FROM: L. B. NICHOLS

SUBJECT:

I thought you would like to know that Supervisor Milton A. Jones of the Crime Records Section today became the father of a 7-pound-15-ounce boy. Reports from Doctors Hospital are that Mrs. Jones and the young Jones heir are doing nicely.

cc - Mr. Glavin

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Lamford  
Mr. Jones  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Beale  
Miss Gandy

9 MAR 26 1945

67-109106-135

FEDERAL BUREAU OF INVESTIGATION

W. J. Glavin

W. J. Glavin  
3/21/45  
J. Edgar Hoover  
W. J. Glavin



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name \_\_\_\_\_ Address 4528 Juniper Rd, S.E.  
Rela \_\_\_\_\_ Dated 2-10-45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name \_\_\_\_\_ Address 4528 Juniper Rd, S.E.  
Rel \_\_\_\_\_ Dated 2-10-45

Very truly yours,

Milton A. Jones  
Special Agent

*lek  
2-10-45  
mhb*

*file  
Ming.  
rel  
67*

b6  
b7C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *JBN*

DATE: March 21, 1945

FROM : Mr. Jones

SUBJECT:

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

As a matter of record you are advised that a son was born to my wife on March 19, 1945 at Doctors Hospital. He has been named  Both wife and baby are doing fine.

b6  
b7C

3 MAR 31 1945

letter sent  
3-21-45  
wrg/k

77-109106-1316

20

52

BL-1

ANNUAL

# REPORT OF EFFICIENCY RATING

Form approved  
Budget Bureau No. 50-R012.  
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: (X)  
REGULAR (X) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

Milton A. Jones

(Name of employee)

Chief, Crime Records Section, CAF 12, \$4800

(Title of position, service, and grade)

Federal Bureau of Investigation, Division of Records and Communications

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.  
— (2) Mechanical skill.  
+ (3) Skill in the application of techniques and procedures.  
— (4) Presentability of work (appropriateness of arrangement and appearance of work).  
+ (5) Attention to broad phases of assignments.  
+ (6) Attention to pertinent detail.  
— (7) Accuracy of operations.  
+ (8) Accuracy of final results.  
+ (9) Accuracy of judgments or decisions.  
+ (10) Effectiveness in presenting ideas or facts.  
+ (11) Industry.  
+ (12) Rate of progress on or completion of assignments.  
+ (13) Amount of acceptable work produced. (Is mark based on production records? NO) (Yes or no)  
+ (14) Ability to organize his work.  
+ (15) Effectiveness in meeting and dealing with others.  
+ (16) Cooperativeness.  
+ (17) Initiative.  
+ (18) Resourcefulness.  
+ (19) Dependability.  
+ (20) Physical fitness for the work.

- + (21) Effectiveness in planning broad programs.  
+ (22) Effectiveness in adapting the work program to broader or related programs.  
+ (23) Effectiveness in devising procedures.  
+ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.  
+ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.  
+ (26) Effectiveness in instructing, training, and developing subordinates in the work.  
+ (27) Effectiveness in promoting high working morale.  
+ (28) Effectiveness in determining space, personnel, and equipment needs.  
+ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.  
+ (30) Ability to make decisions.  
+ (31) Effectiveness in delegating clearly defined authority to act.

## STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Ability to direct & lead a group of Agents on raids & dangerous assignments  
— (B) \_\_\_\_\_  
— (C) \_\_\_\_\_

## STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks \_\_\_\_\_  
Plus marks on at least half of the underlined elements, and no minus marks \_\_\_\_\_  
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks \_\_\_\_\_  
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks \_\_\_\_\_  
Minus marks on at least half of the underlined elements \_\_\_\_\_

Adjective rating  
Excellent  
Very good  
Good  
Fair  
Unsatisfactory

Adjective rating

Excellent

Rated by [Signature]  
(Signature of rating official)

(Title)  
Assistant Director

(Date)

Reviewed by [Signature]  
(Signature of reviewing official)

(Title)  
Federal Bureau of Investigation

(Date)

Rating approved by efficiency rating committee \_\_\_\_\_  
(Date)

Report to employee \_\_\_\_\_  
(Adjective rating)



MILTON A. JONES  
Special Agent  
Assigned: Chief, Crime Records  
Section  
EOD 2/6/39  
CAF 12, \$4800

Mr. Jones has been assigned as Chief of the Crime Records Section since March 1, 1944. Prior to that he was assigned as a supervisor.

Jones has had a well-rounded experience. He is one of the best research men the Bureau has ever had. He is extremely hard working, loyal, and conscientious. He is rather set in his ways and at times is not as adaptable as he should be. He has made marked strides during the past year; however, he can improve in his relations with others, but at times, I fear, he conveys the impression of being unusually set in his ways.

Mr. Jones has all the attributes which go to make up a good Agent. I would have no hesitancy in placing him in charge of a dangerous assignment. I think Jones is a growing man and will continue to improve. He has definite administrative ability.

mew  
67-1091060135

March 22, 1945

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

I have just received  
the good news of the arrival of  
the new member of the Jones  
family and I want to express my  
heartiest congratulations to you  
and Mrs. Jones.

It is my sincere wish  
that the future will bring the  
fulfilment of all your hopes and  
plans for [REDACTED]

Sincerely,

J. Edgar Hoover

CC - Mr. Nichols

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
MAILED 3  
★ MAR 23 1945 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

67-1091060135  
MAR 23 1945  
RECEIVED-DIRECT  
F B I  
DEPT. OF JUSTICE

b6  
b7C

# Office Memorandum • UNITED STATES GOVERNMENT

WRG:val

TO: MR. TOLSON

DATE: April 19, 1945

FROM: W. R. GLAVIN

SUBJECT: MILTON A. JONES  
Special Agent  
Crime Records Section

Mr. Tolson ✓  
Mr. E. A. Tamm ✓  
Mr. Clegg ✓  
Mr. Coffey ✓  
Mr. Glavin ✓  
Mr. Ladd ✓  
Mr. Nichols ✓  
Mr. Rosen ✓  
Mr. Tracy ✓  
Mr. Mohr ✓  
Mr. Carson ✓  
Mr. Hendon ✓  
Mr. Mumford ✓  
Mr. Jones ✓  
Mr. Quinn Tamm ✓  
Tele. Room ✓  
Mr. Nease ✓  
Miss Gandy ✓

There is attached hereto a brief of the file of Special Agent Milton A. Jones who has been in charge of the Crime Records Section since March 1, 1944. He has been an Agent of the Bureau since February 6, 1939, and has been rated as an Excellent employee both in the 1944 and 1945 efficiency ratings. Mr. Nichols, in his last annual efficiency rating dated March 31, 1945, states Jones is one of the best research men the Bureau has ever had, is extremely hard working, loyal and conscientious, is rather set in his ways and at times is not as adaptable as he should be, has made marked strides during the past year; however, he could improve in his relations with others, it is felt that at times he conveyed the impression of being unusually set in his ways, has all the attributes which make up a good Agent and Mr. Nichols felt he was a growing man and would continue to improve and he had definite administrative ability. In the inspection report of the Crime Records Section from March 21 to April 7, 1945, Mr. Egan stated that Jones is a sincere, conscientious, hard worker of above average intelligence, is extremely interested in his work and Mr. Egan feels that Jones is a very satisfactory employee.

I have had the opportunity of dealing with Jones during the year on a number of things. I agree with Mr. Nichols that he is extremely hard working. He is conscientious in so far as being set in his ways, but I don't think this particular trait should necessarily be held against him. I have had some discussions with Mr. Jones and he has impressed me as being conscientious, as being one who when he feels that he is right will give his views without fear or favor. I have found that he will cooperate with other Divisions, and this is particularly true in connection with the Law Enforcement Bulletin, FBI This Week, Investigator and other pamphlets which we must prepare. Many times difficulties arise in the handling of these particular assignments, and we have found that we can get a good working agreement in both Divisions which benefits the Bureau as a whole.

I would have no hesitancy, in view of Mr. Jones' record, in recommending that he be designated as a Special Agent in Grade CAF-13, \$5600 per annum. It is my opinion that he would measure up satisfactorily with others in that grade.

I don't agree I recommend a \$200 meritorious increase  
4-21  
Glavin  
4-21

MILTON A. JONES, CHIEF - CRIME  
RECORDS SECTION

Entered on duty	February 6, 1939
Salary	\$4800
Age	32
Marital status	Married (2 children)
Is an attorney	Kentucky Bar member
Office of preference	Washington - Richmond - Louisville
Badge, commission card and gun	Satisfactory
In charge of this Section since	February, 1944

INSPECTOR EGAN: Mr. Jones is a sincere, conscientious, hard worker of above average intelligence. He is extremely interested in his work, and I think that he is a very satisfactory employee.

Inspection Report  
Crime Records Section  
Inspector J. S. Egan  
March 21 to April 7, 1945

10

# FEDERAL BUREAU OF INVESTIGATION

Filed by: *Handwritten signature*

Mr.  
Miss  
Mrs.

Date

Mr. William A. Jones  
New appointment ☐ Transfer ☐ Promotion ☒ April 23, 1945 Separation ☐

## PRESENT STATUS

- |  |   |
|--|---|
| 1. Title: Special Agent (Chief, Research Section of Crime Records Section) | 2. Grade: CAF 12  |
| 3. Salary: \$4800 per annum  | 4. Seat of Government: <input type="checkbox"/> Field: <input type="checkbox"/> |
| 5. Division: Division Four Crime Records Section                           | 6. Appropriation: "Salaries and Expenses, FBI"                                  |

## PROPOSED ACTION

- |                             |  |
|-----------------------------|--|
| 7. Title: Special Agent     | 8. Grade:  |
| 9. Salary: \$5600 per annum | 10. Seat of Government: <input type="checkbox"/> Field: <input type="checkbox"/> |
| 11. Division:               | 12. Appropriation: F   |
| 13. Effective: May 1, 1945  | 14. Position: Vice: <input type="checkbox"/> Identical: <input type="checkbox"/> |

15. Remarks:

Respectfully submitted,

cc - CCO - Selective Service

Director, Federal Bureau of Investigation

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
MAILED 7  
★ APR 24 1945 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

transferred  
3-17-45  
John W. Vincent  
8 APR 25 1945  
FBI  
1945

Placed by: *[initials]*  
Checked by: *[initials]*  
Filed by: *[initials]*

April 23, 1945

Mr. Wilton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

I am indeed pleased to advise you that you are being recommended for promotion from the position of Special Agent (Chief, Research Section of Crime Records Section), Grade CAF 12, \$4800 per annum, to the position of Special Agent, Grade CAF 13, \$5600 per annum, effective May 1, 1945.

Sincerely yours,

J. *[initials]* Hoover

John Edgar Hoover  
Director

cc: Mr. Nichols  
CCO - Selective Service  
Mr. J. E. Edwards  
Miss Eitel

APR 23 1945

109-146-138  
RECEIVED DIRECTOR  
APR 24 11 13 AM '45  
U.S. DEPT. OF JUSTICE  
DIVISION OF INVESTIGATION  
42 PM  
*[Handwritten signature]*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

9  
PM

HILTON ALEXANDER JONES

4300

January 24, 1913 (32)

8

Washington, D. C.

Title: Special Agent Annual Salary \$6220.32  
 Date Employed February 6, 1929 Date Entered Present Position February 6, 1929  
 Marital Status: Single Married X No. of Children Two  
 Duties: See attachment.

Employment History: Junior Attorney, Clerk, U. S. Department of Agriculture,  
Washington, D. C., from 8/28 to 2/29.

Agency Stamp

It is requested that the above-named registrant who is employed by an agency in or under the Federal Government, be classified in Class II-A or II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in war production or in support of the national health, safety, or interest.

AUTHORIZED  
 GOVERNMENT REQUEST  
 U. S. DEPARTMENT OF JUSTICE  
 F.B.I. RECORDS & COMMUNICATIONS SECTION  
 U. S. DEPARTMENT OF JUSTICE BUILDING  
 WASHINGTON, D. C.

5-12-45

Date

Clyde A. Tolson, Chairman  
Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice Building

Washington, D. C.

J. Edgar Hoover, Director

Mr. Tolson  
 Mr. E. A. Tamm  
 Mr. Clegg  
 Mr. Coffey  
 Mr. Glavin  
 Mr. Ladd  
 Mr. Nichols  
 Mr. Rosen  
 Mr. Tracy  
 Mr. Carson  
 Mr. Egan  
 Mr. Hendon  
 Mr. Pennington  
 Mr. Quinn Tamm  
 Mr. Nease  
 Miss Gandy

COMMUNICATIONS SECTION  
 MAILED 2  
 MAY 14 1945 P.M.  
 FEDERAL BUREAU OF INVESTIGATION  
 U. S. DEPARTMENT OF JUSTICE

Review Committee, War Relocation Commission

139

Handwritten initials and signatures, including a large 'X' and the word 'Homen'.

# CLASSIFICATION ADVICE

App. Not Req.



LOCAL BOARD No 8	34
District of Columbia	001
MAY 17 1945 008	
1622 H Street, N. W. Washington, D. C.	

(Local Board Date Stamp With Code)

MAY 17 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Milton

Ankers

Jones

(First name)

(Middle name)

(Last name)

Order No. 4300

has been classified in Class

27-102-B-106-146

until 11-12-45, 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37533-2

*Noted  
wrg/saa*

*3 JUN 1945*

*Recorded  
6 JUN 5 1945*

*Blanca*



## Appeal Procedure

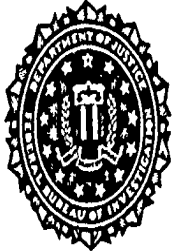
Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 27, 1945

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

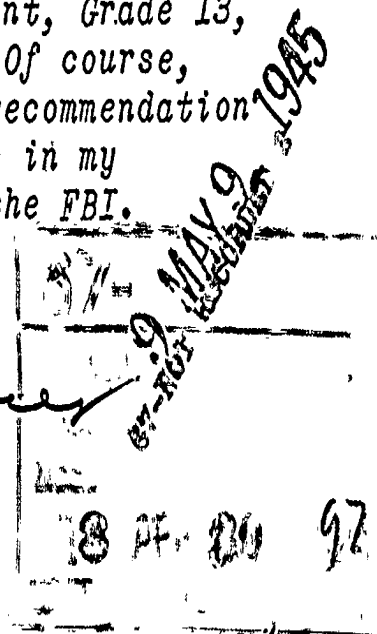
Dear Mr. Hoover:

I have received your letter of April 23, 1945, advising that I am being recommended for promotion to the position of Special Agent, Grade 13, \$5600 per annum, effective May 1, 1945. Of course, I was greatly pleased to learn of this recommendation and you may be sure that I will continue in my endeavor to do everything possible for the FBI.

Respectfully,

*M. A. Jones*

M. A. Jones  
Special Agent



*Letter to  
Director*

Office Memorandum • UNITED STATES GOVERNMENT  
MAJ:SL

TO : Mr. Nichols

DATE: 5-19-45

FROM : M. A. Jones

**SUBJECT:**

As a matter of record, you are advised that under date of May 17, 1945, I received a notice from Local Board #8, 1622 H Street, Northwest, Washington, D. C., advising that I have been continued in Class 2B until November 12, 1945. My Order Number is 4300.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Mumford  
Mr. Jones  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Beahm  
Miss Gandy

3 JUL 1953

67-109786-141  
RECORDED  
JUL 6 34  
FEDERAL BUREAU OF INVESTIGATION

Noted by  
Wry:

32

## Office Memorandum • UNITED STATES GOVERNMENT

MAJ:JW

TO : Mr. Nichols

FROM : M. A. Jones

SUBJECT:

DATE: October 2, 1945

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Mohr  
Mr. Carson  
Mr. Hendon  
Mr. Mumford  
Mr. Jones  
Mr. Quint  
Tele. Room  
Mr. Nease  
Miss Beahm  
Miss Gandy

As a matter of reference, you are advised that I received a notice postmarked September 29, 1945, placing me in Classification 4-A. My order number is 4300 and my board is Local Board Number 8, 1622 H Street, Northwest, Washington, D. C.

3 OCT 12 1945

3 OCT 12 1945

noted  
myg

WRG:JM

July 7, 1945

Mr. H. A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

The Bureau has carefully considered your suggestion of June 29, 1945, concerning the discontinuance of the use of identification badges by certain employees at the Seat of Government.

It is regretted that the Bureau cannot favorably pass on your suggestion at this time, it being felt that it is highly desirable to maintain a close control of visitors not only through the Files Section but to the Identification Division. This control could not be easily maintained if certain employees of the Seat of Government were to have their badges secured as it would be necessary to have definite means of identifying visitors for the protection of the Files Section and the Identification Division.

Even though it was not possible to approve your suggestion, I want you to know I appreciate your interest in submitting it to the Bureau.

Sincerely yours,

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
Mr. Nichols 15  
★ JUL 12 1945 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

8 JUL 20 1945

M. A. Jones

June 29, 1945

S U G G E S T I O N

At the inception of the emergency all Bureau employees were furnished badges of different colors which were to be worn at all times while on official duty. In view of the current war situation it is suggested that badges be no longer required by employees at the Seat of Government except those assigned as messengers or in the Identification Division or Records Section. It would seem that the building pass will suffice for identification for other employees.

In view of the above I would suggest that badges be taken up from all employees unless they work in the Identification Division, the Laboratory or the Records Section.

6-1-21-1945



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name  Address 40-28 Livingston Rd L 8  
Relat:  Dated 7-23-45 *22000, work 20*

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name  Address same as above  
Relat:  Dated 7-23-45

Very truly yours,

*ack 7-24-45 mbb*  
*file*  
*22000*  
*Winton A. Jones*  
Special Agent

DEPARTMENT OF JUSTICE  
WASHINGTON 25, D.C.

Date: April 23, 1945

Name: MR. MILTON A. JONES

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PROMOTION & TRANSFER

Effective: May 1, 1945

	FROM	TO
POSITION	Special Agent (Chief, Research Sec. of Crime Records Sec.	Special Agent
GRADE SALARY	CAF 12 \$4800	CAF 13 \$5600
BUREAU OR DIVISION	Div. Four Crime Records Sec.	
HEADQUARTERS	D. C.	
APPROPRIATION	S&E, FBI	S&E, FBI
DEPARTMENTAL OR FIELD	Dept.	Field

REMARKS:

New appointees must take oath of office, enter on duty  
and execute necessary appointment papers before any  
payment of salary can be made.

By direction of the Attorney General.



Prepared by: *Jer*  
Checked by: *MS*  
Filed by:

December 12, 1945

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

I am writing to advise you that I am today recommending you for a promotion from \$6230 per annum to \$6440 per annum in Grade GAF 13 which will be effective the first pay day following clearance by the Civil Service Commission.

It is a pleasure for me to recommend this award for superior accomplishment in view of your untiring efforts to improve the operation of the Bureau and to maintain its high standards.

With kindest personal regards and best wishes for a Happy and Joyous Holiday Season,

Sincerely yours,

(s) J. Edgar Hoover  
Mailed by the Director

CC: Mr. Nichols

CC: CCO: Selective Service

CC: Miss Eitel

CC: Mr. J. E. Edwards  
DOB February 6, 1929

10 JAN 2 1946

67-1091106-143  
DEC 13 1945  
RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPT. OF JUSTICE

Tolson  
E. A. Tamm  
Clegg  
Coffey  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Rm.  
Mr. Nease  
Miss Gandy

JW:JER

*Jer*

*he*

WLH

FEDERAL BUREAU OF INVESTIGATION

Prepared by: *WJH*  
Checked by: *WJH*  
Filed by: *WJH*

Mr.  
Miss  
Mrs.

Date \_\_\_\_\_

New appointment ☒ Mr. Milton A. Jones Transfer ☐ Promotion ☒ December 12, 1945 Separation ☐

XX

PRESENT STATUS

- |  |  |
|--|--|
| 1. Title:  | 2. Grade:  |
| 3. Salary <b>Special Agent</b><br>\$6230 per annum | 4. Seat of Government: <input type="checkbox"/><br>Field: <input type="checkbox"/> |
| 5. Division:                                       | 6. Appropriation: <input checked="" type="checkbox"/>                              |

PROPOSED ACTION

"Salaries and Expenses, FBI"

- |   |   |
|---|---|
| 7. Title:   | 8. Grade:   |
| 9. Salary: <b>Special Agent</b><br>\$6440 per annum | 10. Seat of Government: <input type="checkbox"/><br>Field: <input checked="" type="checkbox"/> CAF 13 |
| 11. Division:                                       | 12. Appropriation: <input checked="" type="checkbox"/>  |
| 13. Effective:                                      | Additional: <input type="checkbox"/>  |

"Salaries and Expenses, FBI"  
14. Position: Vice:  
Identical:

15. Remarks: Effective first pay day following approval by the Civil Service Commission

Promotion for superior accomplishment under Federal Employees Pay Act of July 1, 1945. This award for superior accomplishment is being recommended in view of his sustained and superior work performance over a long period of time. He was reallocated from Grade CAF 12, \$4800 per annum to Grade CAF 13, \$5600 per annum, effective May 1, 1945. His last efficiency rating was Excellent.

Director, Federal Bureau of Investigation

CC - CCO - Selective Service

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
★ DEC 14 1945  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

JW/wlh

Dec 14 9 22 AM '45  
RECEIVED-DIRECTOR  
U. S. DEPT. OF JUSTICE

Prepared by: *JER*  
Checked by: *ma*  
Filed by:

December 12, 1945

RECOMMENDATION OF AWARD FOR SUPERIOR ACCOMPLISHMENT

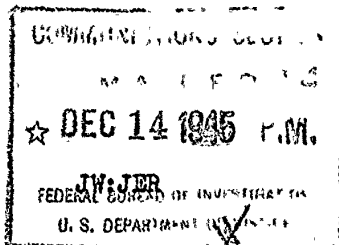
RE: Milton A. Jones  
Special Agent  
CAF 13, \$6230 per annum

It is recommended that this employee be afforded the additional advancement recommended in the attached Personnel Recommendation in view of his superior work accomplishment which has been outstanding over a long period of time.

*✓ Recommended 1-14-46*  
*page*  
W. R. Glavin  
Chairman, Review Committee on  
Awards for Superior Accomplishments

Enclosure

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



*for 2*  
*1/11*  
*JER*

DEC 14 9 22 AM '45  
RECEIVED-DIRECTOR  
F B I  
U. S. DEPT. OF JUSTICE

December 12, 1945 (Rewrite)

RECOMMENDATION OF AWARD FOR SUPERIOR ACCOMPLISHMENT

RE: Milton A. Jones  
Special Agent  
CAF 13, \$6230 per annum

It is recommended that the above employee be afforded the additional advancement recommended in the attached Personnel Recommendation in view of the outstanding initiative and manner in which he has performed highly delicate and confidential assignments of considerable importance which were imposed upon this Bureau in connection with the war effort.

He has been alert on each case to suggest methods and means of improving the work of the service in order to effect savings in personnel and money. Mr. Jones' interest and enthusiasm have been sufficiently above average to distinguish him even among other employees with a rating of "Excellent." He is extremely conscientious and at great personal sacrifice has willingly worked long hours of voluntary overtime including Sundays and holidays. His outstanding performance has extended over a period of several years and has materially contributed to the successful completion of the war effort.

W. R. GLAVIN

Chairman, Review Committee on  
Awards for Superior Accomplishments

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

JW:PC

*Original personally taken to Dept  
11/14/45  
3 File  
FW  
Pade*

December 12, 1945 (Second Rewrite)

RECOMMENDATION OF AWARD FOR SUPERIOR ACCOMPLISHMENT

Re: Milton A. Jones  
Special Agent  
CAF-13, \$6230

It is recommended that the above employee be afforded the additional advancement recommended in the attached Personnel Recommendation in view of his sustained work performance during the calendar year 1945 as well as the manner in which he has performed highly delicate and confidential assignments given to him which were imposed upon him in connection with the Bureau's war effort.

Mr. Jones has given unstintingly of his personal time and has averaged approximately four hours per day overtime during the calendar year 1945 for which he requested no compensatory leave or compensation. He gave this time to his work at great personal sacrifice and it is indicative of his devotion to duty, his loyalty, his conscientiousness, and the outstanding desire on his part to perform his duties in an outstanding manner. He spent considerable hours of his own time in research work, particularly on crime conditions throughout the United States, it being necessary for this Bureau to have an accurate appraisal of crime conditions in all localities of the United States in connection with its work. He surveyed our crime library which contains approximately 10,000 books and 15,000 magazines and as a result of his suggestion and work it was possible to convert the library system we had in effect to the Library of Congress system which made it possible to reorganize the entire library and save two employees. This library is used considerably by members of the National Academy who are high officials in the various police departments throughout the United States. The reorganization of the library by Mr. Jones also resulted in a reduction of one-third the space.

Mr. Jones assumed the editorship of the FBI Law Enforcement Bulletin, revised the setup and quality of the material, and did considerable research on his own time for selected material for police officers. The law enforcement bulletin is circulated to 12,000 subscribers in the law enforcement field and the current issues have been particularly helpful in law enforcement work. Mr. Jones has devoted considerable of his time in research work for information to educate law enforcement officers, particularly where they request selected material from him during their attendance at the National Academy.

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Hendon \_\_\_\_\_  
Fennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

*Personally to CSE  
delivered to JPM: FW  
by J.P. Mohr 1/15/46  
mm/f*

*[Handwritten signatures and initials]*

Concerning the juvenile delinquency program, Mr. Jones realized the urgency of research in this field and during the past year on his own initiative he obtained a fund of knowledge as a result of his own research which was made available to all police departments in curbing juvenile delinquency throughout the United States and this information was also made available to the Attorney General and furnished the basis for setting up a Juvenile Control Commission which is now receiving publicity currently in the newspapers.

Mr. Jones also made a suggestion regarding the handling of correspondence of a miscellaneous type throughout the Bureau that it all be handled in his section and by devising procedures and methods to streamline the work by utilizing form letters and acknowledging receipt of such communications as well as referring to other governmental agencies where necessary without the use of letters, it was possible to eliminate four stenographers and one Agent supervisor.

It is felt that it has been amply indicated that Mr. Jones has performed his work during the calendar year 1945 in such a sustained manner as to warrant the superior award recommended in his case. In the educational law enforcement field in particular his work has been of an outstanding nature. It is felt that he is amply entitled to the superior award recommended in this instance.

---

W. R. GLAVIN

Chairman, Review Committee on  
Awards for Superior Accomplishments

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

## OFFICE MEMORANDUM . . . UNITED STATES GOVERNMENT

MAJ:SL

TO : MR. NICHOLS

DATE: August 28, 1945

FROM : M. A. Jones

SUBJECT : Distribution of FBI Law Enforcement Bulletin  
to Bureau Personnel

At the In-Service class on Friday August 24, 1945, Special Agent E. W. Youngs Jr., of the Cincinnati Office suggested that the Bureau begin sending a copy of the Law Enforcement Bulletin to each interested Agent. He stated that even though the field offices get a limited number of copies at the present time Agents frequently do not have ready access to a copy. Youngs mentioned that with the large percentage of Agents now specializing more on criminal work rather than on security matters, they would naturally have more need for the scientific articles and so forth, which appear in the Law Enforcement Bulletin.

In the past I have noted that relatively few of the In-Service Agents indicate that they do read the Law Enforcement Bulletin. Perhaps this is due to a certain extent to the fact that they do not have personal copies which they can take home and read at their convenience. We now send 10 copies to the very smallest offices, 25 to most of the remainder, and even more to the few very largest offices. It would mean an additional 3,000 copies but I feel that it would be well worth it to commence in the near future sending copies to each Agent.

RECOMMENDATION: It is suggested that you may desire to bring up this matter at the Executive Conference for consideration.

706125 1945  
47-223 ENCL: 2

HHC:JD

July 25, 1945

Mr. M. A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

Reference is made to your suggestion that all clerical employees be given training in keeping their desks, cabinets and other facilities in good condition at all times. The Bureau agrees with your recommendation and this type of training will be given when an employee enters on duty and again during the War Service Schools. We are also desirous that this training continue from time to time as a part of the regular "on the job" training within the Divisions.

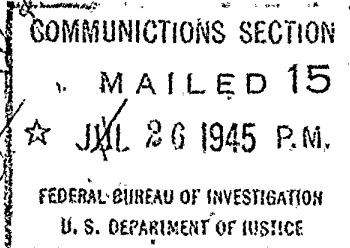
I appreciate very much your thoughtfulness in submitting this suggestion.

Sincerely yours,

J. Edgar Hoover

cc - Mr. Nichols

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



U.S. DEPT. OF JUSTICE  
RECEIVED  
JUL 26 1945  
JUL 25 4 20 PM '45  
AUG 7 1945





UNITED STATES CIVIL SERVICE COMMISSION  
WASHINGTON 25, D. C.

RECEIVED  
DEPT. OF JUSTICE

ADDRESS ONLY  
"CIVIL SERVICE COMMISSION"  
IN YOUR REPLY REFER TO  
FILE PC-ERA:WK:bp  
AND DATE OF THIS LETTER

FEB 25 9 36 PM '46 February 21, 1946  
PERSONNEL OFFICE

Mr. S. A. Andretta  
Administrative Assistant  
to the Attorney General  
Department of Justice  
Washington 25, D. C.

Dear Mr. Andretta:

Acknowledgment is made of the additional material supplementing your letter of December 20, 1945, requesting approval of a within-grade salary advancement as a reward for superior accomplishment of Mr. Milton A. Jones, Special Agent, CAF-13, Federal Bureau of Investigation.

Approval is hereby given for the salary advancement of Mr. Jones from CAF-13, \$6230 to CAF-13, \$6440 per annum.

Very truly yours,

*John A. Overholt*  
John A. Overholt, Chief  
Efficiency Ratings  
Administration Section  
Personnel Classification Division

RECORDED  
MAR 22 1946

67-109106-1144	
Routed.....	Recorded.....
Searched.....	Classified.....
Indexed.....	Filed.....
MAR 7 1946	
FEDERAL BUREAU OF INVESTIGATION	

*3/4/46*  
*[Signature]*

*3-4-46*  
*Letter to Mr. Jones regarding*  
*approval of salary adv. Good*  
*3-4-46*  
*[Signature]*

DEPARTMENT OF JUSTICE

PERSONNEL RECOMMENDATION (NONCIVIL SERVICE)

Mr.  
Miss  
Mrs.

Mr. Milton A. Jones

Date December 12, 1945

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Special Agent

2. Grade: CAF 13

3. Salary: \$6230 per annum

4. Seat of Government: ☐  
Field: ☒

5. Division:

6. Appropriation: "Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 13

9. Salary: \$6440 per annum

10. Seat of Government: ☐  
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses, FBI"

13. Effective: Effective first pay day following

approval by the Civil Service Commission { Additional: ☐  
February 24, 1946 14. Position: Vice: ☐  
Identical:

15. Remarks: Promotion for superior accomplishment under Federal Employees Pay Act of July 1, 1945. This award for superior accomplishment is being recommended in view of his sustained and superior work performance over a long period of time. He was reallocated from Grade CAF 12, \$4800 per annum to Grade CAF 13, \$5600 per annum, effective May 1, 1945. His last efficiency rating was Excellent.

Respectfully submitted,

Director, Federal Bureau of Investigation

Requirements as to Classification Act:

Approved

The Assistant to the Attorney General.

\* Indicate headquarters.

Funds Certification:

DEC 12 1945

DEPARTMENT OF JUSTICE  
WASHINGTON 25, D. C.

February 24, 1946

Prepared by  
Checked by  
Filed by

3978

Name

MILTON A. JONES

NO.

391 378

CIVIL SERVICE OR  
OTHER LEGAL AUTHORITY

Nature  
Of Action

PROMOTION (SUPERIOR ACCOMPLISHMENT AWARD)

Effective

February 24, 1946

Position

Special Agent

Same

Grade  
Salary

GAF 13  
\$6000

Same  
\$6000

Bureau  
or  
Division

Headquarters

Appropriations

EST. 751

Same

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

P. C. No.

c VICE

P. C. No.

Departmental  
Or Field

☐

DEPT.

FIELD

☒

DEPT.

FIELD

☐

REMARKS:

Promoted for superior accomplishment under Federal Employees Pay Act of July 1, 1943. This award for superior accomplishment is being recommended in view of his sustained and superior work performance over a long period of time. He was recommended from GAF 12, \$4800 to GAF 13, \$6000 eff. 3-1-45. His last efficiency rating was Excellent.

DATE OF OATH

DATE OF BIRTH

67-1000 RECORDED 5

MAR 20 1946

RECEIVED READING ROOM  
FBI  
MAR 4 6 18 PM '46  
U. S. DEPT. OF JUSTICE

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

March 8, 1946

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Carson.....
Mr. Egan.....
Mr. Gurnea.....
Mr. Harbo.....
Mr. Hendon.....
Mr. Pennington.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I have received your letter of March 4, 1946, advising that my promotion became effective on February 24, 1946. As I indicated previously, I value most highly this indication of the confidence you have in my work and I appreciate being advised that the promotion has become effective.

Sincerely yours,

*Milton A. Jones*  
Milton A. Jones  
Special Agent

6 MAR 14 1946

17-  
NOT RECORDED  
6 MAR 11  
FEDERAL BUREAU OF INVESTIGATION



RECEIVED  
JUN 11 1946

MR. TOLSON

FEBRUARY 11, 1946

W. R. GLAVIN

In connection with the possible increases for certain officials at the Seat of Government and in the field, the following, who have been considered by the Director, cannot receive increases either due to the fact that they are in the top of their grade or that they have received increases up to the present time which make it impossible to give further consideration to their cases now:

E. J. Connelley (Top of grade)  
G. J. Tracy (Top of grade)  
H. H. Clegg (Top of Grade)  
W. R. Glavin (Top of grade)  
L. H. Nichols (Top of grade)  
R. B. Hood (Top of grade)  
SAC, Los Angeles

W. W. Burke, Supervisor in Charge at Quantico, whose present salary is CAF-13, \$6230 was recommended for a \$220 meritorious increase to CAF-13, \$6440 per annum effective January 27, 1946. No further promotion can be granted at this time.

E. P. Morgan, Inspector, Training Division, whose present salary is CAF-13, \$6440 per annum was granted a meritorious and UPA promotion within the last 18 months and is not eligible for another promotion until September 22, 1946.

J. P. Mohr, Personnel Officer, Administrative Division, whose present salary is CAF-13, \$6230 per annum has been recommended for a meritorious increase prior to this time and it is still pending in the Civil Service Commission. He is not eligible for further promotion at this time.

R. F. Cartwright, Chief, Records Section, whose present salary is Grade CAF-13, \$6230 per annum has been recommended for a meritorious increase to CAF-13, \$6440 per annum and it is still pending in the Civil Service Commission.

M. A. Jones, Chief, Crime Records Section, whose present salary is Grade CAF-13, \$6230 per annum, has been recommended for a meritorious increase to CAF-13, \$6440 per annum and it is still pending in the Civil Service Commission.

60

201946

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

WRG: AB

J. J. McGuire, #1 Man in the Records and Communications Division, whose present salary is Grade CAF-13, \$6860 per annum, is not eligible for either a meritorious or UPA promotion at the present time. He can next be considered on October 6, 1946.

G. H. Carson, Chief of the SIS Section, Security Division, whose present salary is Grade CAF-13, \$6650 had a meritorious promotion approved on January 27, 1946, to \$6860 per annum. No further promotion can be granted at this time.

J. E. Munford, #1 Man, Security Division, whose present salary is Grade CAF-13, \$6650 per annum is not eligible for either a meritorious or UPA promotion. He can next be considered on January 5, 1947.

S. K. McKee, Special Agent in Charge at Newark, whose present salary is Grade CAF-14, \$7962.50 per annum is not eligible for either a meritorious or UPA promotion at this time. He can next be considered on July 14, 1946.

E. E. Conroy, Special Agent in Charge at New York, whose present salary is Grade CAF-14, \$7700 per annum, he having been granted a meritorious promotion effective February 10, 1946, is not eligible for further promotion at this time.

D. L. Traynor, Special Agent in Charge at Springfield, whose present salary is Grade CAF-13, \$6440 per annum, is not eligible for either a meritorious or UPA promotion at this time. He can next be considered August 11, 1946.

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
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Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
s Gandy \_\_\_\_\_

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONETARY~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance

Address

*45-28 Zim...* *apt B* *b6* *b7C*

Dated

*2-4-46*

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name

*Same as above*

Address

Relationship

Dated

Very truly yours,

*Ack.*  
*2/6/46*  
*je*

*W. J. ...*  
*10* *Special Agent*  
*60 Files*  
*uppl*

COPY: EIH.

LBN:aml

10-22-45

TO: MR. TOLSON  
FROM: MR. NICHOLS  
SUBJECT: FBI LIBRARY

M. A. JONES

I thought you would be interested in the progress that has been made in building up our library, which is increasingly being called upon by the various divisions, particularly the Training Division, the Laboratory and SIS. In this connection, there are attached some photographs which were taken of an NPA class in the Library. The photographs were not staged but were taken for possible future use.

In October of 1941 we had approximately 1500 books and 1500 journals. Today there are some 8,000 books and 10,000 journals. Late in the summer we were able to completely renovate the Library and install moderate, up-to-date Remington Rand Library equipment. The equipment was tailor made for the room, which incidentally was at one time used as a training school room prior to its being converted into a Library. For the first time in the history of the Bureau we now have a Library which is workable and it is serving a very valuable function and is one in which the Bureau can take considerable pride.

Members of the National Academy are constantly using the Library; In-Service Agents use it for speech research projects in connection with the remarks that they make in class; when the Traffic School is in session, it is being used day and night. On the average, we should secure about six volumes daily from the Library of Congress which are specially requested around the Bureau. During the past month the Library handled 1300 calls for information and the like. Everything is completely indexed and cross-referenced in the Library, with some 150,000 index cards. The Library has been handicapped in that we have been short of personnel, however, we have been able to make progress.

Some time I think, when it is convenient, the Director and you would like to inspect its facilities.

While the Library is a part of the Crime Records Section, it's under the immediate supervision of SA Suttler, who has done an outstanding job. Mr. Jones, who is in charge of the Crime Records Section, has likewise been intensely interested in the Library, and I think they deserve considerable commendation for the improvement of it.

There is attached hereto a blueprint showing the Library arrangement.

Attachment

4 DEC 11 1945



OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO: Mr. Nichols

DATE: June 29, 1945

FROM: M. A. Jones

SUBJECT:

With regard to the Director's memorandum of May 22, 1945, to All Employees there are attached hereto two suggestions for consideration.

9 NOV 7 1945

M. A. Jones

June 29, 1945

SUGGESTION

In view of the large number of new employees who have come into the Bureau recently it is suggested that some definite training be given them with regard to keeping their desks, cabinets, etc., in good physical condition at all times. It is believed that a short lecture and demonstration should be given the new clerks during their initial two days of training, the purpose being to impress upon them the importance of keeping their desks clean and showing them how to clean their typewriters and other equipment. I would further suggest that during the course of the three days training in the specialized war course further instruction be given along this line.

JOHN EDGAR HOOVER  
DIRECTOR



**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

December 20, 1945

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Hoover:

I have received your letter of December 12, 1945, in which you advise that you have recommended me for promotion to be effective the first payday following clearance by the Civil Service Commission. I was delighted to receive this news for in addition to the increase in salary, it is indicative of your confidence in my efforts in behalf of the Bureau. It is my sincere hope that in the future I will be able to help out even more than I have in the past.

Sincerely yours,



67-  
M. A. J. JOHNSON  
TO THE  
1 DEC 20 1945  
FEDERAL BUREAU OF INVESTIGATION  
RECORDS SECTION

U

With reference to the Bureau's letter of December 12, 1946, advising you of an award for superior accomplishment, I am writing to advise you that this promotion is effective February 24, 1948.

7. 2. 1974

67-109106-  
175d.....Decomposed.....  
.....Chemical.....  
.....Boiled.....  
SIGNATURE 7 1946  
.....

41 MAR 22 1946

10 27 AM '66  
DIRECTOR

17 PM

2nd

11-766

9

copy rlg

OFFICE MEMORANDUM

\*

UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: February 28, 1946

FROM : M. A. Jones

SUBJECT: Field Office Publications

It will be recalled that quite a number of field offices still have their own field office publications. In view of the fact that "FBI This Week" has been discontinued at the Seat of Government the thought has occurred that perhaps the Bureau would want to consider at this time having each field office abolish its field office publication. They, of course, take paper and considerable time from the various employees. This matter is being presented for your consideration with the thought in mind that you may desire to take it up before the Executive Conference.

NOT RECORDED

10 MAY 7 1946  
2

**RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE**

NAME Milton A. Jones AGE 33 YEARS, 4 MONTHS  
 NATIVITY (state of birth) Ky. MARRIED, SINGLE, WIDOWED: m NUMBER OF CHILDREN 2  
 FAMILY HISTORY no

HISTORY OF ILLNESS OR INJURY typhoid fever (1932)

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/15, corrected to 20/

LT. 20/15, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS n

NOSE Dev. Sept. to rt.

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): n

MISSING TEETH 1, 15, 16, 17, 32

NONVITAL TEETH n

PERIAPICAL DISEASE n

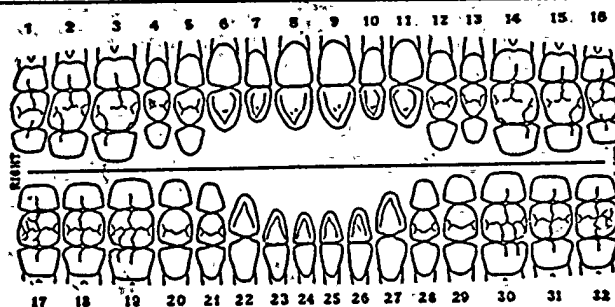
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS n



RECORDED BY George W. Ferguson

(Signature of Dental Officer)

robust

GENERAL BUILD AND APPEARANCE

TEMPERATURE 98.4

HEIGHT 72

WEIGHT 202 1/2

CHEST AT EXPIRATION

CHEST AT INSPIRATION

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 36

RECENT GAIN OR LOSS, AMOUNT AND CAUSE

SKIN, HAIR, AND GLANDS

NECK (abnormalities, thyroid gland, trachea, larynx)

SPINE AND EXTREMITIES (bones, joints, muscles, feet)

FEDERAL BUREAU OF INVESTIGATION

THORAX (size, shape, movement, rib cage, mediastinum) n  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

CARDIO-VASCULAR SYSTEM n  
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 88 BLOOD PRESSURE: SYSTOLIC 124  
AFTER EXERCISE 100 DIASTOLIC 70  
THREE MINUTES AFTER 88  
CONDITION OF ARTERIES n CHARACTER OF PULSE n  
CONDITION OF VEINS n HEMORRHOIDS +2

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n  
URINALYSIS: SP. GR. 1.022 ALB. n SUGAR n MICROSCOPICAL n  
VENEREAL DISEASE n

NERVOUS SYSTEM n (organic or functional disorders)  
ROMBERG n INCOORDINATION (gait, speech) n  
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n  
SEROLOGICAL TESTS n BLOOD TYPE A  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) tetanus no  
n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION child hood  
TYPHOID PROPHYLAXIS: NUMBER OF COURSES   
DATE OF LAST COURSE

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS pes planus transversus

CAPABLE OF PERFORMING DUTIES INVOLVING full PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)  
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

Recom. foot exercise and meta tarsal arch support

E. A. John  
Lt. (MC) USN

DATE OF EXAMINATION 6-5-46

# ANNUAL REPORT OF EFFICIENCY RATING

Form approved  
Budget Bureau No. 50-R012.  
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: ( )  
REGULAR (x) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946  
Milton A. Jones Special Agent Supervisor, Crime Records Section  
(Name of employee) (Title of position, service, and grade) CAF 15, \$6440  
Federal Bureau of Investigation Records & Communications, Crime Records  
(Organization—Indicate bureau, division, section, unit, field station) Section

ON LINES BELOW MARK EMPLOYEE V if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---	---	---

- + (1) Maintenance of equipment, tools, instruments.
- + (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- + (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- + (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- + (21) Effectiveness in planning broad programs.
- + (22) Effectiveness in adapting the work program to broader or related programs.
- + (23) Effectiveness in devising procedures.
- + (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- + (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- + (26) Effectiveness in instructing, training, and developing subordinates in the work.
- + (27) Effectiveness in promoting high working morale.
- + (28) Effectiveness in determining space, personnel, and equipment needs.
- + (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- + (30) Ability to make decisions.
- + (31) Effectiveness in delegating clearly defined authority to act.

## STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Capability for Additional Responsibility
- + (B) \_\_\_\_\_
- + (C) \_\_\_\_\_

STANDARD Deviations must be explained on reverse side of this form	Plus marks on all underlined elements, and no minus marks.	Adjective rating	Rating official <u>E. M. J.</u> Reviewing official _____
	Plus marks on at least half of the underlined elements, and no minus marks.	Excellent	
	Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.	Very good	
	Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.	Good	
	Minus marks on at least half of the underlined elements.	Fair Unsatisfactory	

Rated by W. B. M. B. B. Assistant Director March 22, 1946  
(Signature of rating official) (Title) (Date)  
Reviewed by W. B. M. B. B. Assistant Director 4-11-46  
(Signature of reviewing official) (Title) (Date)  
Rating approved by efficiency rating committee \_\_\_\_\_ Report to employee \_\_\_\_\_  
(Date) (Adjective rating)



3/31/46

MILTON A. JONES  
Special Agent  
Assigned: Chief,  
Crime Records Section  
EOD 2/6/39  
CAF 13, \$6440

Mr. Jones has been assigned as Chief of the Crime Records Section since March 1, 1944. Prior to that he was a Supervisor.

Jones is hard-working, industrious, conscientious. He has shown considerable improvement. He has room for further improvement. He is a growing man. His personality has developed considerably. He is becoming more adaptable. He has the short-coming at times of loading himself down and trying to carry too much of the burden himself, with the result that he doesn't have the time to follow through on other matters in the Section. However, he is showing improvement in this respect. He has definite administrative ability and should continue to improve.

ma

msd

Prepared by: *[initials]*  
Checked by: *[initials]*  
Filed by:

October 2, 1946

Dr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$7341.60 per annum to \$7581 per annum in Grade GS-13, effective November 3, 1946.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

OCT 9 1946  
RECORDED

109 106-147  
arched .....  
Numbered .....  
File .....  
1 OCT 2 1946  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPT. OF JUSTICE

OCT 2 11 18 AM '46  
RECEIVED READING ROOM  
U. S. DEPT. OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

CC-Mr. Nichols  
*[initials]*

CCO\*Selective Service  
Movement Section  
Mr. J. E. Edwards:EOD 2-6-39

JW:ld

1946

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

# DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

October 2, 1946

78  
14506

Name : MR. MILTON A. JONES

MR. MILTON A. JONES

Nature Of Action : PERIODIC PAY INCREASE

Effective : November 3, 1946

NO. 14506 FBI 14506

CIVIL SERVICE OR  
OTHER LEGAL AUTHORITY

	FROM	TO
Position	Special Agent	
Grade Salary	CAP 13 \$7341.60	CAP 13 \$7381
Bureau or Division		
Headquarters		
Appropriations	SAE, FBI	
Departmental Or Field	<input type="checkbox"/> DEPT.	FIELD <input checked="" type="checkbox"/> DEPT.

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

P. C. No.

c VICE

P. C. No.

## REMARKS:

From under Auto Prom Bill, Public Law  
#200, as amended & 6/30/45. Real. from  
CAP 12 \$4800 to CAP 13 \$5600 eff.  
5/1/45. Meritorious promotion to \$6400 eff.  
2/24/46.

DATE OF OATH

DATE OF BIRTH

50613 1946  
[Handwritten signatures and stamps]

July 1, 1946

PERSONAL AND CONFIDENTIAL

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on June 5, 1946.

This report reflects that you have pes planus trans-  
versus.

The Board of Examining Physicians of the United States Naval Hospital recommends foot exercise and meta tarsal arch support.

It reports that you are capable of performing strenuous physical exertion and that you have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover  
Director

8 JUL 17 1946

CC: Mr. Nichols

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

NPC:lih

RECEIVED

*[Handwritten signature]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : J. P. Mohr

SUBJECT: MILTON A. JONES  
Special Agent - Chief  
Crime Records Section

DATE 9-26-46

RE: UPA Promotion

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

This employee entered on duty on 2-6-39 as a Special Agent, was reallocated to CAF 13, \$5600 per annum on 5-1-45, and as a result of the increase in basic salaries effective 7-1-45 his salary was increased to \$6230 per annum. On 2-24-46 he was afforded a meritorious increase in grade CAF 13 to \$6740 per annum and as a result of the increase in basic salaries effective 7-1-46 his salary was increased to \$7341.60 per annum. He is now eligible for an increase under the provisions of the Uniform Promotion Act effective 11-3-46.

On 3-31-46 Mr. Nichols rated him EXCELLENT.

RECOMMENDATION: It is recommended that he be afforded an increase of \$239.40 in grade CAF 13, from \$7341.60 to \$7581.00 per annum, under the provisions of the Uniform Promotion Act effective 11-3-46.

HLE:lm

906  
107106-148

Searched \_\_\_\_\_  
Numbered \_\_\_\_\_  
Filed \_\_\_\_\_

9/20/46  
FEDERAL BUREAU OF INVESTIGATION

April 1, 1947

*1*  
MILTON A. JONES  
Chief, Crime Records Section  
EOD 2/6/39  
CAF 13, \$7,581.00

*Jones has made excellent progress and I think the past year has been the best he has had since being assigned to the Crime Records Section in 1940. He has blossomed out in many respects, he has more poise, and he has handled difficult assignments with credit. He is one of the hardest workers in the Bureau. He has definite administrative ability and will continue to grow.*

*He is entitled to a rating of excellent.*

*may*  
3 APR 29 1947

67-109106-1419	
Searched .....	
Numbered <i>21</i> .....	
File <i>0</i> .....	<i>40</i>
3 APR 28 1947	

# ANNUAL REPORT OF EFFICIENCY RATING

Form approved.  
Budget Bureau No. 50-R012.3.

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL:  
REGULAR ( ) SPECIAL ( )  
PROBATIONAL ( )

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

MILTON A. JONES

(Name of employee)

CHIEF, CRIME RECORDS SECTION

CAF 13

(Title of position, service, and grade)

CRIME RECORDS SECTION, FBI

(Organization—Indicate bureau, division, section, unit, field station)

<b>ON LINES BELOW MARK EMPLOYEE</b>  ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	<b>CHECK ONE:</b>  Administrative, supervisory, or planning..... <input type="checkbox"/>  All others..... <input type="checkbox"/>
---	---	---

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- + (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- + (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? no) (Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Cozability of subordinates
- (B) Responsibility
- (C) -----

<b>STANDARD</b> Deviations must be explained on reverse side of this form		Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated.....	Adjective Rating	Rating official.. <u>Excellent</u>  Reviewing official.. <u>[Signature]</u>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.....	Excellent	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.....	Very Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.....	Good	
Minus marks on at least half of the underlined elements.....	Fair Unsatisfactory	

Rated by [Signature] (Signature of rating official) Post [Signature] (Signature of reviewing official)  
Reviewed by [Signature] (Signature of rating official) [Signature] (Signature of reviewing official)  
Rating approved by efficiency rating committee. (Date) Report to employee (Adjective rating)

MR. L. B. NICHOLS

~~CONFIDENTIAL~~

February 11, 1947

DIRECTOR, FBI

MILTON A. JONES  
SPECIAL AGENT

The above-named Special Agent attended an In-Service training course from January 27, 1947, to February 7, 1947.

He attained the following grades:

Notebook	Very Good
Examination	94
Hip Shooting	98
Practical Pistol Course	93
Shotgun (Skeet Course)	11/25
.30 Rifle	77
Machine Gun	93

The firearms grades have been recorded on Agent JONES' field firearms training record card.

cc: SA Milton A. Jones  
Division #4

COMMUNICATIONS SECTION  
MAILED 6  
★ FEB 12 1947 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HLS:dcs *es*

*es*

RECEIVED  
FBI  
RECEIVED-RECORDS

3 15 2 18 PM '47

RECEIVED  
FEB 12 11 08 AM 1947  
MAR 1 1947  
NOT RECORDED  
33  
V.



AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

U. S. Department of Justice  
(Dept. or Estab.)

Federal Bureau of Investigation  
(Bureau or Office)

Washington, D. C.

(Place of Employment)

I, Milton A. Jones ; do hereby swear (or affirm)  
that I am not engaged in any strike against the Government of the United  
States and that I will not so engage while an employee of the Government  
of the United States; that I am not a member of an organization of Govern-  
ment employees that asserts the right to strike against the Government of  
the United States, and that I will not while a Government employee become  
a member of such an organization.

Milton A. Jones  
(Signature of employee or appointee)

Subscribed and sworn to before me this 11th day of July, 1946

at Washington, State of District of Columbia

Mary Frances Turner  
(Signature of Officer)

Notary Public

(Title)

[SEAL]

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States \*\*\*and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

33  
0 JAN 30 1947  
FBI L. E.  
W.R.G.  
PER 20

DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.



S. A. ANDRETTA  
Administrative Assistant  
to the Attorney General

RECEIVED  
JUL 10 1946  
U.S. DEPT. OF JUSTICE

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

October 3, 1946

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I received your letter of October 2, 1946, advising that I have been recommended for promotion under the Uniform Promotion Act effective November 3, 1946. It was a real pleasure to receive this information and you may be sure that I will continue to do everything possible to carry on the fine work being done by the Bureau under your direction.

Sincerely yours,

*Milton A. Jones*

Milton A. Jones  
Special Agent

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Carson.....
Mr. Egan.....
Mr. Gurnea.....
Mr. Harbo.....
Mr. Hendon.....
Mr. Pennington.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

67 OCT 10 1946  
67-101 RECORDED  
1 OCT 7 1946  
FEDERAL BUREAU OF INVESTIGATION  
DIRECTOR



11 JUL 28 1947  
67-10910-150  
July 15, 1947

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Jones:

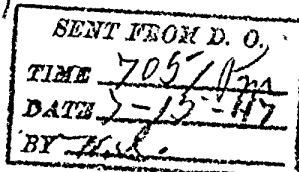
I want to thank you, and my other associates in the Crime Records Section, for the note relative to the passage by Congress of the Retirement Bill and the signing of it by the President.

I do hope that it will help to stabilize our organization. I sincerely felt that our investigative personnel were certainly entitled to such benefits and it is particularly gratifying that both Houses of Congress saw fit to unanimously pass this legislation. I do appreciate you writing me as you did.

Sincerely,

J. Edgar Hoover

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy



JEH:EH

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Egan.....
Mr. Gurnea.....
Mr. Harbo.....
Mr. Mohr.....
Mr. Pennington.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

July 11, 1947

Mr. John Edgar Hoover  
 Director  
 Federal Bureau of Investigation  
 Washington, D. C.

Dear Mr. Hoover:

In behalf of all the Special Agents assigned to the Crime Records Section, I wanted to write this note to express our appreciation for the passage of the bill liberalizing retirement benefits. We realize that the enactment of this legislation was due to your foresight and untiring efforts in behalf of all of us. It is difficult to express in words just how much the bill means to each Special Agent but we wanted you to know of our feelings in this regard.

Sincerely yours,

*Milton A. Jones*  
 Milton A. Jones

11 JUL 28 1947  
 RECEIVED

67-109106-150	
Searched.....	7
Numbered.....	7
Filed.....	9
5 JUL 17 1947	
FEDERAL BUREAU OF INVESTIGATION	

*3/1/48*  
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*mp*  
 7



United States Department of Justice  
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name \_\_\_\_\_ Address 4528 Livingston Rd, S.E. Apt 13  
Relat \_\_\_\_\_ Dated 7-7-47

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund provided for the benefit of agents killed in line of duty.

Name \_\_\_\_\_ Address 4528 Livingston Rd, S.E. Apt 13  
Relat \_\_\_\_\_ Dated 7-7-47

Very truly yours,

*Milton A. Jones*  
Special Agent

*ack  
7/7/47*

*[Handwritten signature]*

*14-00000-9  
9/11/47*

September 3, 1947

Mr. H. A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

I desire to advise you that I was very much displeased with the slipshod manner in which the recent memorandum was prepared concerning Watson B. Miller. In preparing the memorandum in question, apparently no effort was made to verify the fact that Mr. Miller was at one time a paid employee of the American Legion for a number of years. This could have been done very simply by calling Mr. Lee Pennington or by calling Mr. Miller's office.

I must insist that you, as well as the Special Agent Supervisors in your section, exercise some initiative and judgment in the preparation of your work. I want you to definitely understand that I will not further tolerate such delinquencies on your part and on the part of the employees under your supervision.

Very truly yours,

J. Edgar Hoover  
John Edgar Hoover  
Director

cc - Mr. Nichols

COMMUNICATIONS SECTION  
PM:DW MAILED 3  
★ SEP 3 - 1947 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

109105  
Searched  
Numbered  
Filed 56  
6 SEP 5 1947  
FEDERAL BUREAU OF INVESTIGATION

W. R. GLAVIN

9/4/47

H. L. EDWARDS

b6  
b7C

[REDACTED]  
Special Agent, New York

[REDACTED]  
Special Agent, (SOG) Crime Records Section  
(Under transfer to Atlanta)

J. J. McGuire, Inspector

M. A. Jones  
Chief, Crime Records Section

b6  
b7C

[REDACTED]  
Special Agent Supervisor, Investigative Division

Re: SUIT FILED AGAINST NEW YORK WORLD TELEGRAM BY MORRIS HARRIS

The New York Office advised the Bureau that a suit for damages of \$25,000 has been filed against the New York World Telegram and its reporter, Fred J. Cook, by one Morris Harris alleging damaging and defamatory information which appeared in the 5th of a series of six hi-jacking articles published in the World Telegram on 5/19/47. The articles were based on hi-jacking cases handled by the New York Office and the publication of them was done with the collaboration of the Bureau.

The article in question involved the case entitled "LOUIS MIGNOGNA, was, et al; THEFT FROM INTERSTATE SHIPMENT, NATIONAL STOLEN PROPERTY ACT, NATIONAL MOTOR VEHICLE THEFT ACT, KIDNAPPING, CONSPIRACY." The suit was based upon a single sentence in the article reading as follows: "Sam was sentenced to four years in prison and his brother, Morris, who operated the garage with him, two years." The sentence contains a factual error and to be factually correct should have described Morris as the brother-in-law rather than brother of Sam Harris. The Morris Harris who filed the suit alleged in his complaint that he is actually the brother of Sam Harris but was never involved in the instant case and in fact has never been arrested and, further, has never operated a garage or been associated in such manner with Sam Harris. It should be noted, however, that the Bureau's investigation in this case does not reflect that Sam Harris had a brother named Morris, and during our interview of Sam, at the time of his arrest, he stated he had three brothers, named Edward, Harold, and Murray Harris.

MANNER IN WHICH THE ERROR OCCURRED

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When the agreement was made to have the articles published, Special Agent [REDACTED] of the New York Office was designated by [REDACTED] to assist Reporter Cook in preparation. Agent [REDACTED] furnished correct information in the first instance to Reporter Cook, on the basis of which Cook prepared proposed drafts of the articles. In preparing them, Cook mistakenly described Morris Harris as the

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

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drafts back to Agent [redacted] Agent [redacted] went over them with Cook and pointed out several changes but failed to note the error in describing Morris Harris.

After Agent [redacted] review, the proposed drafts were submitted to the Bureau and the Bureau in its review made numerous changes but again failed to note the erroneous description of Morris Harris. The final draft incorporating the Bureau's changes was then transmitted to the World Telegram for publication.

At the Seat of Government the following employees were involved:

The draft from New York was submitted to the Investigative Division where it was reviewed by Special Agent Supervisor [redacted] who submitted a memorandum indicating that the hi-jacking cases in question were not entirely familiar to him since only one of them (not the one in question) was narrated after he was assigned to the desk handling those matters. [redacted] reviewed the draft for policy matters to determine whether any material contained therein should be changed or eliminated. Under present policy the Investigative Division does not review files from which articles are prepared by the Crime Records Section since this would be a duplication of work performed by the Crime Records Section which has this responsibility. [redacted] therefore is not derelict in this matter.

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Special Agent Supervisor [redacted] reviewed the drafts in detail in the Crime Records Section and prepared the final memorandum incorporating all of the Bureau's changes. He failed to note the erroneous description of Morris Harris and is at fault for his carelessness.

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Special Agent Milton A. Jones, Chief of the Crime Records Section, initialled Agent Mathews' memorandum and did not note the factual error in the 5th article. He appears to be at fault in this regard.

Inspector J. J. McGuire, acting on Mr. Nichols' desk, also initialled the memorandum for Mr. Nichols and in so doing he likewise did not note the error in the 5th article.

#### ADDITIONAL COMMENTS

Regarding Agent [redacted] of the New York Office, it is noted that in May, 1947, he was censured by letter, placed on probation, and removed from his supervisory capacity because of having furnished to the New York World Telegram the wrong person's picture in connection with this same series of hi-jacking articles and through this error a person was misrepresented as having been given a severe sentence in a Bureau case. Otherwise, Agent [redacted] file shows that his record has been entirely satisfactory and he has been recommended for consideration on a long range basis for development as SAC. He is still on probation.

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Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

Regarding Agent [redacted], he has been assigned to the Crime Records Section since May, 1946, but is now under transfer to Atlanta as the result of a personal request involving the health of his wife and her mother. His Bureau record has been entirely satisfactory since he entered on duty in December, 1940.

PERMANENT BRIEFS OF THESE AGENTS' FILES ARE ATTACHED.

So far as is known to date, no additional actions have been taken in the suit other than the filing of the original complaint and the service of the summons on the World Telegram and Reporter Cook. The New York Office is going to keep the Bureau informed of developments in this matter.

Mr. Nichols recommended letters of censure to both Agents [redacted] and [redacted] stating that the error in this instance should have been caught both at the Seat of Government as well as in New York.

RECOMMENDATIONS:

It is recommended:

(1) That Special Agent [redacted] be kept on probation and severely censured by letter.

(2) That letters of censure be sent to Special Agents [redacted], H. A. Jones, and Inspector J. J. McGuire.

(3) That no action be taken with respect to Special Agent [redacted] of the Investigative Division since it does not appear that he made a factual review in this particular case.

The appropriate letters are attached.

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RECEIVED  
FBI  
JAN 10 1947  
NEW YORK  
COMMUNICATIONS SECTION  
TELETYPE UNIT  
MAIL ROOM  
CLERK  
STENOGRAPHER  
RECORDS SECTION  
TRAINING SCHOOL  
LABORATORY  
IDENTIFICATION DIVISION  
INVESTIGATIVE DIVISION  
CRIME RECORDS SECTION  
GENERAL INVESTIGATIVE DIVISION  
ADMINISTRATIVE DIVISION  
RECORDS SECTION  
TRAINING SCHOOL  
LABORATORY  
IDENTIFICATION DIVISION  
INVESTIGATIVE DIVISION  
CRIME RECORDS SECTION  
GENERAL INVESTIGATIVE DIVISION  
ADMINISTRATIVE DIVISION

# FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

FD-39  
(1-1-45)

OF SPECIAL AGENT

*Milton A. Jones*

OFFICE	MO YR	H. S.	P. P. C.	S. G.	.30	M. G.	GAS	MO. PIST. PRACTICE	F. P.	LAT.	S. G. C.	G. M.	R. & P.	M. P. C.	M. P. P.	REC.	PHO. REC.	F. M. RADIO	DET.	P. M.	R. D.	EST. EFF.
<i>2nd Wm Sheeh</i>	<i>4/46</i>			<i>100</i>	<i>81</i>	<i>96</i>																
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	<i>7/46</i>	<i>106</i>	<i>90</i>		<i>84</i>																	
	<i>10/46</i>			<i>100</i>	<i>90</i>																	
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## FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

OF SPECIAL AGENT

*Milton G. Jones*

OFFICE	MO. YR.	H. S.	P. P. C.	S. G.	.30	M. G.	GAS	MO. PIST. PRACTICE	F. P.	LAT.	S. G. C.	G. M.	R. & P.	M. P. C.	M. P. P.	REC.	PHO. REC.	F. M. RADIO	DET.	P. M.	R. D.	EST. EFF.
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September 4, 1947

Mr. Milton A. Jones  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

I want to advise you of the totally unsatisfactory manner in which the Hedda Hopper material was prepared in your Section. I feel that you used extremely poor judgment in giving this assignment to a comparatively new Supervisor as it most certainly was of such importance that you should have seriously considered undertaking the assignment yourself.

When we have an important job to do, it is imperative that we make every effort to see that the assignment is performed in the most expeditious and efficient manner. The patent errors which occurred in the Hedda Hopper material most certainly should have been detected by you at the time you reviewed this material and the very least you might have done was to collaborate with Special Agent Supervisor [redacted] and to offer your assistance and suggestions. There is no excuse for approving material which contains errors in spelling and in which no effort is made to explain or identify subjects and references so that the recipient will have some idea as to what the article is supposed to present. These defects should have been immediately obvious to you.

I want you to understand that it will be imperative that there be an immediate correction of the manner in which work and assignments are handled in your Section. It will be necessary that there be demonstrated on your part and the part of the Supervisors under your direction some manifestations of good judgment, initiative and ingenuity in the preparation of articles and correspondence. Brevity, clarity and accuracy of detail must be present in our work. As I have previously indicated to you, I will not further tolerate such slipshod and careless work on your part and on the part of the employees under your supervision.

Should you fail to institute the necessary corrections promptly to improve the quality of the work being prepared in your Section, it will be necessary to transfer you to other duties.

Very truly yours, SEP 8 1947

FEDERAL BUREAU OF INVESTIGATION

John Edgar Hoover  
Director

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Mohr	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Rm.	
Mr. Nease	
Miss Gandy	

COMMUNICATIONS SECTION  
MAILED 3  
SEP 5 - 1947 P.M.  
Mr. Nichols  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

September 4, 1947

0  
Mr. Hilton A. Jones  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

The Bureau is deeply concerned because of an extremely embarrassing oversight which occurred in your Section wherein some proposed drafts of hi-jacking stories were approved for publication in one of the New York newspapers and your Section failed to detect a substantial error of fact in one of the articles, thereby resulting in a civil suit for damages.

Inasmuch as you approved and initialled the corrected draft of these articles without noting the error in question, the Bureau feels that you were inexcusably negligent in the performance of your duties. There seems to be no necessity for pointing out to you your responsibility for the factual correctness of memoranda emanating from your Unit. The Bureau insists that you take whatever steps are necessary to prevent a recurrence of such inefficiency.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover  
Director

4 SEP 15 1947

cc - Mr. Nichols - Confidential

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
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Mr. Mohr	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____

COMMUNICATIONS SECTION  
MAILED 3  
SEP 5 - 1947 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

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SEP 8 1947  
FEDERAL BUREAU OF INVESTIGATION

U.S. DEPT. OF JUSTICE  
SEP 8 08 PM '47

July 25, 1947

MEMORANDUM FOR MR. NICHOLS

Reference is made to the attached memorandum dated July 21, 1947, which I wrote on the call from W. D. Woodbury, Lake George, New York concerning Colonel Hamilton Robinson.

When Mr. Woodbury called he gave the spelling of Robinson's name as Robertson and when I checked files I furnished this spelling to the Records Section. The only file of any pertinence which I received was 65-56402 serial 2243, which contained a number of markers inserted at pages which contained references to Colonel Hamilton Robinson. On page 89 of this serial, however, the name is spelled Hamilton Robertson which is the spelling I received from Mr. Woodbury. I noted this discrepancy and assumed that the Records Section has ascertained the two were the same individual and accordingly had marked all the references in the file to Robinson. It appears, however, that the girl who took the call confined her check to the spelling I gave her and that the girl who pulled the file marked the references to Robertson and also those to Robinson.

Actually, there are a main file and some 65 See references to Robinson. Since the references to Robinson in the file I received were all marked, I assumed that this represented all the references which we had and did not check back with the Records Section.

Respectfully,

M. A. Jones

MAJ:mrh

67-109106-154  
(PINK MEMO)  
JUL 25 1947  
FEDERAL BUREAU OF INVESTIGATION



# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

FROM : L. B. Nichols

SUBJECT: M. A. JONES

DATE: September 9, 1947

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Gurnea \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Holmes \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

Mr. Jones has not had any leave this summer. I have endeavored to get him out; however, there has been a large accumulation of matters in his office. He is exceptionally conscientious and has indicated a desire to remain at work.

If Mr. Jones is to get any leave at all this year it must be in the immediate future because once I get tied up on the picture it will be necessary for both him and Mr. McGuire to be here. I, therefore, instructed him to take ten days leave beginning tomorrow, September 10, because he certainly deserves it. He works long hours. I do not recall but a few Saturdays throughout the entire summer that he was not here all day.

LBN:hbm

2 OCT 2 1947

RECORDED

67-104101-155

Searched \_\_\_\_\_

Numbered \_\_\_\_\_

FILED \_\_\_\_\_

6 SEP 29 1947

FEDERAL BUREAU OF INVESTIGATION

THREE

Wrg/hw/ch

noted  
new/ch

COPY:GJS

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

MAJ:HN

TO : Mr. Nichols

DATE: August 1, 1947

FROM : M. A. Jones

M. A. Jones

SUBJECT: Suit Filed Against New York World-Telegram  
by Morris Harris

Reference is made to the letter dated July 28, 1947,  
from the New York Office concerning the above matter.  
Following is a summary of the situation:

General Background

You will recall that during May, 1947, the New York World-Telegram ran a series of six stories on hijacking which were written by Fred J. Cook of the New York World-Telegram staff. The New York Office cooperated with Cook after receiving clearance from the Bureau. Though the Bureau furnished a limited amount of material, most of the data for the stories was furnished by the New York Office inasmuch as Cook was primarily interested in local angles. The fifth story in the series appeared on May 19, 1947, and dealt with the case entitled "Louis Mignogna, was et al; Theft from Interstate Shipment, National Stolen Property Act, National Motor Vehicle Theft Act, Kidnapping, Conspiracy."

According to the New York Office, a suit in the amount of \$25,000 has been filed against the World-Telegram and its reporter, Fred J. Cook, by a person describing himself as Morris Harris, based upon a sentence in the article reading as follows: "Sam was sentenced to four years in prison and his brother, Morris, who operated the garage with him, two years." The "Sam" referred to is the Sam Harris who was convicted in the case and sentenced to four years. The "Morris" mentioned in the article was one Morris Harris who operated a garage with Sam Harris and who was, according to numerous references in the file, the brother-in-law and not the brother of Sam Harris. The reference in the story, accordingly, should have been to Sam's brother-in-law instead of to his brother.

Identity of Complainant in Suit  
Against World-Telegram and Fred J. Cook

In the legal papers which were filed in this matter, the complainant is identified as a brother of Sam Harris and as not being in the garage business with Sam Harris. Throughout the investigation, no information was received to the effect that Sam Harris had a brother named Morris Harris. As indicated, Morris Harris was referred to throughout the investigation as the brother-in-law of Sam Harris. At the time of Sam Harris' arrest, however,

SEP 22 1947

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August 1, 1947

He did indicate he had three brothers, namely Edward, Harold and Murray Harris. Sam Harris gave the address of Murray Harris as 1117 Bryant Avenue, The Bronx, New York. There was absolutely no mention of a Morris Harris as being a brother of Sam Harris.

It might be noted, further, that the probation officer in the Eastern District of New York had indicated that Sam Harris furnished him with similar information concerning his three brothers; that is, he identified one Murray Harris as his brother and said nothing whatsoever about a Morris Harris.

It is further noted that a Murray Harris is listed in the current New York City telephone directory as residing at 1117 Bryant Avenue, Bronx, New York.

It should be noted that Morris Harris, the brother-in-law of Sam Harris, was released from prison on May 3, 1947, according to the records of the probation officer of the Eastern District of New York and thereafter placed on parole.

In reviewing this matter, it seems obvious it is a typical shyster suit. While the papers indicate that the Morris Harris bring the suit is a brother of Sam Harris but is not connected with him in the garage business, actually it appears that Sam Harris has no brother by this particular name. The Morris Harris who was convicted could not be the complainant because he is not a brother of Sam Harris and because he is connected with Sam in the automobile business. It would appear, therefore, that Murray Harris, who is a brother of Sam Harris, is bringing the suit and claiming that his name is Morris Harris. It has been impossible to otherwise identify Murray Harris in the files of the Bureau.

#### Handling of the Stories in the New York Office

Special Agent [ ] of the New York Office was designated by Mr. Scheidt to render assistance to Fred J. Cook in the preparation of the articles. After the articles were prepared they were submitted to Agent [ ] by Cook. [ ] reviewed the articles and failed to note that Morris Harris was designated as a brother rather than a brother-in-law of Sam Harris. After the Bureau reviewed the articles, [ ] went over them with Cook and pointed out the suggested changes. It should be pointed out that the material furnished to Cook by the New York Office correctly indicated that Morris Harris was the brother-in-law of Sam Harris; hence the initial mistake was made by Cook of the New York World-Telegram. The New York Office surmises that this mistake on Cook's part may have been due to the fact that Sam Harris and Morris Harris had the same surname. Cook then may have assumed they were actually brothers instead of brother-in-law. It is further pointed out that the only reference in the article to Morris Harris as the brother of Sam Harris occurred in the sentence quoted earlier in this memorandum. This was only a brief reference in the very last of the article.

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Memorandum for Mr. Nichols

August 1, 1947

Handling of the Stories at the Seat of Government

By letter dated April 17, 1947, the New York Office furnished the Bureau with copies of the six articles on hijacking written by Cook which were to appear later in the World-Telegram. These stories were sent to the Crime Records Section and were reviewed in detail by Special Agent [redacted]. As a result of this review, a seven-page memorandum was prepared setting out inaccuracies and other suggested changes. Agent [redacted] failed to note that Morris Harris should have been designated as a brother-in-law rather than a brother of Sam Harris. The stories were approved with the changes in this Section, by the Investigative Division, by the Department and by your office. The memorandum containing the suggested changes was later made available to the New York Office.

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Conclusion

The mistake in referring to Morris Harris as a brother instead of a brother-in-law of Sam Harris is regrettable and, of course, should have been caught. As indicated previously, however, it is not felt that the party suing the New York World-Telegram and Fred J. Cook has any chance whatsoever in a suit. The legal action, of course, will be embarrassing to the paper and to a certain extent to the Bureau.

COPY HHS

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 07-12-2010

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK 7; NEW YORK

~~CONFIDENTIAL~~  
July 28, 1947

M. H. Jones

Director, FBI

Attention : Assistant Director L. B. Nichols

Dear Sir :

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Reference is made to telephone calls to the Bureau by me on July 15th and by Assistant Special Agent in Charge [redacted] on July 23d, 1947.

There is enclosed herewith a photostatic copy of a summons served on the "New York World Telegram" Corporation and Fred J. Cook on behalf of Morris Harris in the Supreme Court, State of New York, County of Bronx. This action represents a suit in the amount of \$25,000 against the "World Telegram" and its reporter, FRED J. COOK because of the fact that in an article printed in the "New York World Telegram" under date of May 19, 1947, it is set forth that, "Sam was sentenced to four years in prison and his brother, MORRIS, who operated the garage with him, two years "

As a matter of fact, the MORRIS HARRIS set forth in the article in question, a copy of which is made part of the moving papers and which is enclosed herewith, is a brother-in law of SAM HARRIS rather than a brother as set forth in the article. The article in question is based on the case entitled: "LOUIS MIGNOGNA, WAS. ETAL; THEFT FROM INTERSTATE SHIPMENT; NATIONAL STOLEN PROPERTY ACT, NATIONAL MOTOR VEHICLE THEFT ACT, KIDNAPPING, CONSPIRACY", Bureau file #15-8944.

A review of this file reflects that MORRIS HARRIS is consistently shown as a brother-in-law of SAM HARRIS THROUGH OUT. At the time SAM HARRIS was arrested, during the course of questioning him, it was determined that he had three brothers, namely, EDWARD, HAROLD and MURRAY Harris. MURRAY HARRIS AT THAT TIME was indicated as residing at 1117 Bryant Avenue, the Bronx, New York. There was no mention made of Morris Harris. Furthermore, inquiries of the

RJL: MES  
Encls.

Director, FBI

July 28, 1947

Probation OFFICER in the Eastern District of New York indicates that SAM HARRIS furnished the Probation Officer with similar information. He did not indicate to the Probation officer that he had a brother named MORRIS. It is further to be noted that a MURRAY HARRIS is listed in the current New York City telephone directory as residing at 1117 Bryant Avenue, Bronx, New York. The possibility, therefore, exists that MORRIS HARRIS and MURRAY HARRIS are identical. It is to be noted that the MORRIS HARRIS convicted in the case investigated by this Bureau mentioned hereinabove was released from prison on May 3, 1947 according to the records of the Probation Officer of the Eastern District of New York and thereafter placed on Parole.

b6  
b7C

With regard to the manner in which the proofs of the stories prepared by Mr. FRED J. COOK of the "NEW YORK WORLD TELEGRAM" were handled, you are hereby advised that Special Agent [ ] was designated by me, upon authorization by the Bureau, to render assistance to a representative of the "World Telegram" in the preparation of these articles and assisted Mr. Cook in furnishing information to him. After Mr. Cook had prepared the articles in question, they were submitted to Mr. [ ] by Mr. Cook. Mr. [ ] reviewed these articles and failed to note that MORRIS HARRIS was designated as a brother of SAM HARRIS rather than a brother-in-law of SAM HARRIS. He likewise went over these articles with Mr. Cook, pointing out to him corrections in the articles as suggested in the memorandum of Mr. M. A. Jones of the Bureau to Mr. Nichols dated April 26, 1947.

It should be pointed out further that the material furnished to Fred J. Cook correctly indicated that Morris Harris was the brother-in-law of SAM HARRIS and hence the mistake in the original instance was that of Mr. Cook. This mistake on his part might have been occasioned by the fact that the subject, SAM HARRIS' brother-in-law had the surname of Harris and Mr. Cook might therefore have assumed that this may have been intended for brother instead of brother-in-law. The reference to MORRIS HARRIS in Mr. Cook's article was contained in an obscure sentence at the very end of the article and in reviewing the article, Special Agent [ ] failed to detect Mr. Cook's error.

b6  
b7C

The Bureau will be kept fully informed of all further developments in this matter.

Very truly yours,

EDWARD SCHEIDT  
SAC

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. NICHOLS  
FROM : R. F. CARTWRIGHT  
SUBJECT: b6  
b7C

DATE: 10-22-47

E.C. X KEMPER  
V.N. X PROSPERE  
F.R. X YOUNG BLOOD

Last night, as you know, the supervisors from the Crime Records and Crime Statistics Section came up to the Records Section and worked on Loyalty Name Search Forms.

The following men reported for this work; supervisors Jones, Suttler, Meech, [redacted] and [redacted]

These men came up about 7:30 and from 7:30 to 8:00 were instructed in the methods in use in the Records Section, in file review work, how to charge out files, and in the general geography of the various classifications of files on the sixth and seventh floors. They then began working on the actual reviews in the cabinets and continued until about 10:30 on actual review work.

During the evening thirty-three Loyalty Forms were completed by the supervisors, and these forms involved the review of one hundred twenty-seven files. I feel that the results obtained were extremely good, particularly in view of the difficulties these men had in operating on brand new procedure, and also in view of the fact that they were not familiar with the location of the files and other technicalities of the work.

RFC: vol This is a commendable attitude

2 This is indeed gratifying & commendable. See that they are thanked & proper note made in the personnel files 9/106-157

Handled Mr.

RECEIVED  
OCT 24 1947  
FBI - CH. CLK.

Searched  
Numbered 13  
Filed 27

5 JAN 31 1948

FEDERAL BUREAU OF INVESTIGATION

cc in this pers. files

## OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: February 25, 1948

TO : Mr. Tolson

FROM : L. B. Nichols

SUBJECT:

With reference to the Director's letter of February 17 requesting a list of Agents who should be considered on a long-range basis as Special Agents in Charge, I wish to set forth the names of the following who are assigned to the Records and Communications Division. While, of course, it would not be possible to relieve any of these men at this time, nevertheless they should be considered.

1. J. J. McGuire - He has previously functioned satisfactorily as an Agent in Charge. I think there are few offices in the Bureau's service that he could not run with credit.

2. Mr. A. Jones, who is presently assigned as the head of the Crime Records Section. Jones has a good mind. His greatest shortcoming is the fact that he has had only approximately a year of field experience. I have no doubt that he could run an office better than many of the present Agents in Charge, but he should function for a period as Assistant Agent in Charge.

3. R. E. Cartwright. Cartwright has had considerable experience as a supervisor in the Investigative Division. He has definite administrative and executive ability. He is a hard worker and I think once he got in the swing of things he would do a very creditable job. Like Jones, he should start out as an ASAC.

4. A. E. Leonard. He has for many years been assigned to the Statistical Section. Leonard does a good job. He would have to brush upon his investigative experience but I have no doubts as to his capabilities.

5.  . This man has one of the best potentialities of any of the Agents assigned in this section. He would be above average, I feel, after proper seasoning, starting out as an ASAC.

6. B. M. Suttler. Suttler has an excellent record in the field prior to being brought to the Seat of Government as a supervisor approximately 11 years ago. He would have to brush up but I think he has possibilities.

7. E. C. Kemper. Kemper is a fast-growing man. He should, of course, have further training as an ASAC but I feel that he could creditably function as an Agent in Charge in the future.

LBN:hmc

11 MAR 18 1948  
89b6  
b7C



JH  
Memorandum to Mr. Tolson

8. F. E. Crosby. Crosby did an outstanding job on SIS. He is enthusiastic and loyal. Being the nephew of Robert Young of the C&O he has had tempting offers to go into the Young organization. He prefers his independence and to make his own way, which is creditable. He makes an excellent appearance and has very definite possibilities.

9. Wendell Eames presently handles the personnel work in the Records Section. He is enthusiastic, has a lot of common sense and would of course need additional field experience as ASAC. He would do a lot to shake up some of the offices we have in the service and is a lot like Ed Mason.



United States Department of Justice  
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name  Address 4528 Livingston Rd, S.E.  
Relationship  Dated 2/6/48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name  Address Same as above  
Relationship  Dated 2/6/48

3 FEB 11 1948

Very truly yours,

*Milton A. Jones*  
Special Agent

*Ack  
2/7/48  
Cm*

*Zung  
pro*

DEPARTMENT OF JUSTICE  
NOTICE OF LEAVE WITHOUT PAY

No. 0 2204

M. Hilton A. JonesDate September 30, 1947Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite [ ]\*

Remarks

Deduct 8 hours on September 20, 1947.J. Edgar Hoover

## \*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

OCT 2 1947

67-NOT RECORDED 6

6. (Bureau)

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

MR. MILTON A. JONES  
MR. MILTON A. JONES

Prepared by  
Checked by  
Filed by

Date: **MAY 15, 1948**  
Personnel Action Number  
F.B.I.- **17286 17326**  
Legal Authority

Nature  
of Action

PERIODIC RATE PAY INCREASE

Effective: **MAY 16, 1948**

Position	FROM Special Agent	TO
Grade	CAP 13	same
Salary	\$7581	\$7020.40
Division and Section Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	<input type="checkbox"/> Dept.	Field <input checked="" type="checkbox"/> Dept. <input type="checkbox"/>

NATURE OF POSITION:

a. VICE P. C. NO.	b. ADDITIONAL IDENTICAL P. C. NO.	c. NEW P. C. NO.
Date of Birth		Date of Oath

REMARKS

Prom. under the Auto. Prom. Bill, Public Law #200 as amended 6-30-45. Prom. under the same Bill in CAP 13 from \$7341.00 to \$7581.20 eff. 11-3-45. Last official rating - HAZELLUM.

58 MAY 24 1948

17-401 RECORDED